



...improve the likelihood that Nevadans eligible for SNAP will make healthy food choices with a limited budget and choose physically active lifestyles.

Nevada Supplemental Nutrition Assistance Program Education (SNAP-Ed)

State Plan FFY2021-2022

Period of Performance:
October 1, 2020 – September 30, 2022

[FFY22 – Update](#)

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NEVADA

Nevada – All for Our Country. The Battle-Born State of Nevada became the 36th state on October 31, 1864. Nevada's harsh but rich environment shaped its history and culture. Nevada is largely desert, much of it located within the Great Basin. Areas south of the Great Basin are located within the Mojave Desert, while Lake Tahoe and the Sierra Nevada lie on the western edge. Nevada is also home to the Hoover Dam, which was the single largest public works project in the history of the United States, and Lake Mead, the largest reservoir in the country.



Today, Nevada is the nation's seventh largest state in land area, covering a vast area of about 110,000 square miles. Several hundred mountain ranges cross its landscape with many elevations over 10,000 feet. From mountains to desert valleys, nature has gifted Nevada with diverse and unique ecosystems.

The current population of Nevada is 3.1 million with a vast majority of Nevadans living in urban areas, and about half of the population residing in the Las Vegas metropolitan area alone. A relatively small percentage of the population live in rural areas. The culture of rural Nevada is extremely different than the metropolitan areas.

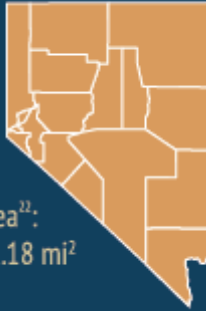
Nevada is comprised of 16 counties (and one consolidated municipality), and 27 recognized tribes:

COUNTIES	POPULATION
Carson City	55,916
Churchill	24,909
Clark	2,266,715
Douglas	48,905
Elko	52,778
Esmeralda	873
Eureka	2,029
Humboldt	16,831
Lander	5,532
Lincoln	5,183
Lyon	57,510
Mineral	4,505
Nye	46,523
Pershing	6,725
Storey	4,123
Washoe	471,519
White Pine	9,580

Indian Reservations & Colonies of Nevada



Data Source: Nevada's Indian Territory, *Map of Nevada Tribes*, <https://nevadaindianterritory.com/map/>



Land Area²²:
109,781.18 mi²

NEVADA STATE PROFILE

2019 Population¹: 3,053,928 people
Population Density: 27.8 people per square mile (mi²)
Capital: Carson City
Sixteen counties and one consolidated municipality (Carson City)

TOP PRIORITIES

Behavioral Health



Access to Health Care

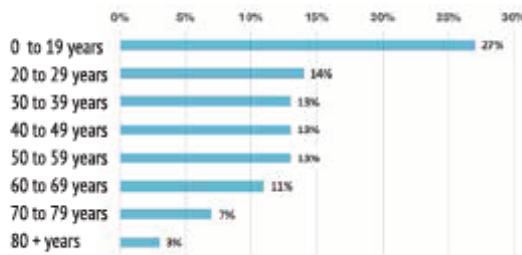


Poverty



DEMOGRAPHICS

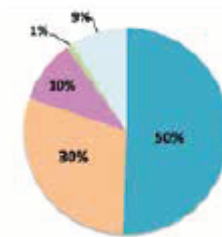
AGE¹



**MEDIAN
AGE⁴**
38.7

17 & UNDER⁵ 23.5%
OVER 65 +³ 15.1%

RACE/ETHNICITY¹



- White, non-Hispanic
- Hispanic
- Asian/Pacific Islander
- American Indian/Alaska Native
- African American/Black

CHILDREN AND ADOLESCENTS

HIGH SCHOOL STUDENTS²



% who seriously considered attempting suicide²

16.6% US 17.2%

% that have lived with someone who was depressed, mentally ill, and/or suicidal²

30.3%



% who used tobacco one or more times in the last 30 days²

12% US 19.5%



% who drank alcohol one or more times in the last 30 days²

26.5% US 29.8%



% who played video or computer games for 3 or more hours per day²

54.9%



% who are overweight or obese²

28.9% US 30.4%



% who texted or emailed while driving a car or other vehicle²

31.5% US 39.2%

US 77.3%



% of women who received prenatal care in the first trimester⁵

71.6%

US 70.7%



% of children, 19 to 35 months old, who are appropriately vaccinated⁶

69%



% of population, 18 and younger, without health insurance⁷

6.8%



of children enrolled in Nevada Children's Health Insurance Program⁸

27,159

7.3%

% of high school students who have ever been physically forced to have sexual intercourse²

US 7.4%

8.7%

% of high school students who did not go to school because they felt unsafe²

US 6.7%

If there is national data available for indicators, it will be presented in the following format. All data represent most recent year available.

US %

105



NEVADA STATE PROFILE

ACCESS TO HEALTH CARE



% of total population with no health insurance⁷

11.2%

% of adults unable to seek a doctor's care due to costs in the last 12 months⁹

14.5%

US 12.4%

% of total population enrolled in Medicaid¹⁰

28%

LEADING CAUSE OF DEATH
per 100,000 people¹¹ | #1 | Diseases of the Heart (208.7)

HEALTH BEHAVIORS AND HEALTH OUTCOMES



% of adults who currently smoke⁹

15.7%

US 17.1%



% of adults who are binge drinkers⁹

15%

US 17.4%



% of adults who are overweight or obese (combined statistic)⁹

67.7%

US 66.6%

Rate of emergency room visits due to alcohol poisoning/overdose per 100,000 people¹³

998.4



Rate of emergency room visits due to opioid overdose per 100,000 people¹²

24.2



Suicide mortality rate per 100,000 people¹⁴

20.5

US 14.5

INCOME, EDUCATION, POVERTY, AND INDIVIDUALS WITH DISABILITIES



\$58,003

MEDIAN ANNUAL HOUSEHOLD INCOME⁷

US \$60,336



% of population that is food insecure¹⁵

12.2%

US 12.5%



Median Annual Income by Gender⁷

MALE \$45,439

FEMALE \$37,880

Difference in annual earnings between male and female workers (full-time, year round)⁷

\$7,559

US \$9,831

Unemployment Rate¹⁸

3.7%

US 3.9%

Household income was below poverty level in past 12 months⁷

TOTAL

13%

US 13.4%

18 & UNDER

18.5%

US 18.4%

OVER 65 +

8.5%

US 9.3%

SINGLE FEMALE HOUSEHOLD WITH CHILDREN OR DEPENDENTS

31%

US 35.7%

Four-year high school graduation rate¹⁶

US 85%

83.2%

Bachelor's degree or higher¹⁷



23.7%

US 30.9%

MALE 23.6%

US 30.6%

FEMALE 23.8%

US 31.2%

47.9%

Total renter households unaffordable¹⁹

US 49.5%

40.6%

Total owner households unaffordable¹⁹

US 40%

Individuals with Disabilities

% of total population that has a disability²⁰

13%

US 12.6%

Rate per 1,000 children with a disability²¹

122.6

Data Source: Nevada Department of Health and Human Services, (2019) *Nevada State Health Needs Assessment*

Nevada SNAP-Ed

The Supplemental Nutrition Assistance Program Education (SNAP-Ed) is a federally funded program that is per 7 CFR 272.2, “a combination of educational strategies, accompanied by supporting policy, systems, and environmental interventions, demonstrated to facilitate adoption of food and physical activity choices and other nutrition-related behaviors conducive to the health and well-being of SNAP participants and low-income individuals eligible to receive benefits under SNAP or other means-tested programs and individuals residing in communities with a significant low-income population.”

The Nevada SNAP State Agency, the Division of Welfare and Supportive Services (DWSS), administers the SNAP-Ed State Plan by utilizing partnering agencies throughout the State to conduct SNAP-Ed programs as a sub-grantee Implementing Agency (IA). The SNAP-Ed Program Staff are co-located within the Nutrition Unit of the Division of Public and Behavioral Health (DPBH) to collaborate on statewide nutrition initiatives.

The following State FTEs are fully funded and fully support the Nevada SNAP-Ed grant:

- (1) Stephanie Cook, Health Program Specialist II, SNAP-Ed Program Administrator
- (2) Tonya Wolf, Health Program Specialist II, SNAP-Ed Program Evaluator

In May 2020, a request for applications (RFA) was released for the competitive process of obtaining enthusiastic organizations that are looking to create change in the community while also contributing to a larger scope of SNAP-Ed work that achieves impact statewide. In federal fiscal year (FFY) 2020, Nevada funded 13 implementing agencies providing services across the state. During the most current RFA process, 29 agencies submitted letters of interest, while 16 eventually applied for SNAP-Ed funding. A review committee was put together to score each application, and a final SNAP-Ed review was done to identify the exact needs of the state and to fund SNAP-Ed initiatives accordingly. Twelve applicants were selected to be funded through Nevada SNAP-Ed for the upcoming FFY2021 and FFY2022.

Traditionally, Nevada has submitted one-year SNAP-Ed plans. This plan is the first multi-year plan submitted, with intentions of gaining momentum at keeping Nevadans making healthy food and active choices.

FFY2022 Estimated Allocation for Nevada is \$3,296,821

FFY2021 ~~Estimated~~ Final Allocation for Nevada is ~~\$3,287,517~~ \$3,164,503 (based on 3.75% reduction in funding for Consolidated Appropriations Bill of 2021)

FFY2020 Final Allocation for Nevada was \$3,237,498

Target Population

The target population for Nevada SNAP-Ed is defined as SNAP participants and low-income individuals who qualify to receive SNAP benefits or other means-tested Federal

assistance programs, such as Medicaid or Temporary Assistance for Needy Families. It also includes individuals residing in communities with a significant low-income population.

Individuals readily identifiable as the target population include persons referred by the local SNAP office, persons reached through direct marketing to SNAP participants, parents ineligible for SNAP but received benefits for their children, SNAP participants in the SNAP job readiness program – New Employees of Nevada (NEON), and members of Indian tribe organizations participating in Food Distribution Program on Indian Reservations (FDPIR).

Summary of Poverty by Age (Percent at or Below Poverty Threshold)

2017	Under 5 Years		5 to 17 Years		18 to 64 Years		65 Years and Over		Total Below Poverty Threshold	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Carson City	2.16%	877	1.77%	1,649	1.81%	4,282	2.51%	890	1.90%	7,698
Churchill	0.26%	107	0.79%	738	0.80%	1,895	1.43%	505	0.80%	3,245
Clark	77.90%	31,653	77.77%	72,356	74.34%	175,584	70.21%	24,856	75.12%	304,449
Douglas	0.86%	348	0.84%	785	1.22%	2,878	1.80%	636	1.15%	4,647
Elko	2.24%	909	1.54%	1,435	1.30%	3,078	1.44%	509	1.46%	5,931
Esmeralda	0.00%	0	0.02%	18	0.01%	26	0.09%	31	0.02%	75
Eureka	0.00%	0	0.00%	0	0.02%	46	0.36%	127	0.04%	173
Humboldt	0.49%	201	0.27%	250	0.39%	927	0.44%	157	0.38%	1,535
Lander	0.48%	197	0.18%	163	0.13%	311	0.28%	98	0.19%	769
Lincoln	0.11%	44	0.21%	199	0.13%	300	0.07%	25	0.14%	568
Lyon	1.34%	545	1.67%	1,553	1.82%	4,303	2.11%	747	1.76%	7,148
Mineral	0.23%	93	0.30%	283	0.17%	412	0.30%	106	0.22%	894
Nye	1.04%	422	1.64%	1,527	1.76%	4,157	3.62%	1,282	1.82%	7,388
Pershing	0.17%	71	0.20%	183	0.13%	309	0.41%	146	0.17%	709
Storey	0.05%	19	0.06%	57	0.08%	197	0.08%	27	0.07%	300
Washoe	12.45%	5,059	12.36%	11,495	15.64%	36,941	14.54%	5,147	14.47%	58,642
White Pine	0.22%	89	0.37%	343	0.23%	549	0.31%	111	0.27%	1,092
Nevada	10.0%	40,634	23.0%	93,034	58.30%	236,195	8.7%	35,400	8.7%	405,263
U.S.	9.6%	4,390,252	22.6%	10,320,233	58.40%	26,622,668	9.5%	4,317,192	9.5%	45,650,345

Note: County percentages are out of total number in Nevada. Source: (US Census Bureau, 2019). American Fact Finder. “S1701 Poverty Status in the Past 12 Months” 2012-2017 American Community Surveys. U.S. Census Bureau’s American Community Survey Office, 2017.

In order to capture additional eligible populations, the Nevada SNAP-Ed Program utilizes the following measures:

- (1) Qualifying Locations --
 - a. Food Bank, Food Pantry
 - b. Temporary Homeless or Domestic Violence Shelters
 - c. Public Housing Authority Agency
- (2) Income -- persons eligible for other federal assistance programs such as Supplemental Security Income (SSI), Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), or Temporary Assistance for Needy Families (TANF).
- (3) Locations serving low-income populations based on Census Tract Data where 50% or more of persons have income at or below 185% of poverty.
- (4) Schools that qualify with 50% or more of students eligible for free or reduced lunch based on Nevada Department of Agriculture (NDA) data reports.

Nevada Schools: Percentage of Free and Reduced (FR) PK-12 Students and Number of Schools by Grade for all Counties, 2018-2019.

County	% Free and Reduced Students	Total FR Students	Number of Schools ≥50% Free and Reduced (FR)			Number of FR Students in these Schools
			Elementary	Middle	High	
Carson City	51.25	4,183	6	2	2	2,044
Churchill	52.01	1,749	4	1	1	1,338
Clark	69.52	226,028	189	48	33	195,202
Douglas	36.28	2,091	1		1	254
Elko	38.14	3,928	4	3	3	1,488
Esmeralda	65.56	45	2			44
Eureka	26.36	82				0
Humboldt	49.1	1,713	4	1	1	887
Lander	37.49	367				0
Lincoln	48.53	447	2	1	1	195
Lyon	52.82	4,802	5	3	3	2,813
Mineral	65.45	372	2	1		316
Nye	90.88	4,783	9	6	6	4,738
Pershing	48.55	336	1			186
Storey	51.11	23	1			23
Washoe	48.79	33,311	39	9	4	19,024
White Pine	40.22	467	1	0	1	75
Nevada	59.7	264,430	256	76	41	241,276

Note: Does not include Charter Schools; when schools include several grade levels the lowest grade level was selected, for example if a school included K-12 it was reported under elementary schools. Data Source: (Nevada Department of Agriculture, 2019)

Free and reduced lunch data.

All Nevada SNAP-Ed activities are to focus on culturally appropriate programming and strategies through partnerships and collaboration with community engagement. All programs must identify prior to funding and at the time of an annual report, what counties and zip codes will be reached with their programs. This will be done on the County & Project Table. This is to ensure that Nevada SNAP-Ed funding is dispersed throughout the state, especially in areas of greater need.

Statewide Goals and Objectives

The Nevada SNAP-Ed Program is guided by the 2017-2018 Needs Assessment. The overall goals of the statewide needs assessment were:



NEVADA SNAP-ED STATE GOAL

Improve the likelihood that Nevadans eligible for SNAP will make healthy food choices with a limited budget and choose physically active lifestyles.

1. to describe the most pressing nutrition and physical activity needs of SNAP participants in Nevada
2. to examine relevant community characteristics and other environmental factors that shape nutrition and physical activity behaviors to identify opportunities for policies, systems, and environmental (PSE) interventions/approaches.

The Nevada SNAP-Ed needs assessment objectives were as follows:

1. Characterize Nevada's SNAP participants, those eligible for SNAP, and individuals residing in low-income communities
2. Characterize low-income communities
3. Describe relevant public policies, programs and practices that impact on related nutrition and physical activity behaviors with emphasis on persons residing in low-income households and low-income communities
4. Describe the perceptions of key informants regarding 1) the needs of SNAP households and others residing in low-income households as they pertain to the goals of SNAP-Ed; and 2) opportunities at the PSE level to facilitate healthful nutrition and physical activity behaviors with an emphasis on low-income communities.
5. Measure the opinions of SNAP participants regarding nutrition, food security and physical activity needs: barriers to making behavior changes; and preference for information and assistance including approaches, locations, and topics.

The approaches and materials used for the statewide assessment were both qualitative and quantitative data.

The Nevada Nutrition Assistance Consortium (NNAC) made up of food and nutrition and nutrition education stakeholders throughout the state convened a summit to review and analyze the assessment and determine appropriate target audiences and needs for SNAP-Ed programming. A three to five-year plan was developed for 2018 and beyond.

~~Nevada SNAP-Ed intends to implement its FFY21-22 State Plan utilizing the existing needs assessment but conduct an updated needs assessment in FFY2022 (October 2021-September 2022) utilizing the data obtained from the initial needs assessment as a baseline.~~

The Division of Welfare and Supportive Services (DWSS) has commissioned University of Nevada, Reno Extension to conduct a statewide needs assessment in FFY22 to help establish priorities to inform the SNAP-Ed program strategies/interventions and allocation of resources in the state. The updated needs assessment will ensure that the SNAP-Ed program is responsive to the current needs of the SNAP-Ed eligible population in Nevada.

The needs assessment will be conducted in two phases. The first phase will include secondary data collection while the second phase will include primary data collection. The needs assessment phase one data collection will be carried through FFY21-22.

The primary purpose of this statewide needs assessment is to uncover significant needs among the SNAP-Ed eligible population in Nevada and/or program opportunities in the areas of nutrition, physical activity, food security, food safety, and obesity prevention.

The SNAP-Ed evaluation framework will guide the secondary data collection process since it includes all the SNAP-Ed indicators including direct education (DE) and policy, system, environment (PSE) indicators. Data on these indicators have been kept in various forms by multiple SNAP-Ed implementing agencies. Therefore, organizational records of the last three years that are easily accessible by existing staff will be collected to understand the nature of the services available to the SNAP-Ed-eligible population in Nevada. The organizational records will also include data from previously completed needs assessments, EARS reports, quarterly and final annual reports from the Implementing Agencies and State Agency. Quarterly and annual reports often contain trends and analyses of key indicators that come from existing records.

In addition, results of educational assessments of the last three years will be collected. Many graduate students and scholars write projects, dissertations, and journal articles on a variety of SNAP-Ed related topics including nutrition, physical activity, obesity, food security and alike. Other educational information and data include school districts, colleges, and university assessments and nutrition and physical activity related policies.

Furthermore, data collected from the last three years by governmental agencies and others will be retrieved. This includes federal and non-federal agencies that are charged to collect, compile, analyze, and publish data for general use such as the U.S Census Bureau, the U.S. Department of Agriculture's National Agricultural Statistics, National Center for Health Statistics, Centers for Disease Control and Prevention Behavioral Risk Factor Surveillance System, and so forth. The databases will include geographical data, demographic characteristics of SNAP-Ed eligible population in Nevada, and the social indicators being investigated.

Executive Summary

Innovation increases the chances to react to changes and discover new opportunities. Nevada SNAP-Ed is eager to invest in a more innovative multi-year State Plan, collaborating with new and existing implementing agencies to provide quality nutrition education services and PSE work throughout the State of Nevada. Also, Nevada is investing in more prescriptive ways of capturing data statewide to help paint a better picture of how SNAP-Ed is creating behavior change in our state.

Nevada SNAP-Ed maintains a list of approved direct education curriculum that can be utilized by implementing agencies (IAs) in order to maintain a standard level of reporting among direct education curricula. For ~~the upcoming~~ FFY 21 and 22, we've added a few more to allow more innovative and diverse direct education, especially as it relates to electronic platforms:

1. The OrganWise Guys
2. MATCH – Motivating Adolescents with Technology to CHOOSE Health
3. Leah's Pantry – Around the Table
4. Bingocize
5. Healthy Steps to Freedom
6. Faithful Families: Eating Smart and Moving More

Previously, the grant application process was inefficient, with a strong narrative focus lacking the details the State needed to create a comprehensive plan. ~~This year~~ For this State Plan, the SNAP-Ed Program Specialists, in collaboration with the Washington State Department of Health, created a clearer prescriptive application process to identify specific interventions, PSE strategies, and estimated reach. The organized information received has helped mold together a better focus of what Nevada is striving for with nutrition education efforts. Additionally, Nevada SNAP-Ed conducted more broad dissemination of its RFA to reach more diverse entities throughout the State that were interested in a collaboration to provide nutrition education and PSE strategies to the community, such as but not limited to, the SNAP Outreach team within DWSS, the Nutrition Unit partners, NNAC partners, and chronic disease partners. A great deal of effort was made to engage the tribal communities in the State, with attending Tribal Consultations, providing presentations on the goals of Nevada SNAP-Ed, disseminating SNAP-Ed information, and performing technical assistance to those that were interested and reached out. See Tribal Engagement Section for more information.

During the RFA process, 26 entities submitted letters of interests. From that, 16 agencies applied for Nevada SNAP-Ed funding. To create more collaboration, the contact information of the 10 entities that did not turn in applications will be shared with the IAs that were awarded SNAP-Ed funds to establish a connection and possibility of future collaborations. An RFA Review Committee comprised of nine individuals with various backgrounds scored and provided comments for all applications. The Nevada SNAP-Ed program specialists conducted the final review and a decision was made to fund 12

implementing agencies. The following three agencies are the newest to join the SNAP-Ed environment:

1. Center for Healthy Aging
2. Green Our Planet
3. Shining Star Community Services

The mandatory use of an electronic system by the State agency to measure and evaluate the projects is documented in Section 4019 of the Agriculture Improvement Act of 2018 (2018 Farm Bill) and is very crucial to assist Nevada in obtaining statewide aggregated data in a more efficient manner. For this two-year plan (FFY21-22), Nevada has built in the cost of PEARS (Program Evaluation and Reporting System), a data tracking system coordinated by Kansas State Research and Extension. Nevada will use the system to gather evaluation data for each program that's delivered and the assessment of PSE efforts. Details about PSE progress, implementation, and impact at both the individual and environmental levels are useful for reporting to internal and external



stakeholders. As a result, Nevada will obtain a better grasp of outcome measures aggregated at a statewide level, and program level as needed. The implementation of this system will also assist the implementing agencies to have an electronic platform to report progress.

Currently, a manual submission of progress is made on a quarterly basis by each implementing agency and it's difficult to aggregate the data.

This archaic way of obtaining and measuring progress will be replaced with the modern, up-to-date system that is currently being utilized by ~~37~~³⁴ states in the country. Nevada has the support of its Administration in the use of PEARS to better track SNAP-Ed data. The targeted implementation date is December ~~2021~~²⁰²⁰.

The State of Nevada SNAP-Ed team is co-located within the newly created Nutrition Unit of the Division of Public and Behavioral Health (DPBH) within the Department of Health and Human Services (DHHS). This unit is a collaboration between various state nutrition programs including WIC, SNAP-Ed, Chronic Disease, and the Office of Food Security to work on statewide nutrition efforts – working smarter, not harder. As all these programs look into the future through a nutrition lens, Nevada wants to make big strides in reducing food insecurity, and ensuring the healthy choice is the easy choice.

Summary of Overall Nutrition Education Interventions can be found in Appendix C.

Nevada plans to fund these initiatives with an estimated allocation for FFY21 of \$3,287,517 with an estimated FFY20 carry-in of \$1,586,084.34 (as of 08/20/20). Nevada plans to continue funding these initiatives with an estimated allocation for FFY22 of \$3,296,821 with an estimated FFY21 carry-in of \$1,482,915 (as of 07/21/21).

Tribal Engagement

Nutrition education is an important component of the Food Distribution Program on Indian Reservations (FDPIR) and is required as part of the administration of the program. Food and Nutrition Service (FNS) provides support for nutrition education for its participants by awarding Food Distribution Program Nutrition Education (FDPNE) grants through a competitive process. In addition, FNS also encourages SNAP-Education programs to collaborate with tribal communities for wrap-around nutrition education initiatives. FNS requires States to consult with tribes about the SNAP-Education program goals and objectives, and to consider the unique cultural needs of the tribal entities. FDPIR participants are eligible to receive services through SNAP-Education programming, which further supports the need for the State and tribal entities to work together.

In FFY20, Nevada SNAP-Education had one tribal implementing agency, Te-Moak Tribe of the Western Shoshone. However, for the upcoming two-year plan, to better support the direct education and PSE efforts of the tribe, the SNAP-Education initiatives of Te-Moak are being embedded into the University of Nevada, Cooperative Extension (~~UNREXTUNCE~~) project work plan. ~~UNREXTUNCE~~ has the appropriate resources, experience, and support to work collaboratively with Te-Moak to implement the All 4 Kids curriculum, with native dancing embedded into the programming. This relationship will build the knowledgebase for more sustainable programming in Elko, NV. The ~~UNREXTUNCE~~ contract with Te-Moak is currently pending, as of 08/20/20.

Technical assistance was offered to all tribal partners via various communication channels. The Reno-Sparks Indian Colony (RSIC) reached out and numerous hours were spent collaborating and discussing innovative ways to incorporate their ideas through a SNAP-Education lens. In collaboration with Center for Healthy Aging, RSIC will be funded to implement an intergenerational garden, including a direct education curriculum.

See Appendix D for tribal engagement documentation.

ADDRESSING NEVADA'S FOCUS AREAS

Early Childhood

The *Early Childhood* priority focus area was chosen to implement the connection of nutrition and physical activity direct education to PSE strategies to create a healthy environment within Early Care and Education (ECE) programs and centers. The NV SNAP-Ed Plan aligns priorities and funds initiatives that support activities outlined in the Early Childhood Obesity Prevention State Plan to increase collaboration and alignment of statewide early childhood obesity prevention interventions and resources focusing on children from birth to eight years, and targets parents, low-income families, minority populations, pregnant women, ECEs, providers, and community partners.

In FFY2019 NV SNAP-Ed funded the Child and Adult Care Food Program (CACFP) for Early Care and Education Settings: Gap Analysis. According to the Academy of Nutrition and Dietetics, "CACFP is a documented success, improving nutrition and supporting healthy development and obesity prevention." The two primary objectives for conducting the project were to determine factors affecting Nevada's rate of ECE providers participating in CACFP and to identify opportunities to enhance Nevada's participation in CACFP based on data obtained from the ECE provider community. The opportunities to promote CACFP participation per survey respondents included streamlining administrative requirements, conducting community education campaigns to increase knowledge about CACFP, reviewing and standardizing food permitting regulations, innovating approaches to incentivize use of CACFP, and reviewing reimbursement rates to address the cost of food.

1. Childcare Centers

The Nevada SNAP-Ed Program will ~~be funding~~ the support of childcare centers to prepare safe, healthy meals and snacks meeting Child and Adult ~~CareAere~~ Food Program (CACFP) requirements. This will assist in early childhood education through a collaboration with ~~UNREXTUNCE~~, Office of Food Security and Wellness (OFSW), and the Children's Cabinet. The OFSW proposes continuation of the ~~Wellness and Prevention Program (WPP) Obesity Prevention and Control Program (OPCP)~~ initiative to increase enrollment in the USDA CACFP among qualifying ECE centers statewide. DPBH and ~~UNREXTUNCE~~ will be employing five strategies in early childhood education centers ~~including targeting~~ staff, teachers, preschool-aged children, and their families. Licensed childcare providers have a unique opportunity to influence the food choices of the children they serve and help address early childhood obesity through offering the CACFP. To support increased ECE CACFP participation, OFSW plans to streamline administrative requirements, promote educational campaigns, review and standardize food permitting regulations, and implement innovative approaches to incentivize CACFP use, especially in rural areas. In addition, the OFSW will continue efforts to aligning statewide interpretation and implementation of food safety regulation through a statewide peer workgroup, including representatives from the four

regulatory agencies and other early childhood stakeholders. plan to join a statewide peer work group to review county regulations to determine if any changes are needed to the statute so that consistent statewide standards can be adopted. Nevada's OPCP and Nevada Department of Agriculture (NDA) will provide training and technical assistance via CACFP ECE Factsheets to Supporting Early Education & Development (SEED) and Quality Rating & Improvement System (QRIS) trainers to effectively promote CACFP to increase program awareness and address program misconceptions. In addition, OFSW will continue a community education campaign, specifically direct outreach via collaboration with Children's Cabinet and their QRIS trainers and SEED staff, to promote CACFP use among ECEs. TO assess the impact of community education campaign efforts, the OFSW will issue select questions of the statewide ECE provider survey issued for the CACFP ECE Gap Analysis. Results will assist in tracking trends in CACFP awareness and perception. Key informant interview will also be conducted to gather feedback on trainings and the CACFP ECE Factsheet series. OFSW will also develop and execute a social media campaign targeting parents of children ages birth to eight on the CACFP program and the importance of healthy meal/snack offerings within the childcare setting. UNCE's central educational messages will include the importance of fruits, vegetables, and whole grains for a balanced diet, how to shop for and prepare healthy foods in an affordable manner, and opportunities to increase physical activity for obesity prevention and a healthy lifestyle.



Healthy Kids Early Start is now on



To address the needs of Nevada's identified vulnerable populations, **UNREXTUNGE**'s Healthy Kids Early Start (HKES) strategy will partner with the Children's Cabinet to expand PSE efforts to rural and tribal communities by conducting environmental scans and developing action plans at low-income ECE sites identified as a qualifying Head Start location. This will also include the implementation of the All 4 Kids, **CATCH**, **Color Me Healthy** and Little

Books, Little Cooks curricula at participating SNAP-Ed eligible sites among preschool-aged children while indirectly impacting their families through health promotion efforts. **The—UNR** Extension will leverage these scans and site relationships to fulfill any gaps that exist within the communities where the scan is implemented. To change organizational practices the



Children's Cabinet licenses ECE centers through their QRIS rating system and coaching strategies. QRIS is a process to assess, improve and communicate the level of quality in early care and education programs. This strategy will assist ECE centers in enrolling for CACFP programs improving nutritional standards at the site and provide the site financial support and better QRIS ratings. To create community engagement and participation, the HKES strategy partners with the Statewide Obesity Taskforce and will plan and set statewide goals related to childhood health. The Healthy Kids Festival incorporates community partnerships to support systemic change to increase physical activity and nutrition among young children. ECE centers are partnered with to not only conduct direct education, but also implement PSE strategies to improve physical activity and nutrition behaviors. To influence policy and legislation, Extension Health and Nutrition staff work closely with many organizations that influence policy by sitting on a variety of committees, such as the Early Childhood Obesity Taskforce that supports Nevada AB152 which outlines physical activity and nutrition guidelines in licensed childcare facilities.

During year 2, the OFSW plans to evaluate effectiveness of year one activities, via the reissuance of the statewide ECE provider survey from the Gap Analysis, which will assess any trends in knowledge/perception of the CACFP including food safety regulations, technical assistance, and administrative requirements. The statewide ECE provider survey will target a minimum of 20% of ECE providers currently not participating in CACFP. Year two activities will include the continuance of the community education campaign, specifically direct outreach via collaboration with Children's Cabinet and their QRIS trainers and SEED staff. In addition, Social Entrepreneurs, Inc. (SEI) will be

contracted to evaluate the impact of community education campaign efforts via the reissuance of select questions of the statewide ECE provider survey issued for the Gap Analysis, to assess trends in program awareness and perception. Extension will work with sites bridging between years 1 and 2. Capacity building and technical assistance will occur in current sites in Year 1 which will feed into Year 2 reach and outcomes. Additionally, Extension will continue to develop these practices at newly proposed sites, work closely with existing sites, and reassess sites to amend



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plans as necessary in Year 2 while continuing to support PSE efforts with direct education and health promotion activities with the overall goal to act as a “wellness coach” providing technical assistance to build the organization’s own capacity to successfully promote and sustain a culture of health. ~~There is a plan to add HKES in Carson City and Storey County and expand the current work between the Intertribal Council of Nevada and the Children’s Cabinet reaching two additional Tribal ECE centers.~~ By the end of Year 2, a cohesive evaluation plan for each strategy with standard operating procedures for all programming and evaluation activities will be developed. The evaluation plan will guide how programs operate.

2. Pre-K School Gardens

School gardens have been a popular avenue for PSE and direct education strategies with early childhood centers. NyECC will be ~~planning/planting/maintaining~~ a garden at two Pre-Kindergarten sites, examining the sites potential and ensuring the best curriculum for instruction is selected, along with engaging Nye County School District, ~~UNREXT UNCE~~ Master Gardeners, GOP and volunteer personal. They will be incorporating the All 4 Kids curriculum at two sites -- the Pre-Kindergarten schools in Pahrump and Tonopah. ~~UNCE UNREXT~~ will be ~~piloting a childhood-based school garden nutrition education curriculum in Washoe County as an effort to make bigger strides as it relates to childhood obesity.~~ conducting a second pilot of early childhood garden-based nutrition curriculum titled “I Am a Seed: a Seed to Table Experiential Journey for Preschoolers” in Clark and Washoe Counties as an effort to make bigger strides as it relates to childhood obesity.

3. NAPSACC Environmental Scans

~~UNREXT UNCE~~ plans to conduct the Nutrition and Physical Activity Self-Assessment for Child Care (NAPSACC) environmental scans and action plans at ~~20-24~~ sites, providing capacity building/technical assistance through the delivery of 20 trainings to approximately 200 teachers.

4. Collaboration with WIC Clinics

NyECC will be delivering the Eating Smart-Being Active curriculum at two sites and will address the state measures of R2 and R7, increase fruits and vegetables and increase physical activity. The participants will be recruited through collaboration with the WIC program, the welfare office, workforce programs, the family resource center, treatment centers, courts, food pantries, and through social / traditional media promotion. Additionally, the UNR *Rethink Your Drink* campaign will ~~gather feedback from WIC clinics that previously received their material to explore where/when these materials may be suitable for use by their clinics.~~ collaborate with WIC to update direct mail



materials for parents of children ages two through twelve years old. The information gained will help refine the materials needed for year 2 efforts.

Early Childhood

Curriculum

All 4 Kids
 Little Books Little Cooks
 Color Me Healthy
 The OrganWise Guys -**New**

Scans and Tools

Nutrition and Physical Activity Self-Assessment for child Care (GO NAP SACC)-environmental scan

1. Early Childhood							
FY21				FY22			
Description of Strategy	Intended Reach	Process Indicator	STO (0-1 Yr) Indicators	MTO (2-3 Yrs) Indicators	LTO (3-5 Yrs) Indicators	Longer to (5+ Yrs) Indicator S	Longest To (7+ Yrs) Indicators
1.1 Enhance the nutrition environment in Early Care and Education (ECE) programs and centers through nutrition education and PSE change	Number of ECEs that will be reached (Qtrly Rpts)	% of ECEs assessed (Qtrly Rpts): Number Go NAP SACCs completed Number planned assessments Number of meetings, including TA, with ECE leadership (Qtrly Rpts) Number of trainings with ECE staff on nutrition education, (Qtrly Rpts) % of ECEs reached that are provided TA and training on	ST1, ST5 Score for Nutrition PSEs, Year 1 (Go NAP SACC - Child Nutrition) ST5 Qualitative data re: readiness and capacity of ECE to offer nutrition education (Qtrly Rpts)	MT1, MT5 Increase in score <i>in at least Education & Professional Development</i> for Nutrition PSEs, Year 3 (Go NAP SACC - Child Nutrition) MT5 Qualitative data re: adoption of nutrition supports: number of changes made per site (Qtrly Rpts) Total potential number of persons affected by the policy change per ECE on a regular basis	LT1, LT5 Increase in score in <i>at least two areas, including Education & Professional Development</i> , for Nutrition PSEs, Year 5 (Go NAP SACC - Child Nutrition)	LT10 Sustainability Plan - Evidence that the program or site has a formal sustainability plan for nutrition, Year 7 (ECE Wellness Policy Documented with implementation)	R1,2,4,5 Behavior change among youth toward increased adherence to national dietary guidelines (YRBSS) R9 % of low-income youth in Nevada who are overweight and % who are obese (YRBSS) R9 % of WIC children aged 2-5 in Nevada who are

		nutrition (Qtrly Rpts)					overweight and % who are obese (NV WIC data)
1.2 Improve physical activity environment in ECE through education and PSE change	Number of ECEs that will be reached (Qtrly Rpts)	% of ECEs assessed (Qtrly Rpts): Number Go NAP SACCs completed Number planned assessments Number of meetings, including TA, with ECE leadership (Qtrly Rpts) Number of trainings with ECE staff on increasing PA/decreasing sedentary behavior (Qtrly Rpts) % of ECEs reached that are provided TA and training on increasing PA/decreasing sedentary behavior (Qtrly Rpts)	ST3, ST5 Baseline score for PA PSEs, Year 1 (Go NAP SACC – Infant & Child PA) ST5 Qualitative data re: readiness and capacity of the ECE for providing PA opportunities (Qtrly Rpts)	MT3, MT6 Increase in score in <i>at least Time Provided</i> for PA PSEs, Year 3 (Go NAP SACC – Infant & Child PA) MT6 Qualitative data re: adoption of PA supports (Qtrly Rpts): Number of changes per site Total potential number of persons affected by the policy change per ECE on a regular basis	LT3, LT6 Increase in score in <i>at least Time Provided</i> and <i>Education & Professional Development</i> for PA PSEs, Year 5 (Go NAP SACC – Infant & Child PA)	LT10 Sustainability Plan - Evidence that the program or site has a formal sustainability plan for PA, Year 7 (ECE Wellness Policy Documented with implementation)	R7 Behavior change among youth toward increased PA meeting national guidelines (YRBSS) R9 % of low-income youth in Nevada who are overweight and % who are obese (YRBSS) R9 % of WIC children aged 2-5 in Nevada who are overweight and % who are obese (NV WIC Data)
1.3 Conduct promotional (social marketing, social media) efforts for PSE in early childhood and coordinate with state and/or local SNAP-Ed partners	Number of Social Marketing Campaigns conducted	Number and % of people reached in each market segment (preschoolers, children aged 2-5, parents/caretakers) Social Media:		MT12 Number and % of people reached in each market segment (preschoolers, children aged 2-5, parents/caretakers) Number of media impressions			

		<p>Reach is number of people who saw the post, examples include:</p> <ul style="list-style-type: none"> Number of Impressions Number of Ad Recalls Number of posted engagements Number of Likes Number of clicks <p>Social Marketing: Print, billboards (reach or impressions include all persons who notice the unit, regardless of the origin of their trips)</p>					
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School Health

The *School Health* priority focus area was chosen to improve the nutrition and physical activity environment through access to education in the classroom and PSE change through school wellness policy implementation.

1. Classroom

Although classroom environment settings may vary across the State beginning in the fall of 2020, in-class school health services are intended to be provided by various implementing agencies statewide. If the ability to be present in schools isn't feasible, the programming ~~will either be put on hold or~~ recreated into an innovative digital learning environment.

FBNN will be facilitating their program -- Smart Shopper -- which is a 9-class direct education course for teens teaching basic concepts of nutrition and food resource management. This intervention is one that FBNN has been teaching for several years, and it continues to be relevant and relatable content for their participants. Using the Eating Smart Being Active Curriculum, this course aims to increase teens' knowledge of nutrition and its impact on health and wellness and increase knowledge of strategies related to food resource management. Eating Smart Being Active curriculum aims to encourage behavior changes that will improve individual/family health through better food choices, meal planning, shopping strategies, and increased physical activity. A bilingual instructor teaches each class in a classroom setting. Each lesson is delivered by facilitated group discussion and includes PowerPoints, food preparation, recipes, handouts, and pre-and post-evaluations. Lessons also include taste tests, games and activities. To reinforce the class lessons, FBNN pairs their Nutrition on Wheels Mobile Harvest Program to these locations to deliver fruits and vegetables to neighborhoods and schools every month.

~~Continuing a previous intervention working with elementary schools is the program Rethink Your Drink Where You Learn facilitated by UNR. This effort will be a collaboration between school food service directors and classroom teachers at elementary schools in the intervention counties (n=79) where 50% or more of students are eligible for free or reduced-price school meals. This intervention promotes healthy drinks in elementary schools using PSE approaches in lunchrooms and partnerships with school staff. School service directors take time to distribute/display RYD posters in eligible elementary schools. Thanks to the support and assistance of the NDA and school food service directors, posters promoting healthy beverages have been viewed by elementary school students throughout northern Nevada. In addition, a lesson plan on healthy beverages has been developed for use by elementary school teachers (grades K-3). The lesson plan was guided by a two-part formative research study conducted with educators. Three specific plans to strengthen and build on these important partnerships in FFY 2021 are as follows: (1) develop and distribute one-time new posters to food~~

~~service directors at eligible elementary schools; (2) post the Healthy Beverage Lesson Plan on the RYD website for free download and make related instructional tools available to teachers upon request; (3) develop website content for teachers about hydration with an emphasis on PSE approaches to reduce the risk of inadequate hydration. In addition, RYD staff have been invited to present to directors at both state and local meetings. Teachers will soon begin to use the RYD Healthy Beverage Lesson Plan in their classrooms, or other educational learning platforms. Lastly, website content about hydration with an emphasis on PSE approaches to reduce the risk of inadequate hydration will be posted for teachers. Ideally, these steps will support lasting changes in the school environment to support hydration. Four Extension employees who are located in or near tribal communities, are included to assist with RYD interventions in these areas.~~

Increasing physical activity among elementary school students is also a priority objective for Nevada SNAP-Ed. In Northern Nevada, the Washoe County Health District (WCHD) programming, Wolf Pack Coaches Challenge (WPCC), is a collaborative effort between Washoe County School District (WCSD), Nevada Athletics, and WCHD. This project facilitates physical activity and healthy eating among elementary students in Washoe County without over-burdening teachers by providing a four-week curriculum that aligns with Nevada State education standards in language, arts and mathematics.



WPCC was conducted for the ~~fourth-fifth~~ time in Washoe County during the ~~20192020-2020-2021~~ academic school year. The program's structure allows flexible participation for teachers ~~has been working well for teachers and students,~~



~~staff continues to remain flexible to meet the needs of classrooms and make program improvements each year and incorporates components such as healthy gardening education and UNR student athlete visits to keep student participants engaged. In FFY21 After a successful pilot program of WPCC in two middle schools, staff will continue efforts to~~ expand their

reach ~~to in~~ middle schools ~~students by piloting a modified version of WPCC and recruit physical education teachers to participate and implement WPCC in their classes.~~ Staff ~~seeks to incorporate components of WPCC and will use~~ Using the Coordinated Approach to Child Health (CATCH) nutrition curriculum as lesson plans ~~in 10 elementary schools and 2 middle schools, staff seeks to work with 40 classrooms and two middle schools.~~ Lesson plans are centered around MyPlate, the federal nutrition and physical activity guidelines and from sources such as Rethink Your Drink that help reiterate the messaging of healthy eating and active living. ~~Lesson plans are adaptable for each classroom's needs and are appropriate for low-income individuals.~~ The WPCC and CATCH curriculum includes a combination of educational strategies for students to engage in and are adaptable for each classroom's needs. With the implementation of the program in the classroom, a systems change occurs within the classroom as the teacher incorporates time to deliver lesson plans specific on nutrition and physical activity while also making time for students to engage in physical activity through brain breaks and games that promote movement.

2. School Gardens

An ever-popular nutrition education initiative with school-aged children are school gardens. Nevada SNAP-Ed supports the implementation and sustainability efforts put forth to support school gardens. For FFY21, there are a few implementing

agencies that have a focus on this initiative.



Green Our Planet (GoP) is a new implementing agency but has vast experience with in- class school garden programming. GoP will facilitate their programming in Clark County, implementing the School Garden Program (SGP) at 21 SNAP--Ed-eligible schools, which serve disadvantaged students. Each of these schools will hold farmer's markets to sell their school-garden produce and the community will enjoy increased access to fresh fruits and vegetables and engage with the students, creating a culture of health. Farmer's Markets are used in the entrepreneur program and any monies received are put into the participating schools garden fund for seeds and garden supplies. Most schools also send weekly harvests from the garden home with students when available. In addition,

GoP currently distributes garden produce to families in need as determined by school administrators, teachers, and local food charities. This intervention will support children in low-income, food-insecure neighborhoods by reaching students and teachers. The SGP will help students improve their diet through both direct and indirect nutrition education and increased student access to and familiarity with fruits and vegetables. The SGP will also provide students with opportunities for increased physical activity through the school garden. GoP will also provide direct education to eight schools through the federally approved Dig In! curriculum.

Similar to the efforts in Clark County, HCC's Lyon County Farm to School initiative will bring more fresh fruits and vegetables, and well as other locally produced healthy options, to students in Lyon County. HCC will be expanding the School Garden at Home capabilities in response to the global pandemic to ensure that all children are able to participate in the program. HCC is also working to expand partnerships with local

farmers to provide students with a more holistic understanding of where food comes from. HCC assists with garden instruction, maintenance and repair, as well as additions and updates

to garden infrastructure (i.e. hoop houses, raised beds, etc.), and support and training for teachers and partners. HCC brings together schools with local farmers and producers who serve as mentors for the students and share knowledge and techniques while acting as role models and educators. HCC plans to fully integrate gardens into classroom education, establish good

agriculture practices, and initiate lunchroom policies and systems for eating foods grown on site or procured locally, and provide a more desirable lunchtime experience for students. The overall goals for this project are to help students in Lyon County increase their consumption of fresh fruits and vegetables by providing them with a venue to grow and learn with their peers and generate excitement for healthy foods through the process of gardening and producing their own food.

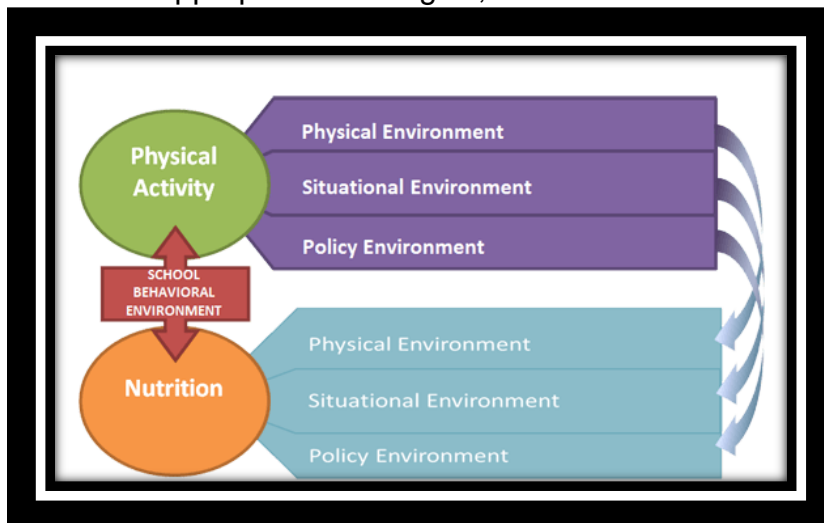


3. School Wellness

School wellness policies are written documents that guide an educational agency or school district's efforts in creating supportive school nutrition and physical

activity environments. Aligning SNAP-Ed initiatives with school wellness efforts assist with the overall PSE approaches that will increase fruit and vegetable consumption and increase physical activity among children and adults in Nevada. To support PSE change in the lives of Nevada's children, GoP will support the Clark County School District's (CCSD) Wellness Plan (mandated by Nevada's School Wellness Policy and the Child Nutrition Program), which is designed to improve the nutrition and health of CCSD students. Each month, a GoP School Garden Coordinator (SGC) will meet with the teacher garden committee (TGC) at each school. The TGC consists of a teacher from each grade level, the designated School Wellness Coordinator (SWC), the SGC, parents and students. Each school also has a designated SWC, who is responsible for implementing the district wellness policy and for measuring the impact of wellness and nutrition interventions. The SWC will become a part of the garden committee and receive support from GoP and the committee members to implement wellness policy objectives as related to the school garden.

The School Physical Activity and Nutrition Environment Tool (SPAN-ET) is a PSE change tool used by schools, or other stakeholders, to assess school resources and readiness to improve nutrition and physical activity environments, and suggest appropriate strategies, score and measure. ~~UNREXTUNCE~~



conduct the SPAN-ET assessments in partnership with other organizations in participating counties with a vested interest in school wellness, such as the High Sierra Area Health Education Council (AHEC), ~~and HCC, and the Southern Nevada Health District~~. The reports generated by SPAN-ET serve to inform the creation of School Wellness Action Plans (SWAPs) which will be created with school

administrators to help inform PSE efforts, and will serve as a baseline to assess progress. HCC plans to increase their policy work in this area and anticipates an increase in health measures per the assessment tool.

Additionally, ~~UNCE's-UNREXT's~~ initiative – Healthy Kids Healthy Schools – establishes Wellness Champions at 16 SNAP-Ed elementary school sites; conduct SPAN-ET environmental scans at ~~12-9~~ SNAP-Ed elementary school sites; conduct Smarter Lunchroom Assessments in at least ~~three-one~~ SNAP-Ed elementary school sites; develop an action plan as a result of the SPAN-ET at ~~eight-nine~~ SNAP-Ed elementary school sites; implement at least one nutrition or physical

activity related environmental change in each school that creates a school wellness action plan informed from its SPAN-ET results.

4. After School Programs

To continue the efforts of creating a healthy environment, collaborating with after-school programs is essential to support behavior change in children and families as it relates to healthy food choices and active lifestyles. With support from the Nevada Department of Health and Human Services, the Healthy Community Program (HCP) has previously been piloted at two Boys and Girls Clubs (BGC) in Clark County and is now ready to expand with a SNAP-Ed lens. In partnership with the Boys and Girls Clubs of Southern Nevada, GoP will facilitate the programming to four SNAP-Ed-eligible BGCs -- Boulder Highway, John Kish, Andre Agassi Club and James Club – who primarily serve low-income, school-age children and their families. To implement the HCP, GoP will teach the six SNAP-Ed-approved Cooking Matters lessons during a six-week period at each club, encouraging a holistic change within each family identified by the BGC.

An additional after-school initiative in Nye and Esmeralda Counties will be facilitated by NyE Communities Coalition utilizing the Pick a Better Snack (PABS) Curriculum designed for 2nd & 3rd graders. PABS will occur at five sites -- four elementary schools in Pahrump during the after-school program, and one elementary school in Esmeralda County. NyECC will connect the program to local growers and gleaners to use locally grown produce as the demonstration food for the project as a PSE component. NyECC will practice health promotion, working with the schools to display signage and banners to promote the messages of the program. The program will be delivered to fidelity and will include a component that engages parents through the dissemination of the ChopChop magazine, a newsletter, and a nutrition bingo game for use in the homes.

UNCE's UNREXT's intervention – Healthy Kids Healthy Schools – will follow a similar approach by facilitating PABS at 53 school sites, 1 session (9 lessons), reaching 5,650 participants.

With middle school teens in mind, NyECC will be facilitating the Cooking Matters for Teens curriculum to the Rosemary Clarke Middle School in Pahrump during the after-school program. The PSE will occur school wide offering the student body population of 1200 the opportunity to participate in a physical challenge. NyECC will also connect with local growers and gleaners to use local produce for the program. Health Promotion will include messaging on the MyPlate, and dietary guidelines shared with their family at home and signage placed at the school based on lessons and information from the program. NyECC will collaborate with Nye County School District Wellness Coordinators and the Parent Engagement Specialist to incorporate messaging into the district's communication with parents.

To successfully reach the after-school programs in our tribal communities, ~~UNREXTUNCE~~ will coordinate with the Te-Moak Tribe of Western Shoshone to implement the All 4 Kids program. The programming will target schools, parks, and community centers within Elko, Wells, and Battle Mountain. Where the population of the Te-Moak Tribe remains at a precarious level, poverty rates, sedentary rates, excess time watching television or playing video games and daily soda pop consumption remain high such that a proper dietary and exercise program will help reduce the risk of long-and short-term negative health consequences to a high need community. By including Native Dance activities, with Elders and non-Native American children, the All 4 Kids Program will accomplish the State goals and federal mandates while preserving the sanctity of Native American life. Native Dance activities provide more than just exercise, these activities serve as a way to foster bonds with Elders and simultaneously extend cultural history, norms and values that can incorporate dance as an exercise plan, and build off healthy eating, shopping and proper food resource management.

5. Child Healthcare Facilities

RYD will continue to reach SNAP-Ed eligible audiences in medical and dental care settings via the Rethink Your Drink Where You Stay Well intervention. Practices include only those who treat pediatric patients enrolled in Medicaid and/or Nevada Check-up insurance programs. It should be noted that some of these practices are not located in eligible census tracts or block groups but who provide care to children from SNAP-Ed eligible households. This intervention consists of reaching members of the target audience through primary health care and dental care professionals. Partnerships with health care professionals have been a key component of RYD since its inception. By the close of FY ~~2020~~2022, ~~223-200~~ medical/dental care practices will have access to RYD Toolkit and related resources. Examples of specific plans to strengthen and build on these important partnerships in FY ~~2021~~2022 are as follows:

- 1) ~~At least 25 medical/dental care professionals will be interviewed regarding their opinions of the RYD Toolkit material during the first quarter of FY 2021. Their feed-back will be used to refine and/or develop toolkit materials. Based on feedback from the interview of health professionals in FY2021, a Healthy Drink Prescription Pad will be developed and included in toolkits.~~
- 2) ~~The database of medical and dental care practices will be updated in the intervention counties that are eligible to receive a RYD Toolkit. New practices will receive a complete Toolkit and existing practices will receive additional copies of tear sheets, stickers, and posters.~~
- 3) ~~A random sample of medical/dental professionals from participating practices will be invited to complete the Health Care Professionals Survey~~

~~at the close of FY 2021. The survey will include questions to determine the usefulness and effectiveness of the RYD Toolkit and related resources. A prospective evaluation to include process and outcome measure of the RYD Toolkit will be conducted during FY2022. Newly eligible medical/dental practices will be recruited and invited to participate. The study will evaluate the rate of RYD materials being used, the perceived effectiveness of the RYD Toolkit and if more education on sugary drinks has been provided to their patients as a result of the RYD Toolkit.~~ Results will be used to further refine the RYD Toolkit.

This intervention facilitates patient education on healthy drinks in medical and dental care settings by providing the RYD Toolkit and sharing information on new research with practitioners. As more practitioners become knowledgeable and accustomed to addressing the topic of healthy drinks, the sustainability of this effort will be enhanced. Ideally, a discussion of healthy drinks and the need to limit sugary drinks will be the norm. Thus, the University will continue to build on this effort in ~~FY 2021-2022~~FY2022 by seeking new eligible practices and including medical/dental care professionals in the evaluation of RYD resources.

6. Trauma-informed

Nevada SNAP-Ed approved the curriculum Around the Table for FFY21 with trauma-informed principles in mind. As we know, trauma can have severe impacts on the brain and overall health and wellness of an individual. Around the Table is a curriculum that upholds principles of trauma-informed engagement and



nourishment. Participants enjoy hands-on cooking, facilitated conversations, and interactive activities that build healthy connection to food, self, and community. This curriculum is designed for ages 14-21 (in groups of 7-15). A new implementing agency, Shining Star Community Services, will be administering the Leah's Pantry-Around the Table training curriculum to approximately 600 youth in Clark County. Participants will explore their

personal relationships with food, and work to improve their food resource management skills; ultimately enabling them to implement strategies that support a healthier diet. Participants will also learn about the connection between nutrition and physical and mental health in addition to healthy coping and self-nourishment skills.

School Health

Curriculum

Produce Pick of the Month (formerly Pick A Better Snack)

Dig In! Grow Yourself Healthy (Emerging, Evidence-Based Evaluation of Program Required for Implementation)

Veggies for Kids (Emerging, Pending Evidence-Based Evaluation Results)

Coordinated Approach to Child Health (CATCH)

The OrganWise Guys -**New**

MATCH-**New**

Leah's Pantry-Around the Table-**New**

Scans and Tools

School Physical Activity and Nutrition Environment Tool (SPAN-ET)-scan

Alliance for Healthier Generation Healthy Schools Program Assessment Guide (Online)

Comprehensive School Physical Activity Program Tool

2. School Health							
FY21				FY22			
Description of Strategy	Intended Reach	Process Indicator	STO (0-1 Yr) Indicators	MTO (2-3 Yrs) Indicators	LTO (3-5 Yrs) Indicators	Longer to (5+ Yrs) Indicators	Longest To (7+ Yrs) Indicators
2.1 Improve the school nutrition environment through access to nutrition education in the classroom and PSE change	Number of schools that will be reached (Qtrly Rpt)	Number of meetings, including TA, with school or LEA representatives (Qtrly Rpt) % of schools (SNAP-Ed Eligible)	ST1, ST5 Qualitative data re: readiness and capacity related to increasing access or appeal to	MT1, MT5 Qualitative data re: adoption of nutrition related supports including potential reach and number of sites that make a change (Qtrly Rpts)	LT5 Number of sites that increase in at least two implementation scores and adopt > 1 nutrition related PSE change	R1,2,4,5 Behavior change among youth toward increased adherence to national dietary	R9 % of low-income youth in Nevada who are overweight and % who are obese (YRBSS)

		<p>reached where nutrition education is provided for the classroom (Qtrly Rpt)</p> <p>Number of trainings with administrators, teachers (Qtrly Rpt)</p>	<p>nutrition education (Qtrly Rpts)</p> <p>ST5 LWP Scores for nutrition environment, Year 1 (SPAN-ET or Alliance for Healthier Generation Healthy Schools Program Assessment Guide)</p>	<p>MT5 Implementation score for nutrition environment, Year 2-3 (Qtrly Rpts)</p> <p>MT5 Increase in LWP Scores for nutrition environment compared to baseline, Year 3 (SPAN-ET or Alliance for Healthier Generation Healthy Schools Program Assessment Guide)</p>	<p>Year 4 (Qtrly Rpts)</p> <p>LT6 Increase in LWP Scores for nutrition environment, Year 5 SPAN-ET or Alliance for Healthier Generation Healthy Schools Program Assessment Guide)</p>	<p>guidelines (YRBSS)</p>	
<p>2.2 Support the physical activity school environment through education and the comprehensive school physical activity programming (Qtrly Rpts).</p>	<p>Number of schools that will be reached (Qtrly Rpts)</p>	<p>Number of meetings, including TA, with school or LEA representatives (Qtrly Rpts)</p> <p>Number of trainings with schools on CSPAP (Qtrly Rpts)</p>	<p>ST3, ST5 Qualitative data re: readiness and capacity related to CSPAP (Qtrly Rpts)</p> <p>ST5 LWP Scores for PE and PA,</p>	<p>MT3, MT6 Qualitative data re: adoption of PA supports (Qtrly Rpts)</p> <p>MT6 Implementation score for PE and Other PA, potential reach and number and proportion of sites that make a change Year 2-3 (Qtrly Rpts)</p>	<p>LT6 Increase in at least two implementation scores for PE and Other PA, Year 4 (Qtrly Rpts)</p> <p>LT6 Increase in LWP Scores for PE and PA, Year 5 SPAN-ET or Alliance for Healthier Generation</p>	<p>LT7 Program Recognition - The number of CSPAP-related recognition awards maintained or newly achieved (Qtrly Rpts)</p>	<p>R9 Healthy weight - % of low-income youth in Nevada who are overweight and % who are obese (YRBSS)</p>

		% of schools reached that are provided TA and training on CSPAP (Qtrly Rpts) % of schools assessed (Qtrly Rpts): Number assessments completed Number planned assessments	Year 1 (SPAN-ET or Alliance for Healthier Generation Healthy Schools Program Assessment Guide)	MT6 Increase in LWP Scores for PE and PA, Year 3 (SPAN-ET or Alliance for Healthier Generation Healthy Schools Program Assessment Guide)	Healthy Schools Program Assessment Guide)	LT10 Sustainability Plan – Formalized CSPAP, Years 6+ (Analysis of LWP) R7 Behavior change among youth toward increased PA meeting national guidelines (YRBSS)	
2.3 Conduct promotional (social marketing, social media) efforts for school health and coordinate with state and/or local SNAP-Ed partners	Number of Social Marketing Campaigns conducted	Number and % of people reached in each market segment (school-aged children, parents/caretakers) Social Media:		MT12 Number and % of people reached in each market segment (School-aged children) Number of media impressions			

		<p>Reach is number of people who saw the post, examples include:</p> <ul style="list-style-type: none"> Number of Impressions Number of Ad Recalls Number of posted engagements Number of Likes Number of clicks <p>Social Marketing: Print, bill boards (reach or impressions include all persons who notice the unit, regardless of the origin of their trips)</p>					
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Increase Food Security/Food Resource Management

The *Food Resource Management* priority focus area was chosen to increase food security through healthy meal planning and budgeting, PSE changes to encourage healthy food choices among pantry clients, and access and availability of healthy food in the community.

1. Food Pantries/Food Banks

The Healthy Pantry Initiative is utilized by many implementing agencies to offer nutrition education opportunities for partner agencies by helping them modify their pantry environments/set-up to increase families' knowledge of nutrition and encourage acceptance of healthier foods and meal components. Many factors play into the choices that one makes every day, for instance, signage, colors, packaging and product placement. Retail environments, grocery stores, and even lunch lines use these triggers to influence the decisions one makes every day. These triggers are called nudges and are defined as social, cognitive and emotional factors which influence economic decisions or purchasing behaviors of individuals and families. "Healthy Picks" is the term used to indicate more nutritious foods, including fruits and vegetables, whole grains, lean meats and plant-based proteins, low-fat dairy foods, and foods that are low in sugar, fat, and sodium.

FBNN plans to use the Healthy Food Pantry Assessment Toolkit (HFPAT) and the Oregon Food Bank/Oregon State University Snapshot aiming to support environmental adaptations of food pantries to make the healthiest food choices the easiest choice for pantry users (45% of whom are either children, youth, or seniors). It also aims to



provide training to food pantry staff on best practices for food pantries and assessment of their pantry operations. FBNN will work with certain partner agency food pantries to restructure the pantry environment, using nudges to help influence/encourage families to choose the more nutritious foods (Healthy Picks) when making selections from the pantry. The Food Bank will provide nutrition resource materials to these partner agencies to help families make healthier choices. Healthy Pantry Initiative programming is delivered individually to each food pantry and each food pantry will be evaluated several times per year using the RNECE Food Pantry Assessment and the Oregon Food Pantry Snapshot.

NyECC will also utilize the Healthy Pantry Initiative at four sites. The PSE for this project will include systematic examination and changes to the pantries involved. NyECC will utilize the Healthy Pantry Toolkit and the Healthy Pantry Snapshot Assessment Tool to examine the operations of the pantries and the potential for the development of additional pantries. Health promotion will include increasing the ability for consumers to select fruits and vegetables and placing information within the pantries so that there is a better understanding of the health benefits. Several pantries will be the key partners of this project, along with local growers and the consumers of the pantries. Consumers will provide insight and directions to assist with the development of effective strategies. Community meetings with a broad sector representation will help shape the pantries decisions regarding design, processes, policies and community engagement. Pantries will be supported with incorporation gleaning. NyECC will leverage local funding and donations to braid into the project to purchase healthy food for the pantries. This will strengthen the relationship and remove the cost barrier for the pantries. NyECC will also work with pantries to ensure that their promotions and information is disseminated in formats that are easy to read, culturally appropriate, and in Spanish. An important goal for NyECC is by August 30th 2021, to have healthy food more accessible at pantries with at least eight community members participating in produce gleaning as measured by gleaning registration forms and donation logs. The NyECC demonstration garden will support the gleaning project. The intervention engages multiple levels of the spectrum of prevention including educating the pantry volunteers, fostering the networking and collaboration among the pantries, and changing and influencing policies and procedures that impact the daily operations of the pantries, how they allow consumer access and how they promote the selection of fruits and vegetables. Year 2 will be when the policies and procedure changes will be fully realized and begin to show an impact on the operations of the pantries. At that time more pantries can be reached out to and engaged in the process or in the case of the more complex pantry situations, the systems can be further developed and clarified. By 2022, the pantry system in Nye and Esmeralda will include the creation of a stable pantry in Esmeralda County and protective mechanism in the Nye County pantries so that one volunteer leaving does not shut down a pantry.

In Clark County, SNHD will work with the two places of faith to implement the Healthy Pantry Initiative in their food pantry. Pantries will be able to support clients in making healthier choices while also influencing the types of food donated to the pantry to include healthier items. Pantries will change the operational system of the pantry including how pantry foods are displayed and procured as well as make environmental changes to promote healthier options. This initiative will serve as an additional opportunity to implement a PSE strategy within the place of faith/food pantry. In Year 2, SNHD will expand the Healthy Pantry Initiative to at least two new places of faith/food pantries serving the Hispanic community by assessing efforts and outcomes in Year 1 and make changes as necessary. While continuing to provide ongoing technical assistance and support to Year 1 intervention sites, new places of faith/food pantries serving the Hispanic community will be identified and recruited based on findings from an outreach effort conducted by SNHD staff and input from promotoras (community health workers). SNHD staff recently reached out to 29 places of faith/food pantries in high poverty zip codes in Clark County to determine their interest in working with SNHD on this project. From this outreach, a list of five highly interested places of faith was created. They anticipate working with at least two of these places of faith/food pantries in Year 2 of their project.



2. Community Gardens

The Center for Healthy Aging will be implementing an intergenerational community garden and healthy eating hoop house initiative program – “Teach Me How To Grow.” This project will emphasize the importance of nurturing, self-sufficiency, and education. TMTGH has unique partnerships with New Life Church in Lemmon Valley, NV and the Continuum, an Inter-Generational Rehabilitation Health and Wellness Center. New Covenant Church in Sparks, NV. The New Life Church has a Both locations have food pantries, classrooms, kitchens, and is the home of the Community Garden. areas for gardens; however, the hoop house will be located on New Life Church property. Master gardeners and nutritionists will give first-hand instruction towards gardening and nutrition to strengthen individual knowledge and skills while promoting community education. The locations have a high frequency of the audience of focus so the coordination of events (classes and gardening) can be easily promoted and accessed. Both locations have a food pantry and a high frequency of the audience of focus, so the coordination of events (classes and gardening) can be easily promoted and accessed. Through the partnership of City-wide Ministries Food Bank TMTGH will distribute special dietary

needs food, indigenous food produce, and cleaning supplies. The harvested foods will be distributed inter-tribally in Nevada. Direct education will be provided utilizing the Dig In! curriculum and the Seniors Eating Well curriculum.

3. Mobile Harvest

FBNN is excited to provide their communities with the Nutrition on Wheels (NOW) Program provided at Mobile Harvest produce distribution sites. The Food Bank's Mobile Harvest truck delivers fruits and vegetables into 40+ neighborhoods and schools every month, year-round. Families who otherwise cannot access or afford to buy fresh produce come to meet the truck at a site in their neighborhood, and go home with a generous supply of produce and other perishable foods, including dairy, yogurt, etc. Often, the produce on the truck is produce that may be intimidating to clients if they are unaware of how to cook it. The FBNN mobile harvest staff have seen many clients turn down produce out of fear or the unknown. This results in the client getting less food at the distribution and the client missing out on nutritious and delicious foods. For example, spaghetti squash is oblong, rock hard, and does not look edible at first glance. The NOW bilingual nutrition educator will show clients the squash, explain how to prepare it, give examples of foods to pair it with, and give recipe cards from the SNAP-Ed website. These steps will get the client excited about eating that item. This expands the clients' horizons on fruits and vegetables while adding a healthy meal to that household. While the clients are waiting to check in, a FBNN bilingual nutrition educator sets up a table and talks with clients about pertinent nutrition topics in the form of short nutrition lessons. The table consists of materials such as nutrition information, recipes, and visuals. The tools FBNN will use to implement and evaluate this program are MyPlate, SNAP-Ed approved recipes, and University of California's Food Behavior Checklist. Nutrition



educator will show clients the squash, explain how to prepare it, give examples of foods to pair it with, and give recipe cards from the SNAP-Ed website. These steps will get the client excited about eating that item. This expands the clients' horizons on fruits and vegetables while adding a healthy meal to that household. While the clients are waiting to check in, a FBNN bilingual nutrition educator sets up a table and talks with clients about pertinent nutrition topics in the form of short nutrition lessons. The table consists of materials such as nutrition information, recipes, and visuals. The tools FBNN will use to implement and evaluate this program are MyPlate, SNAP-Ed approved recipes, and University of California's Food Behavior Checklist. Nutrition

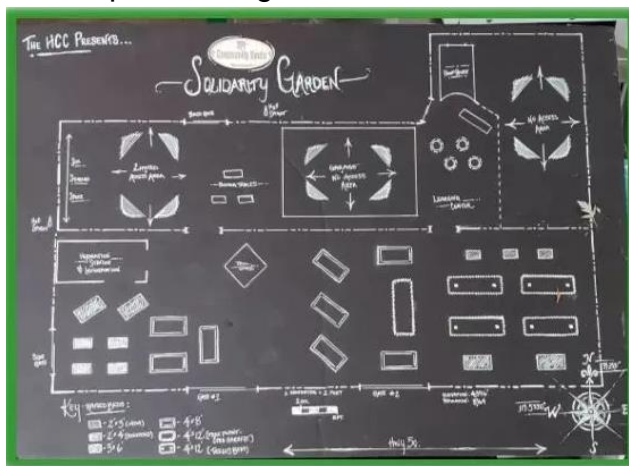
on Wheels is delivered to clients of FBNN's Mobile Harvest Program. This program is set in low-income neighborhoods, schools with 50% or more free and reduced lunch rate, low income rural areas, and tribal areas.

4. Shopping

HCC operates a Solidarity Garden and Farmers Market as a growing space to continue to provide an inclusive and welcoming venue for SNAP-Eligible individuals and families to grow their own food and learn techniques for adding more fresh fruits and vegetables to their diets by growing their own. The garden serves as a venue for growing food and community and plays host to learning workshops throughout the year in addition to being the site for the Dayton Farmers Market.

The Farmers Market is an outlet for locals to purchase fresh, locally grown fruits and vegetables and cottage food items. The market accepts SNAP and partners with the Double Up Food Bucks program, WIC Farmers Market Program, and Senior Farmers Market Nutrition Program to help SNAP recipients stretch their food dollars while purchasing at the market. Based on the previous success of this project, HCC is planning to implement additional community garden sites. The most common nutrition education topics participants in Phase III of the NV SNAP-Ed Needs Assessment expressed interest in were ways to make groceries last all month, ways to prepare healthy meals quickly, and preparing meals on a budget. Most respondents to the Needs Assessment (92%) also agreed that choosing healthy foods and drinks was important. These needs are addressed by the Farmers Market and Solidarity Garden intervention.

The Farmers Market and Community Garden, co-located in downtown Dayton in an accessible location within walking distance of the Dayton Food Bank, are intended to create a place where people can come together to grow food and a sense of community. In its inaugural season in 2019, 12 members signed up for the community garden, 8 of them being SNAP-eligible. Garden members are given a plot in the garden, which includes access to water and garden tools. Community



garden members are responsible for providing their own seeds or starts, which can be purchased using SNAP benefits. For those who still struggle to afford seeds or starts, Community Roots nursery, HCC's non-profit nursery, has a generous donation program to assist those who wish to participate in the garden but would otherwise be unable. The community garden offers workshops to help participants learn how to grow food, and members work together to

ensure that plots are tended and watered. Additionally, the community garden has a community bed that anyone can plant in. Produce from this bed is shared among those who need it, with excess harvest being donated to the Dayton Food Pantry. HCC improves sustainability for the garden by asking members to take part in the upkeep and maintenance of the space. Benefit programs, such as the Senior Farmers Market Nutrition Program, WIC, and Double Up Food Bucks provide additional incentive and improve affordability for low-income members of the community to shop at the Market. By partnering with other community organizations, including ~~UNREXTUNCE~~ and Lyon County Human Services, the Market additionally provides a space for service providers and educators to interact with the community, extend reach, and connect community members with other services for which they may be eligible. During Year 2, HCC is planning to build two additional community gardens in areas of need in Lyon County and anticipate an increase in the number of SNAP-Eligible individuals participating in community gardens in the county.

The Rethink Your Drink Where You Shop initiative works with SNAP-Ed approved grocery stores located in or near eligible census tracts or block groups throughout Northern Nevada, rural and tribal communities. These partnerships have provided opportunities to promote healthful beverage choices at the point-of-purchase. This has been



accomplished by distributing low-cost, simple beverage recipes, and conducting store events. Feed-back from store managers and customers

has been very positive. There is evidence from USDA that sugary drinks are often purchased by SNAP participants. Per the 2017-2018 Statewide Needs Assessment, over two-thirds of SNAP participants expressed an interest in education on food resource management including making groceries last all month (72%) and preparing meals on a budget (67%). In addition, key informants reported that cooking at home should be a priority for Nevada's SNAP-Ed. This intervention addresses the need for education and PSE approaches by facilitating more healthful purchases at grocery stores where SNAP benefits are redeemed and enhancing food preparation knowledge.

Examples of specific plans to strengthen and build on these important partnerships in FY ~~2021~~2022 are as follows:

- A minimum of ~~25~~26 SNAP-Ed approved grocery retail stores in the 16 counties will partner with RYD and provide space to improve appeal of healthy beverage choices through the distribution of RYD recipe cards.
- By the close of each quarter of ~~FFY21~~FFY22, ~~3~~2 RYD grocery store displays will be relocated to new retail stores to develop new partnerships.
- Two promotional events will be held at each participating partner grocery store for the purpose of encouraging customers to prepare a RYD healthy drink recipe.
- A minimum of 5 partner grocery stores will place RYD recipes in grocery bags for customer in-store pickup or curbside delivery.
- Five partner grocery stores will place additional printed signage to promote RYD recipes and/or RYD store events throughout the store by the close of FY2022.
- At least ~~20,000~~30,000 RYD recipe cards will be distributed.
- ~~Data collection to understand the behavior change occurring based on the PSE efforts of RYD.~~

UNREXTUNGE's intervention-Healthy Food Systems (HFS) - Eating Smart Being Active --addresses the needs expressed by surveyed households in phase III of the Nevada Statewide Needs Assessment to choose healthy foods and increase physical activity through PSE and education. PSE efforts include assisting farmers and farmers market managers with SNAP electronic benefit transfer (EBT) acceptance and helping them build SNAP shopper friendly environments including sustainable central terminal booths in both urban and rural settings, helping increase access to healthy foods. The HFS team collaborates with other Extension programs to install food gardens and develop garden-based nutrition education for SNAP-eligible participants. In response to COVID-19, the HFS team distributed grow your own herb kits to SNAP-eligible participants who were unable to participate in direct education and will continue to distribute kits in FY2022. It also provides direct education in a variety of settings to help increase knowledge and build skills that lead to improved dietary behaviors. Classes at low-income housing sites, senior facilities, WIC clinics, and welfare offices teach SNAP beneficiaries

how to use their federal nutrition benefits to purchase and prepare healthy foods using limited resources. All HFS community partners are engaged in the planning and implementation of the intervention's scope of work, helping with participant recruitment, identification of sites interested in classes, and communicating activities among their networks. Partners are engaged to discuss needs and the feasibility of implementation of all projects for FFY21-22. The Farmers Market (FM) partners will provide metrics associated with SNAP sales to assist with PSE and demographics reporting. HFS partners with all other strategies to implement garden-based nutrition education and leverages their partnerships with other organizations to install gardens, develop and pilot garden nutrition education programs, and promote the use of SNAP benefits at FM. Extension has partnered with Nevada Hand, the state's largest affordable housing organization, and state WIC program staff to deliver nutrition education. The SNAP into Farm Fresh Foods program also partners with local FM to provide FM tours and a health promotion education booth. The Desert Farming Initiative (DFI) is a new partnership that will help Extension provide technical assistance to other direct-to-consumer retailers like farmers and FM managers seeking to become SNAP authorized and assist markets that accept SNAP to become more SNAP-shopper friendly. Work with the Extension Master Gardener Coordinator in Nye County will help reestablish the FM in Pahrump and get the FM authorized to accept SNAP benefits and get their vendors to accept WIC and SFMNP coupons. Since its inception, Extension has reached over 300 participants through a partnership and established Memorandum of Understanding (MOU) with Nevada HAND, who's staff is currently helping to secure sites and provide follow-up evaluations to prior participants. Extension's relationship with Garden Farms is critical to installing gardens at SNAP-Ed eligible sites and developing and piloting an early childhood garden-based nutrition education curriculum titled "I Am a Seed: A Seed-to-Table Experiential Journey for Preschoolers". Before the curriculum is piloted, MOUs will be established with the Garden Farms Foundation, WIC, and all existing or future sites to promote PSE activities and conduct direct education. The HFS strategy is partnering with Garden Farms to develop, and Master Gardeners to pilot, garden-based nutrition education curricula for preschool-aged children, women in substance use disorder (SUD) treatment centers, and seniors. The curriculum will build knowledge and skills on topics such as using SNAP EBT to purchase seeds to grow food, the seed-to-table process, nutrition, ~~and~~ physical activity and food systems concepts, using the garden as a tool for education and include a family component. The curriculum team completed the initial pilot at the Kids Co-op Preschool in Las Vegas and will be making revisions for a second pilot at additional Clark County and Washoe ECE sites. The Maine Farmer's Market Toolkit will also be used to encourage SNAP EBT usage at local FM. As requested by the DWSS TANF NEON program, UNREXT-UNGE will continue to implement the Eating Smart Being Active (Healthy Eating on a Budget) curriculum at SNAP-ET/Job Connect sites in Clark and Washoe counties.

Increase Food Security

Wilder Collaboration Factors Inventory

<https://www.wilder.org/Wilder-Research/Research-Services/Pages/Wilder-Collaboration-Factors-Inventory.aspx>

The Wilder Collaboration Factors Inventory (WCFI) is a research-tested assessment that allows IAs to evaluate the strengths and areas for improvement within their collaboration. The WCFI measures 20 collaboration success factors, such as history of collaboration or cooperation in the community, appropriate cross section of members, and concrete, attainable goals and objectives.

The RNECE-West Healthy Food Pantry Assessment Tool

Oregon Food Bank Healthy Pantry Initiative Snapshot Assessment

Assessment tools for the food pantry environment. They provide a numeric score on a scale of 0-100. The higher the number, the more healthy the pantry. Most pantries score between 35 and 65 at the start of the process. In addition, a recorded training presentation, instruction manual, and matched resource guide of best practice strategies will be available. This toolkit can help pantries and their SNAP-Ed and Expanded Food and Nutrition Education Program (EFNEP) partners identify action areas for PSE interventions, and the tool can be used pre/post to assess change.

Stocking Opportunities in the Retail Environment (STORE) Tool

The STORE measures the availability, appeal, and promotion of healthier foods at retailers in the community such as supermarkets, grocery stores, convenience stores, gas stations, and specialty markets. It was adapted from Arizona from the in-store assessment tool that was developed in coordination with the nationally recognized *Shop Healthy* initiative.

3. Increase Food Security						
			FY21	FY22		
Intended Reach	Process Indicator	STO (0-1 Yr) Indicators	MTO (2-3 Yrs) Indicators	LTO (3-5 Yrs) Indicators	Longer to (5+ Yrs) Indicators	Longest To (7+ Yrs) Indicators
Number of Classes	# of participants	ST1, ST2 Readiness and capacity to set goals for food resource management	MT1, MT2 % of participants reporting food resource management behavior change	LT2 % of participants that continue to demonstrate behavior change		R6 USDA Prevalence of Household Food Security in Nevada
Number of food pantries that will be trained and pre-assessed using the Oregon Food Bank Healthy Pantry Initiative Number of Food Pantries assessed	% of food pantries assessed (Qtrly Rpts)	ST2 Rating on score of food pantry assessment (Oregon Food Bank Healthy Pantry Snapshot)	MT2 Increase rating of score on food pantry assessment (Oregon Food Bank Healthy Pantry Snapshot) Total potential number of persons affected by the policy change per site on a regular basis	LT2 Rating is maintained for 6 months to 5 years	LT10 Sustainability Plan - Evidence that the program or site has a formal sustainability plan for implementation and evaluation of Oregon Food Bank Healthy Pantry Initiative, Year 7	Conduct annual Healthy Eating Index Score survey among pantry clients
Number of Communities that will be reached	% of communities reached (Qtrly Rpts) % of retailers assessed (Qtrly Rpts)	ST5,6,7,8 Qualitative data re: healthy food retail readiness and capacity, champions, and/or	MT5,7 Scores for healthy retail PSEs, Year 2 (STORE) MT5 Number and proportion of sites that make at least one change in writing or practice to expand access or improve appeal for healthy eating	MT5,7 Increase in scores for healthy retail PSEs, Year 4 (STORE)	LT10,12 Sustained increase in scores for healthy retail PSEs, Year 6 (STORE)	R9 % of low-income adults in Nevada who are overweight and % who are

	<p>Number assessments completed</p> <p>Number intended for assessment</p> <p>Number of meetings with site leaders (Qtrly Rpts)</p> <p>Number of site leaders met with/trained (Qtrly Rpts)</p>	<p>partnerships (Qtrly Rpts)</p>	<p>Total potential number of persons affected by the policy change per site on a regular basis</p>	<p>MT5 Increase Number and proportion of sites that make at least one change in writing or practice to expand access or improve appeal for healthy eating</p>	<p>R2 % of low-income adults who meet fruit and vegetable guidelines (BRFSS)</p>	<p>obese (BRFSS)</p> <p>R9 % of low-income youth in Nevada who are overweight and % who are obese (YRBSS)</p>
<p>Number of Social Marketing Campaigns conducted</p>	<p>Number and % of people reached in each market segment Social Media:</p> <p>Reach is number of people who saw the post, examples include:</p> <p>Number of Impressions</p> <p>Number of Ad Recalls</p> <p>Number of posted engagements</p> <p>Number of Likes</p>		<p>MT12</p> <p>Number and % of people reached in each market segment</p> <p>Number of media impressions</p>			

	<p>Number of clicks</p> <p>Social Marketing: Print, billboards (reach or impressions include all persons who notice the unit, regardless of the origin of their trips)</p>					
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Adults and Including Those with Disabilities

The *Adults and Including Those with Disabilities* priority focus area is to provide evidence-based healthy eating and physical activity education to eligible adults and support PSE change in eligible communities.

The Center for Healthy Aging (CHA) is principal sponsor of “Teach Me How To Grow Healthy: The Intergenerational Community Garden and Healthy Eating Hoop House Initiative.” This organization is dedicated to integrating public, private, and philanthropic resources to educate elders and all persons about healthy aging, train caregivers, enhance wellness, and provide models of care that demonstrate efficiencies and cost savings while improving the quality of life for older adults. Generations United is the consulting partner with CHA to assist in designing the intergenerational portion of the “Teach Me To Grow Healthy: TMTGH plans to provide to the local food insecure populations of Washoe County. For direct education, TMTGH will be utilizing the curricula “Dig-In!”. For food management, TMTGH’s approach to the partner food pantries will be the Healthy Pantry initiative. For TMTGH’s adults and adults with disabilities, the program will use Senior Eating Well curriculum. The Master Farmer’s primary job responsibilities will include training older adults and helps older adult participants at all stages of the growing cycle, equipment and horticultural purchasing, and carrying the day to day operations of indigenous food crop cultivation. Once implemented, this intergenerational garden concept will be evaluated to determine behavior change. The intent would be to utilize this garden concept in other SNAP-Ed programming.

The Smart Shopper project, which facilitates the Eat Smart Be Active curriculum, will be taught in community organizations where the Food Bank of Northern Nevada pantries are located. These pantries will be part of the Healthy Pantry Initiative. This connects the direct education with the physical food, recipes, and exposure. The goal of these programs is to provide direct nutrition knowledge to clients, specifically adults, while changing and forming their environment to further promote wellness and positive nutritional change. Smart Shopper will be taught in both English and Spanish. Classes are also taught at community centers serving low-income populations, to clients of nonprofit service providers, such as, CARE Chest, Center of Influence, Women and Children’s Center of the Sierra, and to older teens at Washoe Innovations High School and Eddy House, which is for teens aging out of foster care. The Smart Shopper class uses outcome evaluation methods in the form of pre and posttest surveys to measure effectiveness of the class. The EFNEP Checklist is used, in partnership with **UNREXTUNCE**, on class 1 and on class 9 of the curriculum. The data is entered into WebNEERS to evaluate the participants’ progress via process measures. In order to ensure work that is supported by SNAP-Ed will continue FBNN works with partners like the Aging Alliance, Washoe County School District for support of Smart Shopper.

Another initiative for the adult population, more specifically seniors, is the Seniors Eating Well (SEW) curriculum will be taught at senior centers and senior apartment complexes where the environmental scan will take place. FBNN will continue and expand the work

of the Smart Shopper & SEW projects if funding is extended and will continue at projected locations and foster relationships throughout year 1 which will promote growth in year 2. The Seniors Eating Well class uses outcome evaluation methods in the form of pre- and post- surveys to measure effectiveness of the class. The survey used is a modification of the Cooking Matters survey and is the standardized survey that is used by each agency that teaches Seniors Eating Well in Nevada. The [Nevada](#) Healthy Aging Alliance compiles and analyzes the data for each agency, and for Nevada via process measures.

The Environmental Scan Pilot is an initiative that is being worked on through the [Nevada](#) Healthy Aging Alliance, Southern Nevada ~~UNCE~~[UNREXT](#), and several Nevada SNAP-Ed partners. FBNN will help to administer the environmental scan of senior residences in Washoe County. The purpose of the environmental scan is to understand general characteristics of senior ~~residence locationssites~~ and the ~~client perspective of these residences in the region to then propose perspective of individuals serviced at those sites.~~ The information gathered from these scans can be used to propose larger environmental or policy changes. The scan will tell us what wellness resources and opportunities are available to seniors at ~~their residence~~the site, and what the senior knows or thinks about those resources. ~~The residence may be set up with resources, but the client may not be aware of the resource or how to access it.~~The site or facility may have certain resources available but individuals frequenting the properly may not be aware of said resources or know how to access them. This gives the [Nevada](#) Healthy Aging Alliance an opportunity to bring SNAP-Ed resources into the ~~residence-site~~ in a thoughtful and effective manner. FBNN will conduct the Environmental Scan in year 1, and in year 2 make changes to certain locations throughout Nevada based on the scan results. They will also continue their partnership and work with the [Nevada](#) Healthy Aging Alliance in year 1 to conduct the environmental scan, work on SEW evaluation, and analyze SEW outcomes as a state.

Green Our Planet's Healthy Communities Program (HCP) will provide direct nutrition education for SNAP-Ed-eligible parents and guardians through a collaboration with the Southern Nevada Boys and Girls Club. While students learn about healthy lifestyle choices and nutrition at school, if parents continue to buy high-calorie, highly processed foods, the child's lifestyle will remain unchanged. The program bridges the gap between student education and the health and nutrition education/decisions of parents and guardians. To implement the HCP, GoP will teach the six SNAP-Ed approved Cooking Matters lessons during a six-week period at each club, encouraging a holistic change within each family identified by the BGC. To support this intervention, GoP's Healthy Communities Coordinator will facilitate and organize the parent nutrition lessons at each participating BGC. The Direct Education Nutrition Educator will also assist by teaching Cooking Matters lessons at BGCs.

HCC will implement their Healthy Aging Lyon County intervention in partnership with ~~UNREXT~~[UNCE](#) and the Nevada Healthy Aging Alliance. This program includes direct education at sites throughout Lyon County as well as health promotion and environmental strategies to increase physical activity and decrease sedentary behaviors among seniors,

as well as provide them with connectivity to their communities. Healthy Aging Lyon County also focuses on outreach to seniors through the food pantries and as part of the Connect Lyon County COVID-19 response. This intervention addresses the need for opportunities for physical activity among rural seniors through direct education physical activity interventions. HCC will lay the foundations for the Bingocize intervention by training instructors in year 1 and expanding the program to all three sites in year 2. Rural seniors have limited opportunities for physical activity and these evidence-based interventions provide them with both social interaction with other seniors and reduced risk of injury by slips and falls through improvements in strength and balance. Additionally, this intervention will help address the nutrition status of seniors in Lyon County through the Seniors Eating Well curriculum. Seniors will be able to take part in this program to learn important nutrition information that can improve their health status and help them reduce their risk for numerous adverse health outcomes. The goals and objectives for this project align with those put forth by UNCE-UNREXT and the NV Healthy Aging Alliance.

The Lutheran Social Services of Nevada Nutrition Education Kitchen will continue with the implementation of Cooking Matters, PSE activities, and social media posts to assist Nevadans in overall diet quality and beverages, reduce food insecurity through food resource management, increase physical activity and decrease sedentary behavior, and increase daily fruit and vegetable consumption. Cooking Matters includes a professional level curriculum, which educates on nutrition and self-sufficiency in the kitchen, through hands_on and interactive activities. The main topics of each lesson include:

- Eat from every food group, every day
- Eat a variety of colorful fruits and vegetables
- Choose whole grains as often as you can
- Compare food labels to make healthier choices
- Choose drinks with less sugar or make your own
- Make your own healthy snacks.



The curriculum includes activities and cooking demonstrations that help participants build confidence in their skills and encourage positive behavior change. Some of the activities include:

- Healthy drinks taste test
- Name that fruit or vegetable
- Name that whole grain
- Putting whole grains to the test
- Snack attack
- Sugar overload



These are interactive activities that provide straightforward messaging that will enable the participants to integrate what they learned into their daily lives. Participants will also be provided with handouts, kitchen tools, and a bag of ingredients that they can take home to practice their new skills. Some of the handouts include information on different ways to cook vegetables and whole grains, hand washing and safe knife skills, reading nutrition labels, and MyPlate. The cooking demonstration recipes in the Cooking Matters curriculum have been chosen based on availability and affordability for households who have limited resources. The instructor will also have flexibility by being able to choose food items and seasonal produce that are available in the DigiMart Food Pantry or food items that are on sale at the grocery store. LSSN will post signage and distribute handouts that promotes physical activities, promote nutrition, healthy eating, and beverages to pantry participants and share these materials with other food pantries. LSSN will post physical activity promotion and nutrition education, recipes, and videos on social media. LSSN will also promote farmer's markets and mobilize partnerships around healthy eating and active living. By year 2, the agency anticipates a 10% increase in behavioral changes.



Physical fitness initiatives will also be held in Nye County with the community-based fitness classes. These classes will occur at three sites and will be offered to the community via the NyECC website, newsletter, through recruitment from the adult and youth workforce program, the community library and through the membership of the NyECC coalition which includes other social service organizations. The NyECC Campus includes other organizations on the one stop campus including ADSD (Aging and Disability), Vocational Rehabilitation, AARP, Rural Housing, and Retired Senior Volunteer Program. The PSE strategies will include the promotion of the physical activities and co-enrollment in prevention and wellness programs. NyECC will publish an up to date calendar of “all the ways” someone can engage in physical activity including parking in the far lot at the annual fall festival, walking the “loop” at the fall festival, etc. These activities will be very locally specific to grab the attention of community members and to give them literal tasks and activities to engage in that week. This intervention engages multiple levels of the spectrum of prevention including strengthening the individual knowledge and skill of those participating in the classes, promoting community education for those that are made aware of locally relevant activities to engage in on a weekly basis, fostering the network of community events to spread the word about upcoming events and how to engage physicality into the event and influencing policies and practices within those partner agencies so they engage in more physical activity. Year 2 will allow for the increase in classes offered and in the variety of locations where the classes are offered.

To reach the senior populations in Nye County for physical activity initiatives, NyECC will implement Bingocize. This curriculum was added to the Nevada approved list of curricula for the FFY21-22 plan year. This will address the sedentary behavior and obesity of adults in the area. The intervention engages multiple levels of the spectrum of prevention including increasing the knowledge and skills of the senior citizens regarding their engagement with physical activity. It will also promote community education by sharing information on physical activity across the senior citizen and other adult community. It will educate the providers at the senior center, engaging them in the instruction process; and it will foster collaboration among the senior center and the members of NyECC. It will also engage youth from local service organizations and leadership programs to assist with the project. Year 2 will allow for an increase in the number or cohorts or a new site where the program is delivered. There will also be the opportunity to increase the collaboration with youth with the seniors to include other health promotion activities.

Providing nutrition education to places of faith is important to the Southern Nevada Health District (SNHD). They propose to continue their partnership with two places of faith to provide direct education and conduct a physical activity and nutrition environment assessment. The focus will be on the implementation of PSE strategies to support physical activity and healthy eating. During Year 1, SNHD staff will complete the required training in the Faithful Families, Thriving Communities program to be prepared to train the lay leaders/promotoras and begin implementation using this curriculum in Year 2. It is anticipated that this training will be available online. Faithful Families, Thriving Communities integrates community engagement that educates and empowers people to make individual changes, implement PSE changes within their place of faith/food pantry that support healthy lifestyles, and to become engaged in opportunities within the community to promote health and wellness. Successful implementation of the program requires trained lay leaders, faith leaders and members of the community to

**FAITHFUL
FAMILIES** Thriving
Communities



HEALTHY
EATING



PHYSICAL
ACTIVITY



COMMUNITY AND
CLINICAL CONNECTIONS

conduct assessments, and jointly identify and implement PSE strategies. Faithful Families, Thriving Communities is a direct education and PSE change intervention program that builds on the connection between health and faith at multiple levels of the Social-Ecological Model. The Faithful Families, Thriving Communities curriculum contains nine lessons, typically taught weekly to groups of around 20 adults, that address physical activity and nutrition topics and is appropriate for any religious or faith tradition. At the completion of the 2-year project, SNHD anticipates having implemented and evaluated the impact of culturally and linguistically appropriate, evidence-based direct education and PSE strategies to support healthy eating and physical activity in at least four places of faith/food pantries serving the Hispanic community. Promotoras will lead

education and support PSE efforts. Partnerships with places of faith/food pantries is also critical as they serve as the setting for the intervention. The policies, operational systems, and physical environment of these settings can positively influence parishioners and clients and encourage adoption of healthier lifestyles. Places of faith/food pantries will provide space for classes and access to priority populations who will be engaged in the assessment, identification, and implementation of PSE strategies. PSE strategies including implementing policies related to healthy eating and physical activity, modifying the physical environment to promote and increase access to healthy eating and physical activity, and modifying operational systems to implement food ranking systems in food pantries that promote healthier foods are all examples of sustainable strategies that will positively influence physical activity and nutrition behavior long after our direct education component ends.

Shining Star Community Services is focusing their SNAP-Ed efforts on their Healthy Eating Program, utilizing the Leah's Pantry – Around the Table curriculum. This six-week program will be offered to youth enrolled in Shining Star's Independent Living program currently designed to achieve learning about the topics of housing, employment, education, community resources and money management. The program supports the development of self-sufficiency in each of the five target areas, by allowing the youth to establish personal goals for development within each area. Around the Table will also be offered to all other Shining Star clients that meet SNAP-Ed eligibility criteria including those attending parent training classes. Around the Table curriculum will be utilized and is designed to build food, nutrition, and cooking literacy through a trauma-based training method. Around the Table is a hands-on, interactive program that will be an excellent complement to Shining Star's existing service array as current programs are designed to attract participants to want to participate and integrates social emotional learning through a trauma-informed lens. Participants will learn about the connection between nutrition and physical and mental health in addition to healthy coping and self-nourishment skills.

The Rethink Your Drink Where You Live intervention will reach the target audience in their homes and surrounding community. For the direct-mail strategy, SNAP households with young children aged 2 -12 years old will be identified by DWSS. Other strategies within this intervention will also be implemented to ensure that SNAP-Ed eligible audiences benefit. ~~Billboard locations will be limited to eligible census tracts/block groups and selected to maximize the number of impressions.~~ Census tract/block group data will be used to determine eligible zip codes for Facebook and Instagram ads. Geofencing technology will then be used to target households in these eligible zip codes. Lastly, SNAP-Ed eligible audiences will be reached at community events that are conducted at locations in eligible census tracts or block groups or planned by organizations seeking to impact low-income households. By collaborating with the Nevada WIC Program, UNR Extension and other SNAP-Ed implementing agencies, as well as SNAP-Ed eligible persons, UNR will refine their materials (e.g., booklets and promotional ads), and ideally more effectively communicate the importance of choosing healthy beverages among parents/guardians and their young children. This intervention supports sustainable

behavior changes related to healthy drink choices in Nevada communities. The existing resources on ~~our~~the RYD Facebook, Instagram, and Pinterest will continue to be available without SNAP-Ed funding. Print-ready versions of our print materials will be available via ~~our~~the RYD website and could potentially be utilized by other community agencies.

Healthy Living Sustainable Recovery (HLSR) programming works with the SNAP-eligible SUD treatments centers including staff, women in recovery, and their families. This program is facilitated by ~~UNCE~~UNREXT and aligns with the needs assessment to impact those with a physical, mental, or emotional condition, who are considered among the most vulnerable for food insecurity, by reaching low-income women who receive SNAP benefits while in recovery at SUD treatment facilities in Clark County. This is accomplished by teaching nutrition and physical activity education and promoting sustainable health behaviors by installing gardens, cooking skills and garden training, and workforce development or job opportunities by partnering with Garden Farms Foundation. The HLSR strategy will partner with WestCare Women and Children's Campus, WestCare Residential Transitional Housing, The Fearless Kind Organization, Foundation for Recovery and Las Vegas Municipal Court Alternative Sentencing to provide

programming. Environmental scans at the WestCare facility have shown a strong need for healthy changes as well as a high level of support for these programs. Other community partners and community subject matter experts

HEALTHY STEPS TO FREEDOM, AN EVIDENCE-BASED PROGRAM

The Healthy Steps to Freedom program (HSF) is an evidence based program that addresses gender-responsive, health related issues unique to women in treatment for substance use disorder. HSF is a 10-week program developed to augment existing treatment programs and incorporates healthy lifestyle practices as an alternative approach to weight loss and desire for increased energy.⁴



will be enlisted to support PSE changes at participating facilities. Key partners, Irma Magrdichian, Caitlin Martinez, Laura Plowman and Kimberlea Townsend-LasFasto will provide space for programming, recruitment for classes, and support and participate in wellness events. Garden Farms will help install gardens and workforce development. The HLSR strategy will strengthen knowledge and skills for SNAP-eligible women attending SUD treatment centers through the Healthy Steps to Freedom curriculum and by piloting Cooking Matters. The HLSR strategy will not only educate clinicians regarding the importance of wellness activities during recovery but will work with Garden Farms to encourage workforce development among affected women in treatment. As capacity is built, Extension will focus on expanding the five interventions in counties not currently implementing them. Areas of opportunity include expanding the HLSR strategies in Washoe County.

Healthy Aging (HA) programming, facilitated by ~~UNREXT~~UNCE, works with SNAP-eligible senior centers and community sites including staff and seniors in attendance or homebound. All five strategies-intervention areas will engage audiences at the individual, interpersonal, and societal levels through PSE, HP, and direct education activities. The HA strategy aims to prevent or reduce obesity and increase food security among low-income seniors, a population who has been identified among Nevada's most vulnerable and in need according to the SNA. With the population of seniors in Nevada representing

13.6% of the population with 32.3% having incomes at or below 200% of the FPL, HA ~~proposes expanding work from four counties to seven counties including Carson, Dresslerville, Stewart, and Wells colonies through a combination of~~will continue a statewide initiative of improving the appeal of healthy eating and physical activity for older adults by working with the Nevada Healthy Aging Alliance, which has organizations representing many communities throughout Nevada. These efforts will include direct education, the implementation of Extension's Senior Site PAN (physical activity and nutrition) Assessment tool, and partnerships with other Extension programs and food banks to encourage sustainability. In FFY22 (year 2), HA will continue implementing nutrition and physical activity supports in Clark, Elko and Pershing Counties; health promotion and indirect education materials will be supplied to White Pine County. Additionally, the HA strategy will work with Three Square's Senior Hunger Program. The HA strategy works closely with low-income senior apartment complexes and senior service centers to provide intervention activities. For FFY21-22, work will be expanded in Clark County to the East Valley Family Services Grandparent Respite Services and various Aging & Disability Services Division (ADSD)-funded congregate meal sites. For FFY22, the relationship between HA and East Valley Family Services Grandparent Respite Services will continue and nutrition and physical activity supports will be expanded to various Aging & Disability Services Division funded congregate meal sites. In addition to Extension's multi-county partners and Extension Educators, local partners will be engaged as collaborators, such as Food Bank of Northern Nevada, Lutheran Social Services, Lyon County Healthy Communities Coalition, Nye Communities Coalition, On Common Ground, Three Square, to participate in assessing PSE sites and evaluating interventions aggregately. Extension will be adding the Bingocize curriculum to their programming. Many strategies are also in the process of and will continue developing and piloting virtual curricula to impact hard to reach or home-bound elder populations. As capacity is built, Extension will focus on expanding the five interventions in counties not currently implementing them, beginning with the environmental scan to better understand the environment and resources available to support sustainability. Areas of opportunity include expanding the HA strategies in Washoe County.

There is a strong community support system within the Te-Moak Tribe of Western Shoshone, but there is a need to solidify existing support bonds and develop additional systems. ~~UNREXTUNGE~~ with oversee the Native Dance physical activity programming and All 4 Kids curriculum in Elko. Native Dance activities provide more than just exercise, these activities serve as a way to foster bonds with Elders and simultaneously extend cultural history, norms and values that can incorporate dance as an exercise plan, and build off healthy eating, shopping and proper food resource management. Storytelling, examples, metaphor and circular communication patterns are beneficial within the community, as well as the use of Native language and English in alternative forms. To effectively communicate across demographics in the Te-Moak community the All 4 Kids SNAP-Ed Coordinator will institute a comprehensive and culturally relevant approach, intermixed with modern aspects such as social media, the Te-Moak Website and community bulletin boards to give notice of opportunities and awareness. Native Dance

and storytelling are previously used and prospective projects that represent program aspects which actively engage the community, and thereby which increased the number of children participating in the program.

Adults and those with Disabilities

Curriculum

Seniors Eating Well
 Cooking Matters
 Eating Smart Being Active
 Leah's Pantry-Around the Table-**New**
 Bingocize-**New**
 Healthy Steps to Freedom-**New**
 Faithful Families: Eating Smart and Moving More-**New**

4. Adults and those with Disabilities							
			FY21	FY22			
Description of Strategy	Intended Reach	Process Indicator	STO (0-1 Yr) Indicators	MTO (2-3 Yrs) Indicators	LTO (3-5 Yrs) Indicators	Longer to (5+ Yrs) Indicators	Longest To (7+ Yrs) Indicators
4.1 Provide evidence-based healthy eating and physical activity education in support of policy, system, and environmental change strategies to eligible adult and those with disabilities audiences in eligible community sites to promote consumption of healthy foods and beverages and active lifestyles.	Number of class series planned (Qtrly Rpts)	% Adult DE series completed % of participants who complete pre-post assessments	ST1: Healthy Eating ST3: Physical Activity and Reduced Sedentary Behavior ST7: Number of partnerships	MT1,2 Increase in MyPlate scores for adults, pre to post annually (UCCE Food Behavior Checklist) MT3 Increase in PA behaviors scores for adults, pre to post, Annually (On the Go! Survey)	LT1-3 Behavior change among adults associated with sustained increased adherence to national dietary and PA guidelines and improved food resource management, Year 5 (BRFSS)	R7 Population level behavior change among adults toward sustained increased adherence to national dietary and PA guidelines and reduced food insecurity, Year 7 (BRFSS)	R9 % of low-income adults in Nevada who are overweight and % who are obese (BRFSS)

<p>4.2 Provide evidence-based healthy eating and physical activity education in support of policy, system, and environmental change strategies to eligible seniors and those with disabilities audiences in eligible community sites to promote consumption of healthy foods and beverages and active lifestyles.</p>	<p>Number of class series planned (Qtrly Rpts)</p>	<p>% Adult DE series completed</p> <p>% of Senior Centers Reached</p> <p>% of participants who complete pre-post assessments</p>		<p>MT1,2 Increase in MyPlate scores for adults, pre to post annually (UCCE Food Behavior Checklist)</p> <p>MT3 Increase in PA behaviors scores for adults, pre to post, Annually (On the Go! Survey)</p> <p>MT5 Total number of policy changes</p> <p>Number of sites that make at least one change in writing or practice improve appeal for healthy eating and physical activity</p>	<p>LT1-3 Behavior change among adults associated with sustained increased adherence to national dietary and PA guidelines and improved food resource management, Year 5 (BRFSS)</p>	<p>R7 Population level behavior change among adults toward sustained increased adherence to national dietary and PA guidelines and reduced food insecurity, Year 7 (BRFSS)</p>	<p>R9 % of low-income adults in Nevada who are overweight and % who are obese (BRFSS)</p>
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4.3 Support family-friendly physical activity opportunities throughout the year, throughout the community.	Number of communities that will be reached (Qtrly Rpts)	% of communities reached (Qtrly Rpts) Number of planning meetings with PA partners (Qtrly Rpts)	ST5 Qualitative data re: readiness and capacity for supporting family-friendly PA opportunities (Qtrly Rpts) ST5 Number of people reached by PA opportunities, Year 1 (Qtrly Rpts) ST5 Number of physical activity opportunities provided, Year 1 (Qtrly Rpts)	MT6 Qualitative data related to adoption of PA supports (Qtrly Rpts) MT6 Increase in number of people reached by PA opportunities, including adults and youth, Year 3 (Qtrly Rpts) MT6 Increase in number of physical activity opportunities provided, Year 3 (Qtrly Rpts)	LT6 Qualitative data related to the implementation of PA supports (Qtrly Rpts) LT6 Sustained increase in number of people reached by PA opportunities, including adults and youth, Year 5 (Qtrly Rpts) LT6 Sustained increase in number of physical activity opportunities provided, Year 5 (Qtrly Rpts)	LT10 Sustainability Plan – Institutionalization of community-wide plan for sustained and ongoing PA opportunities, Year 5 (Qtrly Rpts) R7 Behavior change among adults toward increased adherence to national physical activity guidelines (BRFSS) R7 Behavior change among youth toward increased adherence to national PA guidelines (YRBSS)	R9 % of low-income adults in Nevada who are overweight and % who are obese (BRFSS) R9 % of low-income youth in Nevada who are overweight and % who are obese (YRBSS) R9 % of WIC children aged 2-5 in Nevada who are overweight and % who are obese (NV WIC Data)

<p>4.4 Conduct promotional (social marketing, social media) efforts for adults and coordinate with state and/or local SNAP-Ed partners</p>	<p>Number of Social Marketing Campaigns conducted</p>	<p>Number and % of people reached in each market segment Social Media: Reach is number of people who saw the post, examples include: Number of Impressions Number of Ad Recalls Number of posted engagements Number of Likes Number of clicks</p> <p>Social Marketing: Print, bill boards (reach or impressions include all persons who notice the unit, regardless of the origin of their trips)</p>		<p>MT12 Number and % of people reached in each market segment (women, men, elders, workers, etc.)</p> <p>Number of media impressions</p>			
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ADDRESSING NEVADA'S PRIORITY OBJECTIVES

Assist Nevadans in overall diet quality and beverages (R1 and R5)

(R1) The Healthy Eating Index (HEI) is a measure that assigns a score between 0-100 related to dietary intake. It consists of points assigned for healthy dietary choices made in the adequacy components such as fruits, vegetables, whole grains, dairy, proteins and fatty acids, as well as points for healthy choices made in the moderation components such as refined grains, sodium, added sugars and saturated fats.

Table 1 – Average Healthy Eating Index – 2015 Scores for Americans by Age

Component	Maximum points	Scores Obtained by Various Age Groups			
		All Americans (2+ years)	Children (2-17 years)	Adults (18-64 years)	Older Adults (65+ years)
Total HEI Score	100	58.9	54.9	58.0	65.5
Adequacy:					
Total Fruits	5	2.8	3.6	2.4	3.7
Whole Fruits	5	4.0	4.6	3.5	5.0
Total Vegetables	5	3.2	2.3	3.3	3.9
Greens and Beans	5	3.0	1.9	3.2	3.3
Whole Grains	10	2.8	3.0	2.5	4.0
Dairy	10	6.5	8.9	5.9	5.9
Total Protein Foods	5	5.0	4.7	5.0	5.0
Seafood and Plant Proteins	5	5.0	3.0	5.0	5.0
Fatty Acids	10	4.3	2.7	4.6	5.0
Moderation:					
Refined Grains	10	6.2	4.7	6.3	7.6
Sodium	10	4.0	4.4	3.9	4.0
Added Sugars	10	6.5	6.1	6.4	7.5
Saturated Fats	10	5.8	5.1	6.0	5.7

Due to rounding, HEI component scores in each age group may not add up precisely to the total HEI score of 100.

Notes: The Healthy Eating Index-2015 (HEI-2015) is a measure of diet quality used to assess how well a set of foods aligns with the 2015-2020 Dietary Guidelines for Americans. The HEI-2015 includes 13 components that can be summed to a maximum total score of 100 points. The components capture the balance among food groups, subgroups, and dietary elements including those to encourage, called adequacy components, and those for which there are limits, called moderation components. For the adequacy components, higher scores reflect higher intakes that meet or exceed the standards. For the moderation components, higher scores reflect lower intakes because lower intakes are more desirable. A higher total score indicates a diet that aligns better with the Dietary Guidelines.

Sources:

Data—National Center for Health Statistics, *What We Eat in America/National Health and Nutrition Examination Survey, 2013-2014*.
 Healthy Eating Index-2015 Scores—U.S. Department of Agriculture, Center for Nutrition Policy and Promotion, access <https://www.cnpp.usda.gov>.

A limitation of this HEI table (USDA, 2019d) is that it aggregates national data and is not available for Nevada or its counties. However, it does provide a good indication of the average score by age group, and further breaks it down by individual components. By comparing each score to the total available score on the left, one can determine which components have the greatest opportunity for improvement. For example, among children ages 2-17 years, the total score for fruits, vegetables, beans and greens may be

determined by adding $3.6 + 4.6 + 2.3 + 1.9 = 12.4$ out of a possible 20 points, indicating plenty of room for improvement.

(R5) Changes in water and unhealthy beverage consumption and/or over-consumption of 100 percent fruit juice over time may be assessed by comparing SNAP-Ed participants' outcomes to existing data sources, such as the Youth Risk Behavior Survey (Table 2). The module which ask questions related to beverage intake is optional in the BRFSS used to collect adult data (Centers for Disease Control and Prevention, 2019a) thus if progress on this indicator is to be measured, it is important to request that the Nevada Division of Public and Behavioral Health include this module in the state BRFSS.

Table 2 –Nevada High School Youth Beverage Consumption (YRBS), 2017

	total	female	male
Did not drink milk	26.8	34.0	19.8
Drank soda or pop	70.4	66.4	74.5
Drank a can, bottle, or glass of soda or pop ≥ 1 times per day	15.3	11.4	19.0
Drank a can, bottle, or glass of soda or pop ≥ 2 times per day	9.1	6.1	11.7
Drank a can, bottle, or glass of soda or pop ≥ 3 times per day	5.7	3.4	7.6

Note: Survey asks about behaviors during past 7 days. Data Source: (CDC, 2017b.) *High School Youth Risk Behavior Survey (YRBS)*

Table 3a – Prevalence of regular soda or fruit drink consumption among adults for Nevada, 2012

	Consumption of regular soda, fruit drinks, or both (%)			Regular soda consumption (%)			Fruit drink consumption (%)		
	None	<1/day	≥ 1 /day	None	<1/day	≥ 1 /day	None	<1/day	≥ 1 /day
Nevada	23.2	40.5	36.3	36.9	39.2	23.9	48.7	32.7	18.7
Overall	28.5	45.2	26.3	41.6	41.3	17.1	52.8	35.6	11.6

Note: Data from 2012 BRFSS optional module; survey asks about behaviors during past 30 days. Data Source: (Kumar et al., 2014) *Sugar-Sweetened Beverage Consumption Among Adults — 18 States, 2012*

Table 3b – Prevalence of consumption of regular soda or fruit drinks ≥ 1 times/day among adults, by age group, sex, race/ethnicity, Nevada, 2012

	Age Group (%)			Sex (%)		Race/Ethnicity (%)			
	18-34	35-54	≥ 55	Men	Women	White	Black	Hispanic	Other
Regular Soda (i.e. non-diet) ≥ 1 times per day									
Nevada	31.3	24.8	16.8	29.2	18.8	21.1	30.2	32.2	15.5
Overall	24.5	17.6	10.2	21	13.5	15.7	20.9	22.6	10.7
Fruit drinks ≥ 1 times per day									
Nevada	26.6	18.8	12.1	20	17.4	11.5	28.7	33.8	15.5
Overall	16.6	11.0	7.8	12.3	10.9	8.1	21.9	18.5	8.1

Note: Data from 2012 BRFSS optional module; survey asks about behaviors during past 30 days. Data Source: (Kumar et al., 2014) *Sugar-Sweetened Beverage Consumption Among Adults — 18 States, 2012*

Table 4 –Times per week Kindergartner Drinks Non-Diet Soda in Nevada, 2018-2019

	State %	Clark County %	Washoe County %	Rural Counties %
None	69.7	69.9	69	69.2
A few times	23.5	23.1	24.1	.2
Once a day	4.7	4.9	4.6	3.6
More than once a day	2.1	2.1	2.3	2.1

Data Source: (Nevada Institute for Children’s Research and Policy, 2019) Kindergarten Health Survey

Increase physical activity and decrease sedentary behavior (R7)

(R7) State level data exists by age group or income level for adults, while high school data exists by gender. The American College of Sports Medicine Fitness Index ranks America’s 100 largest cities on a composite of health behaviors, health outcomes, community infrastructure, and local policies that support a physically active lifestyle and may help prioritize policy, systems, and environmental changes.

Table 5a – Adult Physical Activity (PA) by Income for Nevada, 2017

	Less than \$15,000	\$15,000-\$24,999	\$25,000-\$34,999	\$35,000-\$49,999	\$50,000+
>150 mins/week aerobic activity	41.0	41.2	42.5	46.9	52.8
Participation in PA in past month	66.3	66.2	63.1	74.5	77.5
Muscle strengthening ≥2 times/week	25.1	24.7	18.8	37.3	37.6
Met guidelines	16.6	15.5	11.8	18.2	24.5
<150 mins/week aerobic activity	59.0	58.8	57.5	53.1	47.2
No participation in PA over past mo.	33.7	33.8	37.0	25.5	22.5
Muscle strengthening <2 times/week	74.9	75.3	81.2	62.7	62.4
Did not meet PA guidelines	83.4	84.5	88.2	81.8	75.5

Data Source: CDC, 2017a. *Nevada Behavioral Risk Factor Surveillance System (BRFSS)*

Table 5b – Adult Physical Activity (PA) by Age Group for Nevada, 2017

	18-24	25-34	35-44	45-54	55-64	>65
>150 mins/week aerobic activity	49.3	44.6	43.3	43.7	52.8	49.1
Participation in PA in past month	77.3	77.6	71.1	68.8	73.0	66.6
Muscle strengthening ≥2 x/week	42.2	42.7	31.6	27.4	23.6	24.6
Met guidelines	23.0	24.4	19.8	16.4	17.0	17.4
<150 mins/week aerobic activity	50.7	55.4	56.7	56.3	47.2	50.9
No participation in PA past mo.	22.7	22.4	28.9	31.2	27.0	33.4
Muscle strengthening <2 x/week	57.8	57.3	68.4	72.6	76.4	75.4
Did not meet PA guidelines	77.0	75.6	80.2	83.6	83.0	82.6

Data Source: CDC, 2017a. *Nevada Behavioral Risk Factor Surveillance System (BRFSS)*

Table 6 – Nevada High School Youth Physical Activity Behaviors, 2017

	total	female	male
Played video or computer games or used a computer for ≥ 3 hours per day*	36.7	36.7	36.9
Watched television 3 or more hours per day*	22.1	22.1	22.2
Were not physically active for a total of at least 60 minutes on at least 1 day	14.9	17.6	12.3
Were not physically active at least 60 minutes per day on 5 or more days	53.6	62.7	45.3
Were not physically active at least 60 minutes per day on all 7 days	75.1	81.6	68.9
Did not go to physical education (PE) classes on 1 or more days	44.6	52.2	37.6
Did not go to physical education (PE) classes on all 5 days	71.6	74.9	68.3
Did not play on at least one sports team	52.7	57.8	47.8

*Indicates data from 2015 YRBS; survey asks about behaviors during past 7 days. Data Source: (CDC, 2017b) *High School Youth Risk Behavior Survey (YRBS)*

Table 7 –Days per week Kindergartner had ≥ 60 Minutes Physical Activity in Nevada, 2017-2018

	State %	Clark County %	Washoe County %	Rural Counties %
None	1.2	1.4	0.7	0.6
1 day	1.9	2.3	1.0	0.9
2 days	6.4	7.5	3.9	3.0
3 days	11.6	13.1	8.9	6.3
4 days	11.7	12.4	10.4	9.6
5 days	19.6	20.6	17.6	15.9
6 days	8.6	8.2	9.2	10.1
7 days	39.0	34.6	48.3	53.8

Data Source: (Nevada Institute for Children’s Research and Policy, 2019) Kindergarten Health Survey

Table 8 – Hours Kindergartner Spends in Sedentary Activity on an Average Day in Nevada, 2018-2019

	State %		Clark County %		Washoe County %		Rural Counties %	
	TV	Games	TV	Games	TV	Games	TV	Games
None	2.7	28.5	2.7	27.4	2.8	28.8	2.2	35.3
Less than one	14.3	22.5	14.1	21.7	13.2	23.6	17.4	26.0
1 hour	32.4	26.5	32.6	27.4	30.9	25.9	33.0	22.0
2 hours	32.9	14.7	32.7	15.3	34.6	14.5	32.1	11.5
3 hours	12.8	5.1	13.0	5.4	13.3	4.7	11.1	3.9
4 hours	3.2	1.5	3.2	1.7	3.3	1.5	3.0	0.8
5 hours or more	1.7	1.0	1.8	1.1	1.8	1.0	1.2	0.5

Data Source: (Nevada Institute for Children’s Research and Policy, 2019) Kindergarten Health Survey

Table 9 –Physical Activity Prevalence in Nevada by County, 2006 to 2015

Region/ County	Percent of Adult Population Who Are Obese										
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	10 Year Average
Rural and Frontier											
Churchill	21.8	24.6	25.4	27.2	26.2	24.6	24.3	23.4	23.5	24.0	24.5
Douglas	15.9	16.2	16.7	17.8	16.7	15.9	16.0	17.0	15.8	17.6	16.6
Elko	24.9	26.3	24.5	24.4	21.1	20.1	20.9	21.4	23.1	21.1	22.8
Esmeralda	23.8	26.2	25.9	25.5	24.5	24.3	23.9	22.3	19.5	20.9	23.7
Eureka	24.4	26.4	26.0	26.3	24.9	23.3	23.3	21.2	19.3	19.0	23.4
Humboldt	22.6	26.4	26.0	24.8	21.5	20.2	20.5	20.9	21.2	19.9	22.4
Lander	23.3	23.6	22.7	24.8	23.6	20.8	22.3	21.2	19.7	17.7	22.0
Lincoln	22.3	24.6	25.7	26.0	22.7	22.3	21.7	24.8	22.4	22.5	23.5
Lyon	21.1	23.5	24.1	26.5	25.9	24.8	27.6	26.9	26.5	21.9	24.9
Mineral	27.7	27.1	27.7	30.4	30.5	28.4	26.6	24.7	23.5	23.5	27.0
Nye	27.7	30.1	28.5	31.3	29.2	28.3	29.4	29.7	27.7	25.3	28.7
Pershing	22.0	26.5	24.5	25.6	22.4	20.8	23.1	22.5	22.0	19.5	22.9
Storey	19.4	20.1	20.6	23.2	24.6	23.9	23.9	22.9	21.2	20.5	22.0
White Pine	23.6	23.7	22.6	24.7	26.1	23.9	26.0	24.2	23.7	19.4	23.8
Urban											
Carson City	21.0	22.4	21.3	20.7	18.7	17.9	17.4	17.2	18.2	19.5	19.4
Clark	23.6	24.6	25.1	25.4	23.7	21.7	21.7	21.6	22.8	22.1	23.2
Washoe	17.3	17.4	16.9	17.4	16.1	15.7	16.1	16.0	16.4	16.3	16.6
Nevada	22.4	23.4	23.4	24.4	22.4	21.3	22.4	21.3	23.7	22.6	22.7

Note: Sub-header was removed because it was incorrect in source, and the source has been notified about mistake. It should read, *Percent of Adult Population Who Are Physically Active*. Data Source: (University of Nevada, Reno School of Medicine, 2019) *Nevada Rural and Frontier Health Data Book - Ninth Edition*.

Table 10 - ACSM Fitness Index for North Las Vegas, Reno, Henderson, and Las Vegas, 2019 Rankings.

Indicator	Highest U.S. City	North Las Vegas	Reno	Hender-son	Las Vegas
Overall Rank	1	92	48	73	63
Overall Score	77.7	34	50.0	42.4	45.1
Personal Health Rank	1	69	36	69	69
Personal Health Score	86.8	38	55.7	38.0	38.0
% exercising in last 30 days	90.9	74.8	78.2	74.8	74.8
% meeting aerobic activity guidelines	63.9	52.8	61.0	52.8	52.8
% meeting aerobic & strength activity guidelines	31.4	24.1	28.5	24.1	24.1
% consuming 2+ fruits/day	38.9	24.1	35.8	24.1	24.1
% consuming 3+ vegetables/d	27.5	16.8	21.5	16.8	16.8
% getting 7+ hours of sleep/day	74.3	60.8	67.8	60.8	60.8
% smoking	5.9	15.9	15.3	15.9	15.9

Indicator	Highest U.S. City	North Las Vegas	Reno	Hender-son	Las Vegas
% with obesity	15	24.7	26.4	24.7	24.7
% in excellent or very good health	63.9	45.3	47.8	45.3	45.3
% physical health not good during past 30 days	22.4	35.8	40.8	35.8	35.8
% mental health not good during the past 30 days	23.7	36.2	39.9	36.2	36.2
% with asthma	2.4	7.9	8.5	7.9	7.9
% with high blood pressure	18.5	26.7	32.4	26.7	26.7
% with angina or coronary heart disease	1.3	4.5	4.	4.5	4.5
% with stroke	0.7	3.2	2.7	3.2	3.2
% with diabetes	4.8	11.4	9.9	11.4	11.4
Community/ Environment Rank	1	95	64	55	42
Community/ Environment Score	81.3	29.4	43.5	47.3	53.2
Parkland as % of city	84.20%	26.2	5.4	13.4	19.2
Acres of parkland/1,000	2,992.9	70.5	13.9	32.6	26.6
Farmers' markets/1,000,000	85.1	4.2	24.5	3.4	6.3
% using public transportation to work	56.60%	1.9	3.1	1.0	3.9
% bicycling or walking to work	18.30%	0.7	4.6	0.9	1.7
Walk Score®	89.2	33.2	37.6	29.6	41.1
% within a 10 min. walk to a park	98.70%	57.9	71.1	49.3	69.7
Ball diamonds/10,000	5.4	0.5	2.0	2.1	0.8
Dog parks/100,000	6.8	0.0	0.8	5.3	4.1
Park playgrounds/10,000	7.1	2.4	2.1	3.1	2.9
Basketball hoops/10,000	9.8	2.1	3.9	3.6	1.3
Park units/10,000	11.6	2.1	4.7	2.3	8.2
Recreational centers/20,000	2.9	0.2	0.3	0.6	0.8
Swimming pools/100,000	10.9	1.7	1.6	4.6	1.9
Tennis courts/10,000	6.1	0.5	1.9	2.3	1.1
Park expenditure/resident (adjusted)	\$590	\$49	\$49	\$106	\$109
Physical education requirement	3	1	1	1	1

Data Source: (American College of Sports Medicine, 2019) *American Fitness Index Rankings*

Reduce food insecurity through food resource management (R6)

(R6) Changes in food insecurity status among SNAP-Ed eligible people may be assessed by comparing food insecurity classifications, such as: Very Low Food Security, Low Food Security, or Marginal Food Security. The USDA measures food security using the *Guide to Measuring Household Food Security (Revised 2000)* (USDA, 2017). Feeding America provides annual county level estimates of food insecurity rates using Current Population Survey and Bureau of Labor Statistics data (2019).

Table 11 - Overall Food Insecurity in Nevada by County in 2017

County	Population	Food Insecurity Rate	Estimated number of food insecure individuals	% below 200% poverty	% above 200% poverty
Carson City	54,219	12.4%	6,740	77%	23%
Churchill	24,022	12.7%	3,040	69%	31%
Clark	2,112,436	12.6%	265,720	78%	22%
Douglas	47,632	11.0%	5,250	58%	42%
Elko	52,377	8.7%	4,550	63%	37%
Esmeralda	1,102	11.1%	120	100%	0%
Eureka	1,728	11.5%	200	48%	52%
Humboldt	17,088	7.6%	1,300	75%	26%
Lander	5,887	7.9%	470	63%	37%
Lincoln	5,203	12.5%	650	60%	40%
Lyon	52,303	12.3%	6,410	73%	27%
Mineral	4,471	15.1%	670	70%	30%
Nye	43,296	14.1%	6,120	77%	23%
Pershing	6,661	11.1%	740	57%	43%
Storey	3,891	10.2%	400	59%	41%
Washoe	445,551	11.2%	49,690	73%	28%
White Pine	9,858	10.8%	1,070	62%	38%
Nevada	2,940,058	12.7%	372,820	76.0%	24.0%

Data Source: (Feeding America Research, 2019) *Map the Meal Gap*

Increase daily fruit and vegetable consumption (R2)

(R2) Fruit and vegetable intake remains below dietary recommendations across the nation and in Nevada. This is an area of concern because these foods provide essential nutrients and help prevent or reduce the risk of developing chronic disease and obesity. There are many things that may be done in communities to help increase access to and affordability of fruits and vegetables. For example, the CDC State Indicator Report on Fruit and Vegetable for Nevada, 2018 included the following information on policies or systems that can help improve access for:

Individuals and Families

of farmers markets per
100,000 residents, 2017

1.3

% of farmers markets
accepting WIC FMNP,
2017

7.5

State policy on food
service guidelines, 2014

No

For Children

State Farm to School or Farm to
ECE Policy, '02-'17

Yes

State ECE licensing regulations
align with national standards for
fruits and vegetables, 2016

No

% school districts participating in
Farm to School, 2014

22.2

% of middle and high schools
offering salad bars, 2016

23.3

**Food System
Support**

State food policy
council, 2018

Yes

of local food policy
councils, 2018

2

of food hubs, 2017

1

Table 12a – Adult Fruit and Vegetable Consumption by Income for Nevada, 2017

	Less than \$15,000	\$15,000- \$24,999	\$25,000- \$34,999	\$35,000- \$49,999	\$50,000+
Vegetables ≥ 1 times/day	68.6	68.5	69.5	80.1	85.7
Fruit ≥ 1 times/day	69.6	61.1	57.6	60.5	63.6
Vegetables <1 times/day	31.4	31.5	30.6	20.0	14.3
Fruit <1 times/day	30.4	38.9	42.4	39.6	36.4

Data Source: (CDC, 2017a) *Nevada Behavioral Risk Factor Surveillance System (BRFSS)*

Table 12b – Adult Fruit and Vegetable Consumption by Age for Nevada, 2017

	18-24	25-34	35-44	45-54	55-64	65+
Vegetables ≥ 1 times/day	75.0	77.3	78.1	78.0	82.2	76.4
Fruit ≥ 1 times/day	55.7	65.4	65.6	58.2	62.2	64.5
Vegetables <1 times/day	25.0	22.7	22.0	22.0	17.8	23.6
Fruit <1 times/day	44.4	34.6	34.4	41.8	37.9	35.5

Data Source: (CDC, 2017a) *Nevada Behavioral Risk Factor Surveillance System (BRFSS)*

Table 13 – Nevada High School Youth Risk Behavior Survey, 2017

	total	female	male
Did not eat fruit or drink 100% fruit juices	7.5	6.9	8.1
Did not eat vegetables*	7.2	5.2	8.8

*Data from 2015 YRBS; survey asks about behaviors during past 7 days. Data Source: (CDC, 2017b) *High School Youth Risk Behavior Survey (YRBS)*

Table 14 –Times per week Kindergartner Drinks Juice in Nevada, 2018-2019

	State %	Clark County %	Washoe County %	Rural Counties %
None	12.3	11.6	15.4	12.7
A few times	41.7	40.4	45.4	44.7
Once a day	28.5	29.2	25.8	27.4
More than once a day	17.5	18.9	13.4	15.2

Data Source: (Nevada Institute for Children’s Research and Policy, 2018) *Kindergarten Health Survey*

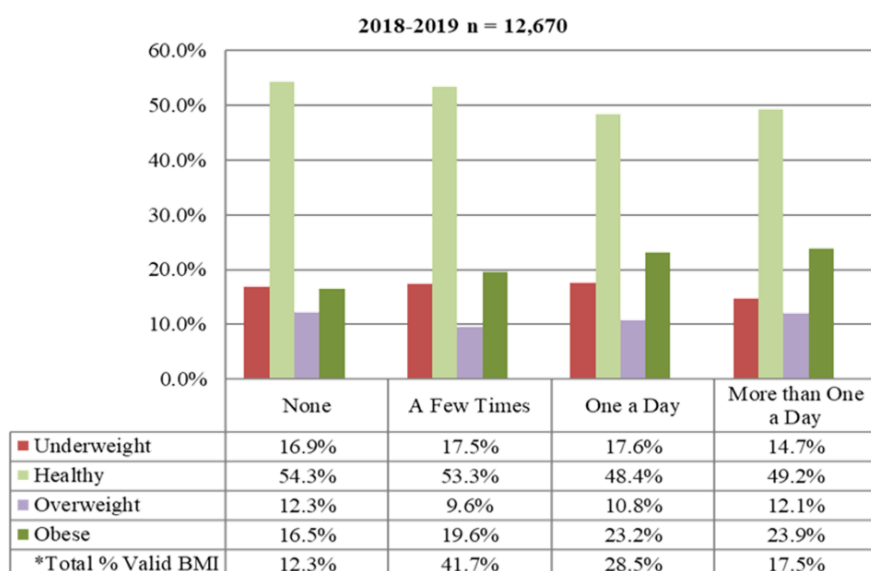
Obesity and other data that may be relevant.

Although obesity is not included explicitly in Nevada’s priority objectives, SNAP-Ed is referred to as a USDA Nutrition Education and Obesity Prevention Program in FY2020.

Table 15 – Kindergartner’s Weight Status in Nevada, 2018-2019

	State %	Clark County %	Washoe County %	Rural Counties %
Underweight	17.2	17.1	18.3	16.0
Healthy	51.2	51.2	50.3	52.7
Overweight	10.7	10.5	11.2	11.2
Obese	20.9	21.2	20.2	20.1

Data Source: (Nevada Institute for Children’s Research and Policy, 2019) *Kindergarten Health Survey*

Figure 1 – Child’s Weight Status Category by Number of Juice Drinks Consumed in a Week.

Note. * indicates percentages are calculated out of the total number of valid BMI responses in each category.

Data Source: (Nevada Institute for Children’s Research and Policy, 2019) *Kindergarten Health Survey*

Table 16a – Adult Weight Classifications by Body Mass Index (BMI) by Income for Nevada, 2017

	Less than \$15,000	\$15,000- \$24,999	\$25,000- \$34,999	\$35,000- \$49,999	\$50,000+
Obese BMI ≥ 30.0	27.2	29.2	28.5	29.7	24.6
Overweight BMI 25.0 – 29.9	34.2	36.0	42.7	38.4	41.8
Normal Weight BMI 18.5- 24.9	36.7	32.2	28.5	29.4	31.8
Underweight BMI < 18.5	*	*	*	*	1.9

Data Source: (CDC, 2017) *Nevada Behavioral Risk Factor Surveillance System (BRFSS)*

Table 16b – Adult Weight Classifications by Body Mass Index (BMI) by Age Group for Nevada, 2017

	18-24	25-34	35-44	45-54	55-64	65+
Obese BMI ≥ 30.0	17.4	28.9	25.3	32.6	27.4	25.0
Overweight BMI 25.0 – 29.9	34.3	37.1	40.0	40.7	39.9	40.2
Normal Weight BMI 18.5- 24.9	44.7	31.4	33.7	24.9	32.4	32.0
Underweight BMI < 18.5	*	*	*	*	*	2.8

Data Source: (CDC, 2017) *Nevada Behavioral Risk Factor Surveillance System (BRFSS)*

Table 17 –Nevada High School Youth Risk Behavior Survey, 2017

	total	female	male
Had Obesity ($\geq 95^{\text{th}}$ percentile)	14.0	10.9	16.9
Were Overweight ($\geq 85^{\text{th}}$ percentile, but $< 95^{\text{th}}$)	14.3	14.2	14.3
Described themselves as slightly or very overweight*	30.8	34.0	27.7
Were not trying to lose weight*	52.2	40.1	64.1

*indicates data from 2015 YRBS. Data Source: (CDC, 2017b) *High School Youth Risk Behavior Survey (YRBS)*

Table 18 – Obesity Prevalence in Nevada by County, 2005 to 2015

Region/ County	Percent of Adult Population Who Are Obese										
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	10 Year Average
Rural and Frontier											
Churchill	27.5	26.8	25.8	28.8	31.6	31.6	28.8	25.5	25.3	27.3	27.9
Douglas	19.3	20.8	21.1	21.7	22.5	21.9	22.4	21.4	22.8	25.5	21.9
Elko	25.9	29.6	29.8	31.1	32.7	32.1	31.9	30.3	30.4	29.3	30.3
Esmeralda	24.5	25.6	25.0	27.7	29.1	27.4	26.6	25.5	26.7	28.6	26.7
Eureka	25.1	27.1	26.5	27.1	25.7	26.0	26.3	27.2	26.7	26.8	26.5
Humboldt	27.4	31.6	29.9	29.8	27.1	25.9	24.7	25.7	26.0	30.4	27.9
Lander	28.9	30.1	29.2	27.2	27.1	29.4	28.5	30.4	31.6	33.9	29.6
Lincoln	28.3	28.9	26.2	25.2	26.8	24.7	25.2	25.9	27.2	30.0	26.8
Lyon	26.2	27.7	28.6	30.2	30.9	28.4	29.9	29.8	35.0	34.7	30.1
Mineral	29.9	29.8	29.4	31.3	29.5	26.9	26.4	28.0	29.9	31.0	29.2
Nye	30.5	31.2	30.2	30.2	30.1	29.1	29.1	31.5	34.2	33.8	31.0
Pershing	31.0	33.5	33.2	29.3	29.3	31.0	32.4	31.1	30.9	32.0	31.4
Storey	27.7	27.8	25.8	23.1	23.7	25.2	25.9	26.9	26.4	27.6	26.0
White Pine	29.8	32.9	34.5	29.9	26.1	24.8	25.1	28.7	30.4	32.5	29.5
Urban											
Carson City	22.1	23.7	23.7	23.0	23.0	23.0	24.1	24.6	26.0	27.7	24.1
Clark	23.1	24.8	26.0	26.2	25.1	24.9	25.8	27.8	27.7	26.6	25.8
Washoe	19.5	21.2	21.6	22.7	22.5	22.2	22.2	21.8	21.4	22.8	21.8
Nevada	24.2	24.1	25.1	25.8	28.3	24.6	28.3	24.6	27.7	26.7	25.9

Note: The prevalence for obesity is 39.8% nationwide. Data Source: (University of Nevada, Reno School of Medicine, 2019) *Nevada Rural and Frontier Health Data Book - Ninth Edition*.

Implementing Agencies for Nutrition Education

12 Implementing Agencies for Nevada SNAP-Ed: FFY21-22

Center for Healthy Aging **NEW!**

Division of Public and Behavioral Health, Office of Food Security and Wellness

Food Bank of Northern Nevada

Green Our Planet **NEW!**

Healthy Communities Coalition

Lutheran Social Services of Nevada

Nye Communities Coalition

Shining Star Community Services **NEW!**

Southern Nevada Health District

University of Nevada Cooperative Extension

University of Nevada, Department of Nutrition

Washoe County Health District

Budgets

The following table outlines the two-year budgets for all implementing agencies (including carry-in):

<u>IMPLEMENTING AGENCY</u>	<u>FFY21</u>	<u>FFY22</u>
<u>Center for Healthy Aging</u>	<u>\$124,917</u>	<u>\$120,961</u>
<u>Division of Public and Behavioral Health</u>	<u>\$78,593</u>	<u>\$67,823</u>
<u>Food Bank of Northern Nevada</u>	<u>\$173,192</u>	<u>\$169,662</u>
<u>Green Our Planet</u>	<u>\$266,001</u>	<u>\$260,678</u>
<u>Healthy Communities Coalition</u>	<u>\$240,909</u>	<u>\$232,240</u>
<u>Lutheran Social Services of Nevada</u>	<u>\$169,425</u>	<u>\$165,979</u>
<u>Nye Communities Coalition</u>	<u>\$205,948</u>	<u>\$201,828</u>
<u>Southern Nevada Health District</u>	<u>\$111,453</u>	<u>\$108,436</u>
<u>Shining Star Community Services</u>	<u>\$129,868</u>	<u>\$124,729</u>
<u>University of Nevada, Reno – Extension</u>	<u>\$2,513,373</u>	<u>\$2,522,594</u>
<u>University of Nevada, Reno – Department of Nutrition</u>	<u>\$456,000</u>	<u>\$446,874</u>
<u>Washoe County Health District</u>	<u>\$48,249</u>	<u>\$47,284</u>

Budget documents below are separated by FFY.

FFY21: DWSS Operating Budget & Overall Carry-In

Nevada SNAP-Ed FFY20 estimated carry-in (as of 08/20/20):

\$1,586,084.34

Nevada SNAP-Ed FFY21 estimated allocation:

\$3,287,517

Sub Awardee	FFY21 Plan Budget	Projected FFY20 Carry In	FFY21 Budget
DWSS Operating	\$ 365,059.00	\$ 536,292.31	\$ (171,233.31)
CHA	\$ 124,917.00	\$ -	\$ 124,917.00
DPBH	\$ 69,208.00	\$ -	\$ 69,208.00
FBNN	\$ 173,192.00	\$ 57,751.38	\$ 115,440.62
GOP	\$ 266,000.00	\$ -	\$ 266,000.00
HCC	\$ 240,909.00	\$ 25,737.08	\$ 215,171.92
LSSN	\$ 169,425.00	\$ -	\$ 169,425.00
NYECC	\$ 205,948.00	\$ 56,515.04	\$ 149,432.96
SSCS	\$ 129,868.00	\$ -	\$ 129,868.00
SNHD	\$ 111,453.00	\$ 8,954.54	\$ 102,498.46
UNCE	\$ 2,513,373.00	\$ 702,245.40	\$ 1,811,127.60
UNRRYD	\$ 456,000.00	\$ 197,140.28	\$ 258,859.72
WCHD	\$ 48,249.00	\$ 1,448.33	\$ 46,800.67

Total	\$ 4,873,601.00	\$ 1,586,084.34	\$ 3,287,517
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Total Projected FFY20 Carry-in **1,586,084.34**

Total FFY21 Requested	\$ 3,287,517
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(this dollar amount does not include carry-in from previous FY)

Applicant Name: DWS S Operating

BUDGET NARRATIVE
(Form Revised June 2019)

**FY21 Budget
Amount Plan**

\$365,059

Total Salary/Benefits including fringe **Total:** **\$183,753**

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>Stephanie Cook, SNAP-Ed State Program Administrator</u>	\$66,462.00	32.000 %	100.000 %	12	100.00 %	\$87,730
<u>PCN: 3228-3729</u>						

Provides leadership, direction, and information while working collaboratively with Nevada entities / implementing agencies (IAs) contracted to provide SNAP-Ed services to ensure that SNAP-Ed appropriately serves the SNAP-Ed audience and is consistent with SNAP-Ed policies. Develops a coordinated, cohesive State SNAP-Ed Plan based on a State-specific needs assessment and addresses national and State priorities. Monitors and documents implementation of the State's approved SNAP-Ed Plan through on-site program review and ongoing technical assistance provided to IAs. Conduct annual Management Evaluations (ME) of SNAP-Ed programming for IAs to ensure the SNAP-Ed state plan is being followed in accordance with SNAP-Ed policy and procedures. Maintain administrative control of allowable expenditures and budget monitoring of IAs. Provide budget information to FNS as required. Develops recommendations/trainings for program development and expansion, resource allocation, evidence-based interventions, and public health approaches for at-risk SNAP populations for program effectiveness. Submits a coordinated, cohesive annual SNAP-Ed performance report to FNS each year. Allocation based on Grade 37, step 08.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
<u>Tonya Wolf, SNAP-Ed State Program Evaluator</u>	\$72,746.00	32.000 %	100.000 %	12	100.00 %	\$96,023
<u>PCN 3228-3728</u>						

Conducts engagement of Nevada SNAP-Ed stakeholders through training/assurances to IAs in the creation of an evaluation design using SNAP-Ed Evaluation Framework. Ensures that each IAs objectives and theory of behavioral change is addressed in the evaluation design, and it aligns with the Statewide Needs Assessment and desired health outcomes. Develops evaluation/data collection tools such as community health assessments and questioners/pre-posts surveys that help measure evidence-based program implementation. Collect IAs SNAP-Ed indicators and analyze outcomes that align with state priorities. Demonstrate statewide cohesive evaluation through SNAP-Ed formative, process, outcome, and impact data. Collect, report, and analyze required FNS data regarding participation in SNAP-Ed and characteristics of those served (Education and Administrative Reporting System (EARS) Requirement and Guidance to IAs). Including reporting and dissemination of annual performance evaluation required of FNS. Research and identify health issues, or trends; assess community, regional and statewide needs and resources that benefit SNAP-Ed health outcomes. Allocation based on Grade 37, step 10.

	<u>Amount Requested</u>
<u>Nicole Kennedy, Fiscal Management Analyst III (Audit</u>	\$0
<u>Union) -- no salary, only travel</u>	
<u>PCN3228-2761</u>	

Total Fringe Cost	\$44,546		
Total Budgeted FTE	2.00000	Total Salary Cost:	\$183,753

Contracts/Sub-Grants/Agreements **\$117,000**

Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, travel, equipment, etc., for each site. Sub-awards or mini-grants that are a component of a larger project or program may be included here, but require special justification as to the merits of the applicant serving as a "pass-through" entity, and its capacity to do so.

Name of Contractor, Subrecipient: DP Video Total \$50,000

Method of Selection: statewide contract

Period of Performance: October 1, 2020-Sept 30, 2022

Scope of Work: SNAP-Ed website maintenance

* Sole Source Justification: sole source - statewide contract

Method of Accountability:

Monthly invoices with time and efforts submitted to Program Administrator for processing and auditing purposes.

Name of Contractor, Subrecipient: Kansas State University Research Foundation (KSURF) Total \$55,000.00

Method of Selection: Sole Source -- Interlocal

Period of Performance: October 1, 2020 - September 30, 2022

Scope of Work: Implement PEARS system for all IAs to monitor and track SNAP-Ed program and initiatives occurring throughout the State of Nevada. This system will be mandatory for IAs to utilize and the state SNAP-Ed staff will have access for monitoring, reporting, and ensuring State Plan objectives are met.

Name of Contractor, Subrecipient: Alliance for a Healthier Generation

Total \$12,000.00

Method of Selection: Sole Source -- training agreement

Period of Performance: October 1, 2020 - September 30, 2021

Scope of Work: Training on the Healthy Schools Program Implementation Environmental Scan. This train-the-trainer instruction will ensure all necessary IAs are eventually trained on this environmental scan. Many IAs are currently using this tool, but need the proper training.

Non-Capital Equipment Supplies

Total:

\$408

List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or

Office supplies: \$15 x 2 FTE staff x 12 of mo.

\$360.00

FY 20

\$360.00

Printing Services: \$4/mo. x 12 months

\$48.00

\$48.00

Justification: Two FTE staff -- normal business operational supplies.

Materials

Total:

\$0

Travel

Total:

\$22,640

Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for

Out-of-State Travel

\$11,619

ASANA Conference February 4-7 Arlington, VA

Airfare: RND to DCA x 1 of trips x 2 of staff

\$1,193

of Trips

of days

of Staff

\$2,386

Baggage fee: \$0

\$0

0

0

0

\$0

Per Diem: \$76 GSA rate for area x 2 x 2 staff

\$76

1

5

2

\$760

Lodging: \$184 x 4 nights x 2 staff

\$184

1

4

2

\$1,472

Ground Transportation: \$45 x 2 x 2 staff

\$45

1

2

2

\$180

Mileage: (\$0.58 x 99 miles per trip) x 1 of trips x 1 staff

\$56.93

1

1

1

\$57

Parking: \$14 x 1 trips x 5 days x 2 staff

\$14

1

5

2

\$140

SNAP-Ed Conference, Sacramento, CA

Airfare: 750 RND to SNA x 1 of trips x 2 of staff

\$561

1

2

2

\$1,122

Baggage fee: \$ amount per person x # of trips x # of staff

\$0

0

0

0

\$0

Per Diem: \$66 GSA rate for area x 1 x 2 of staff

\$66

1

4

2

\$528

Lodging: \$140 + \$ tax = total \$ x # of trips x # of nights x # of staff

\$140

1

3

2

\$840

Ground Transportation: \$45 x 2 x 2 staff

\$45

1

2

2

\$180

Mileage: (rate per mile x # of miles per trip) x # of trips x # of staff

\$57.500

1

2

2

\$115

Parking: \$14 x 1 trips x 4 days x 2 staff

\$14

1

4

2

\$112

PA Nutrition Education Network "Building Strong & Healthy Communities" Conference -- April 2021

Airfare: 650 RND to PHL x 1 of trips x 2 of staff

\$601

1

2

2

\$1,202

Baggage fee: \$ amount per person x # of trips x # of staff

\$0

0

0

0

\$0

Per Diem: \$61 GSA rate for area x 1 x 2 of staff

\$61

1

5

2

\$610

Lodging: \$185 + \$ tax = total \$ x # of trips x # of nights x # of staff

\$185

1

4

2

\$1,480

Ground Transportation: \$45 x # 2 x 2 staff

\$45

1

2

2

\$180

Mileage: (rate per mile x # of miles per trip) x # of trips x # of staff

\$57.50

1

2

2

\$115

Parking: \$14 x 1 trips x 5 days x 2 staff

\$14

1

5

2

\$140

Justification:

In-State Travel

\$11,021

Origin & Destination, Reno to Las Vegas, Nevada

Airfare: \$450 (Las Vegas, NV) x 2 x 2 staff

\$400

2

2

2

\$1,600

Per Diem: \$61 per day per GSA rate for area x 12 days x 2 staff

\$61

2

12

2

\$1,464

Lodging: \$129 + \$30 = 159 \$ x 12 nights x 2 staff

\$159

2

12

2

\$3,816

Motor Pool: (\$30 car/day x 12 days)

\$30.00

12

2

\$360

Parking: \$14 per day x 12 days x 2 staff

\$14

8

2

\$224

Origin & Destination, Reno to Elko

Per Diem: \$55 per day per GSA rate for area x 2 days x 2 staff

\$55

2

2

2

\$220

Lodging: \$ 96 + \$ 15 = 111 \$ x 5 nights x 2 staff

	\$111	1	2	2	\$444
Motor Pool:(\$ 30car/day x 10 days)	\$30.00	1	2		\$60
<u>Origin & Destination: Carson city to Reno or Lyon county</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Mileage Carson to Lyon county: (.575 x 50 miles per rtrip) x 1 trips x 2 staff	\$29	4		2	\$232

In-State Travel
Fiscal Management Analyst III ME reviews

<u>Origin & Destination, Reno to Las Vegas, Nevada</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: \$450 (Las Vegas, NV) x 1 x 1 staff	\$400	1		1	\$400
Per Diem: \$ 61per day per GSA rate for area x 5 days x 1 staff	\$61	1	5	1	\$305
Lodging: \$ 129 + \$ 30 = 159 \$ x 4 nights x 1 staff	\$159	1	4	1	\$636
Motor Pool:(\$ 30car/day x 5 days)	\$30.00		5		\$150
Parking: \$14 per day x 5 days x 1 staff	\$14		5	1	\$70

<u>Origin & Destination, Reno to Elko (and other rural areas)</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Per Diem: \$ 55per day per GSA rate for area x 4 days x 1 staff	\$55		4	1	\$220
Lodging: \$ 96 + \$ 15 = 111 \$ x 5 nights x 1 staff	\$111	1	5	1	\$555
Motor Pool:(\$ 30car/day x 5 days)	\$30.00	1	5		\$150
<u>Origin & Destination: Carson city to Reno or Lyon county</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Mileage Carson to Lyon county: (.575 x 50 miles per rtrip) x 1 trips x 2 staff	\$29	4		1	\$115

Justification: State fiscal MAIL conducts mandatory in-state fiscal audits.

Building/ Space Total: \$6,607

Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client

Rent: \$550.55 x 12 months	\$6,606.60	FY21	\$ 6,606.60
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Maintenance Total: \$ 1,464.00

Identify and justify these expenditures, which can include maintenance and repair expenses.

VPN x 2 FTE \$0	\$0.00	FY21	\$ -
State Phone Line: \$16 x 12 months x 2 FTE	\$384.00		\$ 384.00
State Cell Phone Service \$35 x 2 FTE x 12 mo	\$840.00		\$ 840.00
Voice Mail: \$ 5 x 12 months x 2 FTE	\$120.00		\$ 120.00
Email: \$5. x 12 months x 2 FTE	\$120.00		\$ 120.00

Justification: State phone, cell phone, voicemail and email services for 2 FTEs.

Equipment and Other Capital Expenditures Total: \$0

TOTAL DIRECT COSTS \$ 331,872

Indirect Charges Indirect Rate: 10.000% \$33,187

Indirect Methodology: Standard 10% indirect

TOTAL Federal Funds Total: \$365,059

Center for Healthy Aging (CHA)

ESTIMATED CARRY-IN: \$0

FFY21 REQUEST: \$124,917

TOTAL PLAN: \$124,917

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Applicant Name: Center for Healthy Aging

BUDGET NARRATIVE
(Form Revised June 2019)

Total Salary/Benefits	including fringe	Total:	\$ 77,070
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Program Director</u>	\$70,000	30%	50%	12	100.00%	\$45,640
<u>Administrative Assistant</u>	\$35,000	30%	25%	12	100.00%	\$11,410
<u>Master Farmer</u>	\$47,000	10%	20%	12	100.00%	\$10,340
<u>Nutrition Educator</u>	\$44,000	10%	20%	12	100.00%	\$9,680

Total Fringe Cost	\$15,120	\$ 77,070
Total Budgeted FTE	1.15000	Total Salary Cost: \$61,950

Contracts/Sub-Grants/ Agreements	\$13,000
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Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, travel, equipment, etc., for each site. Sub-awards or mini-grants that are a component of a larger project or program may be included here, but require special justification as to the merits of the applicant serving as a "pass-through" entity, and its capacity to do so.

Michael Marcus, MSW Generations United

Total \$13,000

National search for organizations experienced, with a track record for developing intergenerational programs with food.

Scope of Work: Create and manage Intergenerational Programming, Provide older adult assessment measure, outreach to national aging and intergenerational networks. Also assist in identifying and pursuing foundation funding.

* Sole Source Justification: N/A

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Budget:

Personnel: 2 days a month x 12 months = 24 days x	
\$500 per day (contracted rate)	\$12,000.00
Travel	\$1,000.00
Operating	\$0.00
Contractual	\$0.00
Indirect	\$0.00
Total Budget	\$13,000.00

Method of Accountability: Report to the Program Director and CHA Board Chair

Justification: An expert on obtaining and using indigenous food plants and Native American farming techniques.

Non-Capital Equipment Supplies	Total:	\$1,270
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general

	<u>FY 21</u>
Office supplies \$92 mth X 1.15 fee	\$1,269.60
Garden tools \$200 x 3 gardens = \$600	\$600.00

Justification: Office supplies -- estimate usual and customary for non-profits and other small businesses, reference "Smallbusiness.chron.com"

Materials	Total:	\$10,199
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

	<u>FY 21</u>
SNAP ED Outreach Materials	\$2,576.00
Brochures from the Indian Health Service on Native American Foods, "My Native Plate"	\$350.00
Nutrition class materials: \$200 per month x 12 month = \$2400	\$2,400.00
Three raised bed garden: \$1087 x 3	\$3,261.00
3 different types of cedar garden beds	
1 - elevated for those with disabilities 4'x3'x 36"	
1 - raised 4'x8'x12	
1- self-watering - ideal for water conservation, disables and children 5'x2'x3	
Hoop House 16' x 24'	\$1,612.00

Justification SNAP-Ed Materials include flyers and brochures to be distributed at events both to recruit participants and volunteers, and to educate others interested. Materials, Supplies, Canopies, etc for 3 Pow-Wows: 3 x \$285 = \$855; 4 presentations to Senior Advisory Boards: 4 x \$215.25 = \$861; 4 presentations to Senior Community Centers: 4 x \$215 = \$860.

Travel	Total:	\$4,013
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging

Out-of-State Travel		\$1,925
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<u>Title of Trip & Destination such as CDC Conference:</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>
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State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Airfare: cost per trip (origin & designation) x # of trips x # of staff – Program Director speak at 2 conferences on intergenerational programs and aging	\$450	2		1	\$900
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff - CA March	53.25	1	4	1	\$213
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff – CA March	\$173	1	4	1	\$692
Ground Transportation: \$ per rtrip x # of trips x # of staff	\$120	1		1	\$120
Mileage: (rate per mile x # of miles per rtrip) x # of trips x # of staff	\$0	0		0	\$0
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0

\$2,088

In-State Travel

<u>Origin & Destination-see justification below</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$0	0		0	\$0
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$0	0	0	0	\$0
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$0	0	0	0	\$0
Ground Transportation: \$ per rtrip x # of trips x # of staff	\$0	0	0	0	\$0
Mileage: (rate per mile x # of miles per rtrip) x # of trips x # of staff Program Director	\$13	78		1	\$1,014
Mileage: (rate per mile x # of miles per rtrip) x # of trips x # of staff Instructors	\$13	78		1	\$1,014
Mileage: (rate per mile x # of miles per rtrip) x # of trips x # of staff Attendance at Powwows	\$15	4		1	\$60
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Justification: Out of state travel, Program Director to speak at two conferences likely the American Society on Aging, March 2021, Generations United 2021. In-State Travel, average distance round trip from office to garden sites, 3 X week for the Program Director driving a donated van with program participants; 1 X per week by Outreach Director to meet with site hosts, potential participants, and volunteers; 3 X week, cumulative by Nutrition Educator and STEM Educator to provide on-site classes for participants; 4 trips to Washoe County Powwows by Program Director to "man" booths, provide program information.

<u>Building/ Space</u>	Total:	\$6,000
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Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc. Stipends or scholarships that are a component of a larger project or program may be included here, but require special justification.

	<u>FY 21</u>	
Office rent at 515 Court Street, Reno (utilities and furnishings included)	\$6,000.00	

Justification: Office adjacent to Center for Healthy Aging office, includes furnishings and utilities, 400 sf x \$1.25/sq ft x 12 mos = \$6000 (\$15/sq. ft./year). Average office space rental in Reno is \$23/sq. ft./year.

<u>Maintenance</u>	Total:	\$1,608
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Identify and justify these expenditures, which can include maintenance and repair expenses.

	<u>FY 21</u>	
Iphones 1 x \$35 mo x 12 mths	\$420.00	
Internet + Office phone bundle \$99 per month x 12 mths	\$1,188.00	

Justification: Internet bundle includes office phone good for both local and long-distance calls, estimate from ATT; Iphones for Program Director, Master Farmer, and Outreach Director, estimate from ATT.

<u>Equipment and Other Capital Expenditures</u>	Total:	\$401
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List Equipment purchase or lease costing \$5,000 or more, and justify these expenditures. Also list any computers or computer-related equipment to be purchased regardless of cost. All other equipment costing less than \$5,000 should be listed under Supplies.

	<u>FY 21</u>	
Compatible printer/scanner	401	

Justification: High quality printer/scanner to create brochures, flyers, letterheads. Offsetting printing costs.

TOTAL DIRECT COSTS		\$ 113,561
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<u>Indirect Charges</u>	Indirect Rate:	10.000%	\$11,356
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Indirect Methodology: Total Direct Costs x 10% De Minimis Indirect Cost Rate

TOTAL Federal Funds	Total:	\$124,917
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Division of Public and Behavioral Health (DPBH), Office of Food Security and Wellness
(OFSW)

ESTIMATED CARRY-IN: \$0

FFY21 REQUEST: \$69,208

TOTAL PLAN: \$69,208

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Applicant Name: Division of Public and Behavioral Health

BUDGET NARRATIVE
(Form Revised June 2019)

Total Salary/Benefits	including fringe	Total:	\$ 32,221
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	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
Health Program Manager	\$88,390	21.51%	30%	12	100.00%	\$32,221

This position serves as the State Public Health Nutritionist, providing guidance and expertise/oversight to Nutrition Unit programs, including Woman, Infants and Children (WIC), the Chronic Disease Prevention and Health Promotion (CDPHP) Section, the Supplemental Nutrition Assistance Program, Education (SNAP-Ed), and the Office of Food Security and Wellness (including the Obesity Prevention and Control Program). This position acts as the subject-matter expert for nutrition education and activities to improve health outcomes among low-income, at-risk Nevadans including obesity prevention.

Total Fringe Cost	\$5,704		\$ 32,221
Total Budgeted FTE	0.30000	Total Salary Cost:	\$26,517

Contracts/Sub-Grants/Agreements	\$28,025
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Name of Contractor, Subrecipient: DP Video Productions LLC

Total \$28,025

Method of Selection: Competitive Bid/Interview Process

Period of Performance: October 1, 2020 - September 30, 2021

Scope of Work: DP Video Productions LLC will develop content for, and coordinate a Early Childhood Obesity Prevention Resource Promotional social media campaign. This campaign will be a continuation of FY20 promotional efforts and work to encourage child care center/provider use of the CACFP ECE Factsheets and other statewide resources to increase CACFP participation in Nevada.

* Sole Source Justification: N/A

Budget:

Early Childhood Obesity Prevention Resource	
Promotional Campaign: \$125/hour x 224.20 hours	\$28,025.00
Total Budget	\$28,025.00

Method of Accountability:

Assigned staff will work with vendor to ensure deliverables are met through reporting. Deliverable and timelines are outlined in the Work Order.

Non-Capital Equipment Supplies	Total:	\$0
Materials	Total:	\$500

Printing 500 CACFP ECE Factsheets	<u>FY 21</u> \$500.00
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Justification: CACFP ECE Factsheets will be printed for distribution to childcare providers and parents attending nutrition trainings, and for inclusion in the Children's Cabinet new/provider "Purple Packet."

Travel	Total:	\$3,395
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Out-of-State Travel		\$2,133
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Early Childhood Obesity Prevention Conference,
Anaheim, CA

	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>											
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$585	1	<table border="1" style="display: inline-table; width: 60px; height: 20px;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>											1	\$585
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$66	1	<table border="1" style="display: inline-table; width: 60px; height: 20px;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>											1	\$264

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$181	1	3	1	\$543
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$50	1	4	1	\$200
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$35	1		1	\$35
Parking: \$ per day x # of trips x # of days x # of staff	\$14	1	4	1	\$56
Registration: \$ cost of registration x # of trips x # of staff	\$450	1		1	\$450

Justification:

Janet Osalvo, Obesity Prevention and Control Program (OPCP) Coordinator will attend the Childhood Obesity Prevention bi-annual National Conference. The conference discussion and learning around the root causes of obesity and poor health outcomes-economic stability, physical environment, education, food, health care, and the community and social context-and practical tools to apply those lessons in supporting children and families. By looking at how cross-sector collaboration, evidence-based community and clinical practices, and innovative policy work addresses longstanding inequities, possible solutions are found to apply at any scale to support beneficial systemic change.

In-State Travel

\$1,262

<u>Origin & Destination-see justification below</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$578	1		1	\$578
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$61	1	3	1	\$183
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$102	1	2	1	\$204
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$50	1	3	1	\$150
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$35	3		1	\$105
Parking: \$ per day x # of trips x # of days x # of staff	\$14	1	3	1	\$42

Justification:

Janet Osalvo, OPCP Coordinator travel to Reno two (2) times to attend and participate in Children's Cabinet nutrition trainings. Additionally, Osalvo will travel to Las Vegas to attend the Child and Adult Care Food Program (CACFP) Conference April 20-22, 2021, in Las Vegas. The conference is sponsored by the USDA, and includes several CACFP topic workshops, featured speakers, and CACFP creditable nutrition educational resources.

Building/ Space	Total:	\$0
Maintenance	Total:	\$0
Equipment and Other Capital Expenditures	Total:	\$0
TOTAL DIRECT COSTS		\$ 64,141

Indirect Charges	Indirect Rate:	7.900%	\$5,067
Indirect Methodology: 7.9% of Direct Costs. Agency Approved Indirect Rate.			
TOTAL Federal Funds	Total:		\$69,208

Food Bank of Northern Nevada (FBNN)

ESTIMATED CARRY-IN: \$57,751.38

FFY21 REQUEST: \$115,440.62

TOTAL PLAN: \$173,192

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Applicant Name: Food Bank of Northern Nevada

BUDGET NARRATIVE
(Form Revised June 2019)

Total Salary/Benefits	including fringe	Total:	\$ 138,032
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>Bilingual Nutrition Educator (Amanda Jimenez)</u>	\$37,440	32%	100%	12	100.00%	\$49,421

Responsible for execution and direct education for Smart Shopper, Seniors Eating Well, and Environmental Scan.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>Bilingual Nutrition Educator (TBD)</u>	\$35,360	29%	100%	12	100.00%	\$45,614

Responsible for execution and direct education for Nutrition on Wheels and Healthy Pantry Initiative.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>SNAP Outreach & Nutrition Education Manager (Kerry Kelly)</u>	\$56,270	26%	20%	12	100.00%	\$14,180

Supervises nutrition education team and program delivery; planning; budgeting, monitoring, etc. Serves as direct contact for program and will be the representative for all meetings, communication, and reporting back to DWSS.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>Child Nutrition Program Assistant (Julie Colon)</u>	\$37,960	30%	20%	12	100.00%	\$9,870

Schedule and coordinate Nutrition Education Programs with appropriate partners, schools, or community organizations. Maintain and update accurate records of classes scheduled/completed, contacts, and class locations.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>Child Nutrition Program Assistant (Jacqueline Castrillo)</u>	\$35,880	26%	20%	12	100.00%	\$9,042

Schedule and coordinate Nutrition Education Programs with appropriate partners, schools, or community organizations. Maintain and update accurate records of classes scheduled/completed, contacts, and class locations.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>Director of Programs and Community Engagement (Jenny Yeager)</u>	\$87,658	13%	10%	12	100.00%	\$9,905

Oversees all nutrition education programming, planning, fiscal oversight, budgeting, personnel, evaluation.

Total Fringe Cost	\$30,444					\$ 138,032
Total Budgeted FTE	2.70000				Total Salary Cost:	\$107,588

State of Nevada
Department of Health and Human Services
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SECTION C

Budget and Financial Reporting Requirements

Contracts/Sub-Grants/ Agreements	\$0
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Non-Capital Equipment Supplies	Total:	\$ 649
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included.

	<u>FY 21</u>
Digital Projector Replacement	\$ 199
Office Supplies (Staples)	\$ 95
General copy/print of Nutrition Materials	\$ 300
Cooking Equipment: (bowls, spatulas, etc for food samples)	\$ 55
Justification:	

Materials	Total:	\$ 11,800
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

	<u>FY 21</u>
Smart Shopper class supplies (worksheets, food, lesson enhancers). Note: average item cost per less enhancer is \$1.86). For example, \$1.86 x 200 clients = 372 x 9 classes = \$3,348. Lessons have two, three, and four enhancers per lesson.	\$ 8,000
Seniors Eating Well Class Supplies (2 lesson enhancers per student at \$5 each X 200 students = \$2,000)	\$ 2,000
NOW Lesson Supplies (\$120 per month for 9 months of program operation in FY21)	\$ 1,080
Healthy Pantry Initiative materials (posters, acrylic literature holders, food samples, handouts, etc.)	\$ 720
Justification: Materials to keep nutrition programming going and enhance lessons and learning.	

Travel	Total:	\$3,966
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging

Out-of-State Travel	\$920
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Feeding America Feed,Nourish, Connect Conference

July 2021- Location TBD

	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: \$400 per trip from Reno to TBD x 1 trip x 1 staff	\$400	1		1	\$400
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$0	0	0	0	\$0
Lodging: \$94 per day per GSA rate for area x 5 days x 1 staff	\$94	1	5	1	\$470
Ground Transportation: \$25 per trip x 2 of trips x 1 of staff	\$25	2	2	1	\$50

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SECTION C

Budget and Financial Reporting Requirements

Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0	0		0	\$0
Parking: \$ per day x # of trips x # of days x staff	\$0	0	0	0	\$0
Conference Registration under Maintenance category					\$0

Justification: FBNN staff travels to Feeding America Yearly Programs (Feed, Nourish, Connect Conference) to share and learn of other programs best practices, nutrition materials, and Innovation. Conference is in a city that is TBD and 1 Nutrition Staff will be attending.

\$3,046

In-State Travel

<u>Origin & Destination-see justification below</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: \$200 per trip (Reno-Vegas) x 2 of trips x 1 of staff	\$200	2		1	\$400
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips	\$0	0	0	0	\$0
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$0	0	0	0	\$0
Ground Transportation: \$ per r/trip x # of trips x # of	\$0	0	0	0	\$0
Mileage: (\$.58 per mile x 20 of miles per r/trip) x 50 of	\$6	50		2	\$580
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0
Nutrition Education Vehicle: Registration (\$302 per year)	\$302	1	1	1	\$302
Nutrition Education Vehicle: Insurance (\$147 per month X 12 months)	\$1,764	1	1	1	\$1,764

Justification: Airfare: Healthy Aging Alliance In-Person Meetings in Vegas for Manager. Nutrition Ed vehicle is the vehicle that is 100% dedicated to SNAP-Ed programming (driving to sites & classes).

Building/ Space	Total:	\$0
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Maintenance	Total:	\$3,000
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Identify and justify these expenditures, which can include maintenance and repair expenses.

	FY 21
Postage: \$ per mo. x 12 months	\$0.00
State Phone Line: \$ per mo. x 12 months x # Of FTE	\$0.00
Voice Mail: \$ per mo. x 12 months x # of FTE	\$0.00
Conference Calls: \$ per mo. x 12 months	\$0.00
Long Distance: \$ per mo. x 12 months	\$0.00
Email: \$ per mo. x 12 months x # of FTE	\$0.00
Conference Registration	\$500.00
Nutrition Education Vehicle: Repair/Maintenance (\$1,500 for oil changes, tire rotation, fixes)	\$1,500.00
Nutrition Education Vehicle: Gas (\$1,000 for gas refills throughout year)	\$1,000.00
Justification: Program vehicle gas/maintenance and conference registration.	

Equipment and Other Capital Expenditures	Total:	\$0
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State of Nevada
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SECTION C

Budget and Financial Reporting Requirements

TOTAL DIRECT COSTS			\$ 157,447
Indirect Charges	Indirect Rate:	10.000%	\$15,745
Indirect Methodology: Total Direct Costs x 10% De Minimis Indirect Cost Rate			
TOTAL Federal Funds	Total:	\$173,192	

Green Our Planet (GoP)

ESTIMATED CARRY-IN: \$0

FFY21 REQUEST: \$266,000

TOTAL PLAN: \$266,000

State of Nevada Department of Health and Human Services Division of Welfare and Supportive Services SECTION C Budget and Financial Reporting Requirements

Applicant Name: Green Our Planet

BUDGET NARRATIVE
(Form Revised June 2019)

<u>Total Salary/Benefits</u>	including fringe	Total:	\$ 217,854
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>SNAP-Ed Coordinator (Jeanne Toscano)</u>	\$40,200	10%	100%	12	100.00%	\$44,220
<u>School Garden Coordinator (Gabriela Prato)</u>	\$40,200	10%	84%	12	100.00%	\$37,145
<u>School Garden Program Supervisor (Dangduy Trinh)</u>	\$42,200	10%	20%	12	100.00%	\$9,191
<u>Garden Educator 1 (TBD)</u>	\$37,480	10%	43%	12	100.00%	\$17,728
<u>Garden Educator 2 (TBD)</u>	\$40,912	10%	28%	12	100.00%	\$12,801
<u>Garden Educator 3 (TBD)</u>	\$35,280	10%	28%	12	100.00%	\$10,866
<u>Garden Educator 4 (TBD)</u>	\$38,760	10%	12%	12	100.00%	\$5,116
<u>Garden Educator 5 (TBD)</u>	\$34,000	10%	14%	12	100.00%	\$5,236
<u>Garden Educator 6 (TBD)</u>	\$34,000	10%	13%	12	100.00%	\$4,862

State of Nevada Department of Health and Human Services Division of Welfare and Supportive Services SECTION C Budget and Financial Reporting Requirements

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
Garden Educator Supervisor (Brenda Rodriguez)	\$42,000	23%	20%	12	100.00%	\$10,187
<u>Nutrition Educator / Chef Program Manager (Lisa Cheplak)</u>	<u>\$42,200</u>	<u>10%</u>	<u>60%</u>	<u>12</u>	<u>100.00%</u>	<u>\$27,852</u>
<u>Nutrition Educator (Alyssabeth Navarro)</u>	<u>\$38,000</u>	<u>23%</u>	<u>60%</u>	<u>12</u>	<u>100.00%</u>	<u>\$27,930</u>
<u>Account Manager (Jessica Melendez)</u>	<u>\$40,000</u>	<u>23%</u>	<u>10%</u>	<u>12</u>	<u>100.00%</u>	<u>\$4,920</u>

Total Fringe Cost	\$23,814				\$	217,854
Total Budgeted FTE	4.91600				Total Salary Cost:	\$194,041
<u>Contracts/Sub-Grants/ Agreements</u>						\$14,496

Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, Subrecipient: Southern Nevada Health District (SNHD)

Total \$9,552

Method of Selection: Past existing successful partnership

Period of Performance: October 1, 2020 - September 30, 2021

Scope of Work: SNHD will work with GOP to support transition of School Garden Teams to also serve as School Wellness

* Sole Source Justification: N/A

Budget:

Personnel: Health Educator II, Allison Schnitzer
(\$68,973 x 42.25% fringe x 25% of time x 12 mo)

\$8,166.60

Travel: Mileage to and from project implementation sites and related meetings (1 staff x 20 miles/month x .575 x 12 months)

\$138.00

Operating: Office Supplies, including but not limited to pens, clipboards, folders, flash drives, etc. to support training and program implementation efforts
(\$45/month x 12 months)

\$540.00

Indirect: 8%

\$707.57

Total Budget

\$9,552.17

of all expenses

Subrecipient: **Boys & Girls Club of Southern Nevada**

Total \$4,944

Method of Selection: Past existing successful partnership

Period of Performance: October 1, 2020- September 30, 2021

Scope of Work: Assign a BGC staff member who will support GOP to promote GOP's nutrition program

* Sole Source Justification: N/A

Budget:

State of Nevada Department of Health and Human Services Division of Welfare and Supportive Services SECTION C Budget and Financial Reporting Requirements

Personnel:

M. Butler, Youth Development Professional (\$4,500.00 × 7.65% fringe × 12.50% of time × 12 mo = \$606)	
E. Alvarez, Youth Development Professional (\$4,500.00 × 7.65% fringe × 12.50% of time × 12 mo = \$606)	
B. Navar-Interpreter & Assistant Club Director (\$4,020.00 × 7.65% fringe × 5.00% of time × 12 mo = \$216)	
S. Cook, Assistant Club Director (\$5,368.00 × 7.65% fringe × 12.50% of time × 12 mo = \$722)	
C. Arzate, Assistant Club Director (\$5,537.00 × 7.65% fringe × 12.50% of time × 12 mo = \$745)	
M. Fenster, Operations Manager (\$25,382.00 × 7.65% fringe × 7.50% of time × 12 mo = \$2,049)	\$4,944.00
Travel	\$0.00
Operating	\$0.00
Contractual	\$0.00
Indirect	\$0.00
Total Budget	\$4,944.00

Method of Accountability: Boys Girls Club of Southern Nevada will provide monthly/quarterly invoices with back-up documentation, itemizing all categories of all expenses.

Non-Capital Equipment Supplies **Total:** **\$1,206**

List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included.

Equipment: Parent Nutrition Program, using Cooking Matters curriculum: cooking equipment & cooking supplies stock FY 21
\$1,206.00

Justification: Cooking equipment is needed to conduct nutrition education courses/lessons following Cooking Matters curriculum

Materials **Total:** **\$8,052**

List SNAP Ed materials required to conduct curriculum and justify these expenditures.

Teaching supplies and gardening materials: FY 21
\$2,442.00

1) Seeds: \$20 × 21 schools = \$420

2) Lesson Supplies (dry erase markers, magnifying glasses, thermometer, glue, books, scissors, pencils, building blocks, etc.) \$200 × 4 garden educators = \$800

3) Irrigation supplies \$15 × 21 schools = \$315

4) Fertilizers & other general garden maint supplies: \$25 × 21 schools = \$525

5) Tool replacements \$382

Produce for cooking/nutrition demonstrations at 21 schools: \$50 × 21 schools = \$1,050 FY 21
\$1,950.00

Pantry staples (oil, spices etc) \$75 × 12 months = \$900

State of Nevada Department of Health and Human Services Division of Welfare and Supportive Services SECTION C Budget and Financial Reporting Requirements

Cooking Matters Program - Food costs \$915 per 6-week class x 4 classes = \$3660	<u>FY 21</u> \$3,660.00
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Justification: Supplies are needed for general operation and maintenance of the school gardens. Produce and food costs are needed to conduct cooking/nutrition lessons at 89 schools and 4 Boys & Girls Clubs.

<u>Travel</u>	Total:	\$0
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging

<u>Out-of-State Travel</u>		\$0
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<u>In-State Travel</u>		\$0
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<u>Building/ Space</u>	Total:	\$0
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Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc. Stipends or scholarships that are a component of a larger project or program may be included here, but require special justification.

<u>Maintenance</u>	Total:	\$210
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Identify and justify these expenditures, which can include maintenance and repair expenses.

Garden Maintenance Materials: 1) Pest Control: \$5 x 21 schools = \$105 2) Weed Control: \$5 x 21 schools = \$105 Total: \$210	<u>FY 21</u> \$210.00
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Justification: Maintenance materials are needed for general operation and maintenance of the school gardens

<u>Equipment and Other Capital Expenditures</u>	Total:	\$0
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List Equipment purchase or lease costing \$5,000 or more, and justify these expenditures. Also list any computers or

Justification: FY 21

TOTAL DIRECT COSTS		\$	241,818
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<u>Indirect Charges</u>	Indirect Rate:	10.000%	\$24,182
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Indirect Methodology: Total Direct Costs x 10% De Minimis Indirect Cost Rate

TOTAL Federal Funds	Total:	\$266,000
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Healthy Communities Coalition (HCC)

ESTIMATED CARRY-IN: \$25,737.08

FFY21 REQUEST: \$115,440.62

TOTAL PLAN: \$240,909

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Applicant Name: Healthy Communities Coalition

BUDGET NARRATIVE
(Form Revised June 2019)

Total Salary/Benefits	including fringe	Total:	\$ 195,586
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>Wendy Madson, Director</u>	\$62,400	20%	28%	12	100.00%	\$20,966

The Director oversees all programs and projects undertaken by Healthy Communities Coalition and provides guidance on overall Coalition strategy to the Project Manager.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>Cortney Bloomer, Project Manager</u>	\$52,000	20%	100%	12	100.00%	\$62,400

The Project Manager oversees all aspects of the SNAP-Ed Program for Healthy Communities Coalition, included but not limited to ensuring fidelity to evidence-based programming, capacity building, overseeing personnel, data collection and analysis, materials development, strategic planning, evaluation, and program activities. All of this will be accomplished with a special focus on implementing PSE strategies and building partnerships.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>Lisa Selmi, Financial Analyst</u>	\$45,760	20%	18%	12	100.00%	\$9,884

The Fiscal Manager provides fiscal support to the project.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>Kate Castro, Healthy Aging Coordinator</u>	\$41,600	20%	50%	12	100.00%	\$24,960

Healthy Aging Coordinator is responsible for capacity building within the senior centers, scheduling for Healthy Aging classes; Delivery of programs; Recruiting class participants and instructors; Develop partnerships with partner agencies (i.e. senior centers, UNCE) and seniors; Implement intergenerational opportunities for seniors to partner with youth; Manage Lyon County Seniors Facebook page to share news and updates with the community; Report and share data with UNCE; Organize necessary trainings and certifications for instructors; Implement PSE strategies to address healthy eating and physical activity behaviors among seniors.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
<u>Tamara Burnet, Farm to School Coordinator</u>	\$35,360	20%	50%	12	100.00%	\$21,216

The Farm to School Coordinator is responsible for providing support and technical assistance to school teachers, staff, and school garden champions; Collecting data through school garden surveys, direct observation, and key informant interviews; building collaboration for Farm to School projects both within and among schools in Lyon County; Recruit community volunteers, local experts and students in the design, development and maintenance of school gardens on school grounds.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
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SECTION C

Budget and Financial Reporting Requirements

<u>Mikala Hazelton, Food Pantry Coordinator</u>	\$35,360	20%	50%	12	100.00%	\$21,216
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The food pantry coordinator capacity building within the food pantries, scheduling workshops, food demonstrations and classes for pantry clients; developing health promotion materials, like recipes and the pantry newsletter; Collect and Report data on food pantry clients with regards to SNAP-Ed objectives, implement the Healthy Pantries Snap Shot tool; train volunteers on encouraging healthy choices for clients.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Justin McIntosh, Farmers Market and Outreach Coordinator</u>	\$35,360	20%	50%	12	100.00%	\$21,216

The Farmers Market Coordinator ensures vendor participation through relationship building; Conducts social media marketing and community outreach to recruit participants; Coordinates with partner agencies to provide them space at the market; ensures the display of appropriate health promotion signage, ensures compliance with Nevada rules regarding Farmers Market; Keeps financial and data records for the market; oversees summer Farmers Market interns.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Jesus Santos, Data and Communication Coordinator</u>	\$45,760	20%	25%	12	100.00%	\$13,728

The Data and Communications Coordinator is responsible for providing guidance to other SNAP-Ed staff regarding data collection and analysis, developing technology communication solutions to reach program participants during COVID, and developing data strategies to ensure that data is stored and accessible for reporting.

Total Fringe Cost					
				\$32,598	\$ 195,586
Total Budgeted FTE		3.71000		Total Salary Cost:	\$162,989
<u>Contracts/Sub-Grants/ Agreements</u>					\$6,372

Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, travel, equipment, etc., for each site. Sub-awards or mini-grants that are a component of a larger project or program may be included here, but require special justification as to the merits of the applicant serving as a "pass-through" entity, and its capacity to do so.

Name of Contractor, Subrecipient: <u>Part-time Americorps</u>	Total	\$6,372
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Method of Selection: Interviews

Period of Performance: 12 months

Scope of Work: Part-time Americorps members will serve in the food pantries to interact with clients to deliver health promotion messages, promote other SNAP-Ed programs to pantry clients, help distribute kits for the Healthy Aging Program, administer surveys to pantry clients and help with food demonstrations. They will also help with the school and community gardens.

* Sole Source Justification: N/A

Budget:

Personnel: 2 @ \$3186 each	\$6,372.00
Travel	\$0.00

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SECTION C

Budget and Financial Reporting Requirements

Operating	\$0.00
Contractual	\$0.00

Indirect	\$0.00
Total Budget	\$6,372.00

assigned, as well as the Project Manager to ensure that activities are in line with appropriate SNAP-Ed activities.

Non-Capital Equipment Supplies	Total:	\$0
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general

Materials	Total:	\$5,000
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

Healthy Aging Lyon County Educational Reinforcers 3500@ \$1.43 each	FY 21 \$5,000.00
Garden Supplies - School, Community, and Senior Gardens	\$0.00

Justification - Educational reinforcers include the supplies to make kits for seniors in Lyon County as a health promotion strategy.

Travel	Total:	\$5,750
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (54.0 cents) as a guide unless the organization's policies specify

Out-of-State Travel	\$0
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In-State Travel	\$5,750
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<u>Origin & Destination-see justification below</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$0	0	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	0	\$0
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$0	0	0	0	\$0
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of	\$0	0	0	0	\$0
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$0	0	0	0	\$0
Mileage: (.575 x 50) x 100 trips x 2 FTE	\$28.75	100	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	4.5 FTE	\$5,750
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0

Justification: Mileage for travel around Lyon County for 4.5 FTE program staff. Lyon County is a rural county covering over 2000 square miles with a population density of about 25 people per square mile. Communities are spread out and require considerable travel to deliver services.

Building/ Space	Total:	\$5,000
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Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the

FY 21

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SECTION C

Budget and Financial Reporting Requirements

Printing \$300 x 12 months	\$3,600.00
Porta-Potty Rental (200/mo x 7 months)	\$1,400.00

Justification: Since we are sending home so many health promotion materials in the face of COVID, our printing costs are substantial. This also includes printing for custom items such as banners and signs for the gardens, farmers market, and retail outlets. The Farmers Market and Community Garden used to have access to bathrooms at neighboring restaurant facilities. Due to restaurants being closed, we must now have a restroom available for garden members and farmers market vendors and patrons.

Maintenance	Total:	\$1,300
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Identify and justify these expenditures, which can include maintenance and repair expenses.

	<u>FY 21</u>
Social Media Marketing \$25/month x 12 months	\$300.00
Farmers Market Insurance	\$1,000.00

Justification: Producer certificates allow produce grown in gardens to be used in school meals or at the food pantry. Social Media Marketing allows us to boost messages and posts to reach a larger audience and tailor our messages to specific populations on social media. A zoom license will allow us to connect with our populations as COVID is ongoing. Microsoft licenses are for the office software suite used by all staff for work.

Equipment and Other Capital Expenditures	Total:	\$0
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TOTAL DIRECT COSTS	\$ 219,008
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Indirect Charges	Indirect Rate:	10.000%	\$21,901
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Indirect Methodology: Total Direct Costs x 10% De Minimis Indirect Cost Rate

TOTAL Federal Funds	Total:	\$240,909
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Lutheran Social Services of Nevada (LSSN)

ESTIMATED CARRY-IN: \$0

FFY21 REQUEST: \$169,425

TOTAL PLAN: \$169,425

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Applicant Name: Lutheran Social Services of Nevada

BUDGET NARRATIVE
(Form Revised June 2019)

Total Salary/Benefits	including fringe	Total:	\$ 125,421
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Name of Employee: Jennifer Link-Cuadrado</u> <u>Health Educator</u>	\$45,074	15%	100%	12	100.00%	\$51,835

The Health Educator will recruit program participants, coordinate and lead nutrition education courses, cooking demonstrations, encourage physical activity, program outreach, create monthly newsletters, create weekly posts to social media, and program evaluation.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Name of Employee: TBD</u> <u>SNAP-Ed Coordinator</u>	\$37,690	17%	100%	12	100.00%	\$44,097

The SNAP-Ed Coordinator will serve as the main contact person to DWSS, complete the planning, implementation and evaluation, attend all meetings with SNAP-Ed, respond to SNAP-Ed initiative requests, assist with data entry, assist with reporting, assist with program recruitment, work with the Health Educator on all PSE initiatives, and assist with direct education classes.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Name of Employee: Jesus "Maria" Machuca</u> <u>Nutrition Services Manager</u>	\$45,075	18%	15%	12	100.00%	\$7,978

The Nutrition Services Manager will oversee the implementation of the program, perform outreach, scheduling classes/assessments with offsite agencies and food pantries, assists with recruiting program participants through SNAP Outreach and the DigiMart Food Pantry.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Name of Employee: Cherry Richardson</u> <u>Chief Programs Director</u>	\$70,500	18%	5%	12	100.00%	\$4,160

The Chief Programs Director will perform outreach, networking, public speaking related to the project and is responsible for the management of the Nutrition Services Manager and Health Educator. Will supervise the operations of the Nutrition Education Program and DigiMart Food Pantry.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Name of Employee: Derrick Felder</u> <u>Assistant Executive Director</u>	\$72,500	10%	5%	12	100.00%	\$3,988

The Assistant Executive Director will coordinate with partner agencies in the community, is responsible for scheduling training for front line staff, supervises staff involved with the project, oversight of the project, public speaking related to the project, development of evaluation methodology, outreach, and other duties as required.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
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State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

<u>Name of Employee:</u> TBD	\$70,500	17%	5%	12	100.00%	\$4,124
<u>Partnerships and Funding Director</u>						

The Partnerships and Funding Director is responsible for monthly and quarterly reporting, grant drawdowns, evaluation methodology, ensure all expectations and deliverables of the project plan are met, and other duties as required.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Name of Employee:</u> Lisa Lidet	\$70,500	15%	5%	12	100.00%	\$4,054
<u>Director of Finance</u>						

The Finance Manager is responsible for biweekly payroll for project staff, maintaining financial records, accounts payable, accounts receivable, accounting procedures, grant drawdowns and grant reporting.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Name of Employee:</u> Tristan Hightower	\$42,500	22%	10%	12	100.00%	\$5,185
<u>Director of Community Outreach</u>						

The Communications and Volunteer Manager is responsible for assisting with recruiting and scheduling volunteers for the Cooking Matters class and cooking demonstrations. Will also be responsible for posting weekly nutrition education and information to the LSSN Facebook page.

Total Fringe Cost	\$17,445					\$ 125,421
Total Budgeted FTE	2.45000				Total Salary Cost:	\$107,975

<u>Contracts/Sub-Grants/ Agreements</u>	\$0
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<u>Non-Capital Equipment Supplies</u>	Total:	\$1,470
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included.

Office supplies and PPE Equipment: \$50 per month x 2.45 FTE staff x 12 mo. = \$1,470	<u>FY 21</u> \$1,470.00
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Justification: Office supplies for SNAP-Ed Program. Computer and printer for SNAP-Ed Coordinator.

<u>Materials</u>	Total:	\$12,807
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

	<u>FY 21</u>
Kitchen Supplies: for cooking demonstrations, safe food preparation, food storage, pots and pans, knives, cutting boards, mixing bowls, utensils, paper towels, cleaning supplies for kitchen, etc.	\$2,000.00
Stay Strong, Stay Healthy Supplies: 10 lb, 8 lb, 6 lb, 5 lb, 4 lb, 3 lb, 2 lb, 1 lb dumbbells; 10 lb ankle weights, plastic bins, scarves for warm-up, locking cabinet to store supplies	\$1,500.00
Food purchase - Food purchases for cooking demonstrations @ \$40 per demonstration x 48 demonstrations	\$1,920.00
My Plate Adult Portion Meal Plate with Glancer @ \$3.49 x 100 + \$40.84 shipping	\$389.84
My Plate - A Guide to Good Nutrition Slideguide @ \$.60 x 150 + \$30 imprint charge + \$15.95 shipping	\$135.95
My Plate Magnet @ \$.50 x 500 + \$30 imprint charge + \$29.40 shipping	\$309.40
Understanding the New Food Label Pocket Pal @ \$.44 x 200 + \$30 imprint charge + \$13.95 shipping	\$131.95
Understanding Food Labels Magnet @ \$.67 x 200 + \$30 imprint charge + \$15.95 shipping	\$179.95
Be Wise About Portion Size Pocket Pal & Measuring Cup Combo Set @ \$1.79 x 100 + \$20.95 shipping	\$199.95

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Fast Food Nutrition Guide @ \$1.10 x 100 + \$30 imprint charge + \$15.95 shipping	\$155.95
Smart Substitutions for Healthy Eating Pocket Pal @ \$.44 x 150 + \$30 imprint charge + \$13.95 shipping	\$109.95
100 Foods Your body will love @ \$1.10 x 100 + \$30 imprint charge + \$20.95 shipping	\$160.95
Anytime yoga pocket pal @ \$.44 x 100 + \$30 imprint charge + \$13.95 shipping	\$87.95
Insulated shopper tote @\$3.39 x 100 + \$50 imprint charge + \$39.80 shipping	\$428.80
Hercules non-woven shopper tote @ \$1.59 x 150 + \$55 imprint charge + \$29.95 shipping	\$323.45
Measuring set @ \$2.89 x 150 + \$50 imprint charge + \$58.59 shipping	\$542.09
Stretchy pouch with resistance band @ \$3.69 x 100 + \$50 imprint charge + 38.74 shipping	\$457.74
Seal tight lunch container @ \$3.29 x 150 + \$50 imprint charge + \$51.82 shipping	\$595.32
Portion control cup for wellness @ \$3.14 x 100 + \$50 imprint charge + \$32.97 shipping	\$396.97
Multi-function pedometer @ \$3.95 x 100 + \$55 imprint charge + \$62.21 shipping	\$512.21
Poly-pure bottle with flip straw @ \$ 3.95 x 150 + \$55 imprint charge + \$62.21 shipping	\$709.71
Therm-o snack @ \$3.60 x 100 + \$50 imprint charge + \$56.70 shipping	\$466.70
Cutting boards @ \$1.75 x 150 + \$26.65 shipping	\$289.15
Cooking Matters pins @ \$.61 x 200 + \$26.65 shipping	\$148.65
Pocket pot holder @ \$2.29 x 100 + \$26.65 shipping	\$255.66
Cooking Matters aprons @ \$3.72 x 100 + \$26.65 shipping	\$398.65

Justification: Materials are used for SNAP-Ed course planning, delivery, instruction, and demonstrations to reinforce learning and encourage/support behavior change.

Travel	Total:	\$592
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (54.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

Out-of-State Travel		\$0
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In-State Travel		\$592
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<u>Origin & Destination-see justification below</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$0	0	<div style="border: 1px solid black; width: 100px; height: 100px;"></div>	0	\$0
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0	<div style="border: 1px solid black; width: 100px; height: 100px;"></div>	0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$0	0	0	0	\$0
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$0	0	0	0	\$0
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$0	0	0	0	\$0
Mileage: \$.575 per mile x 35 miles per month x 12 mo. x 2.45 of FTE	\$0	0	<div style="border: 1px solid black; width: 100px; height: 100px;"></div>	0	\$592
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0

Justification:

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Building/ Space	Total:	\$7,161
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Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc. Stipends or scholarships that are a component of a larger project or program may be included here, but require special justification.

	<u>FY 21</u>
Copier/Printer Lease: \$25 per mo. x 12 months	\$25.12
Property and Contents Insurance @ \$30,847 per year x 15%	\$4,627.05
Building Utilities: @ est . \$16,727 annually x 15%	\$2,509.05
	\$0.00

Justification: Copier expense for printing flyers and program /class materials; 15% of the building insurance associated with the project, building utilities (Southwest Gas, Nevada Energy, Republic Services, water, etc.) for program operation.

Maintenance	Total:	\$5,733
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Identify and justify these expenditures, which can include maintenance and repair expenses.

	<u>FY 21</u>
Postage: \$ per mo. x 12 months	\$0.00
Contractual (security system, shredding, pest control, janitorial, elevator service, water treatment): \$95 per mo. x 2.45 FTE x 12 mo.	\$2,793.00
Telecommunications: Internet, fax and office phone line @ \$65 per mo. x 12 mo. x 2.45 FTE	\$1,911.00
Cell Phone: Monthly cell phone reimbursement for 2.45 FTE @ \$35 per mo. x 12 mo.	\$1,029.00
Voice Mail: \$ per mo. x 12 months x # of FTE	\$0.00
Conference Calls: \$ per mo. x 12 months	\$0.00
Long Distance: \$ per mo. x 12 months	\$0.00
Email: \$ per mo. x 12 months x # of FTE	\$0.00

Justification: Contractual: Security system monitoring (alarm system/cameras), shredding service, pest control service, janitorial services, elevator maintenance service, water treatment service. Telecommunications: for program staff, agency phones, fax line, internet and IT services. Cell phone reimbursement for program staff when working offsite or remotely.

Equipment and Other Capital Expenditures	Total:	\$ 839.00
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List Equipment purchase or lease costing \$5,000 or more, and justify these expenditures. Also list any computers or computer-related equipment to be purchased regardless of cost. All other equipment costing less than \$5,000 should be listed under Supplies.

	<u>FY 21</u>
Laptop computer and portable printer	\$ 839.00
<u>Justification:</u> Laptop and portable printer for SNAP-Ed Coordinator	

TOTAL DIRECT COSTS	\$	154,023
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Indirect Charges	Indirect Rate:	10.000%	\$15,402
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Indirect Methodology: Total Direct Costs x 10% De Minimis Indirect Cost Rate

TOTAL Federal Funds	Total:	\$169,425
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Nye Communities Coalition (NyECC)
ESTIMATED CARRY-IN: \$56,515.04

FFY21 REQUEST: \$149,432.96

TOTAL PLAN: \$205,948

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Applicant Name: NyE Communities Coalition

BUDGET NARRATIVE
(Form Revised June 2019)

Total Salary/Benefits	including fringe	Total:	\$ 131,497
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Matteline Becker, Program Manager, PM07</u>	\$45,000	30%	50%	12	100.00%	\$29,250

SNAP ED Project COORDINATOR Provide project direction and oversight, submit reports, connect with funders and partners; reports to CEO and Managing Board on program results. Oversees program delivery and provides program delivery. Coordinates delivery of Cooking Matters to Middle School Students. Completes contracts, reviews RFR's.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Tamalyn Taylor, Project Coordinator, PC02</u>	\$35,306	30%	80%	12	100.00%	\$36,718

Delivers Pick A Better Snack, Eating Smart Being Active, Physical Activity programming to community, compiles data for federal report. Provides nutritional and fitness expertise to other staff and partners.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Marlaina Porter, Project Coordinator, PC13</u>	\$32,500	29%	30%	12	100.00%	\$12,578

Coordinates activities with food pantries, Coordinates food security meetings. Coordinates gleaning collections of local fruit and vegetables. Delivers Bingodize program to community. Provides support and expertise to garden development.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Christina Floyd, Project Coordinator PC07</u>	\$32,500	29%	30%	12	100.00%	\$12,578

Coordinates activities with food pantries. Coordinates food security meetings, assists with engagement of community partners in food security planning. Provides assistance and support for program delivery and marketing of programs at fairs and events. Assists with garden development.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Pam Welch, Project Assistant, PA01</u>	\$22,880	58%	45%	12	100.00%	\$16,268

Delivers All 4 Kids programming in Pahrump, Tonopah and Amargosa, disseminates information at health fairs and community events, contributes to reports, submits data. Delivers Bingodize program to community. Provides Health promotion at community events, fairs, parent teacher meetings, open houses, and meetings

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Andrew Gonzales, Project Coordinator, PC05</u>	\$32,500	30%	25%	12	100.00%	\$10,563

Coordinates and deliver physical activities, engages youth in messaging and social media around SNAP messages

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>April Jackson, Project coordinator, P C06</u>	\$26,000	34%	10%	12	100.00%	\$3,484
Coordinates community announcements, webpage, flyers, social media, all promotions; connects with statewide media campaign						
	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Lynn Peterson, Project Coordinator P C17</u>	\$29,120	36%	15%	12	100.00%	\$5,940
Coordinates facility use, scheduling of buildings and classrooms, maintains training schedules / calendar for distribution to community and						
	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Nick Salmons, Project Assistant, P A05</u>	\$20,800	32%	15%	12	100.00%	\$4,118
Enters data into web based portals, supports others with data entry, compiles data and information for analysis, provides technical support						

Total Fringe Cost	\$32,743					
Total Budgeted FTE	3.00000				Total Salary Cost	\$ 131,497
						\$98,754
Contracts/Sub-Grants/ Agreements						\$1,125

Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, travel, equipment, etc., for each site. Sub-awards or mini-grants that are a component of a larger project or program may be included here, but require special justification as to the merits of the applicant serving as a "pass-through" entity, and its capacity to do so.

Name of Contractor, Subrecipient: **Physical Activity Instructor** **Total** **\$1,125**

Method of Selection: competitive bid

Period of Performance: October 2020- September 2021

Scope of Work: Deliver physical activity instruction to community members as part of project to increase physical activity. May include Yoga, Tai Chi, QiGong, or other physical movement. Will occur in Tonopah / Northern Nye and Esmeralda

* Sole Source Justification: N/A

Budget:

Personnel: 45 hours x \$25 per hour	\$1,125.00
Travel	\$0.00
Operating	\$0.00
Contractual	\$0.00
Indirect	\$0.00
Total Budget	\$1,125.00

Method of Accountability: visual observation, sign in sheets, documents / flyer created, participant reporting, pre/post survey

Non-Capital Equipment Supplies	Total:	\$1,200
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included.

cost months

FY 21

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Office supplies	\$ 100.00 12	\$1,200.00
		\$0.00

Justification: Programmatic staff use of disposable office supplies, replacement office supplies - printer / scanner and computer; includes paper, ink cartridges, toilet paper, small office tools, folders, binders, clips, pens, highlighters, dry erase markers, office furniture, small electronics (less than \$500), poster board, envelopes, annual office forms, bulletin boards, filing supplies, dividers, sheet protectors, lamination supplies, laynards, badges, books. One scanner / printer for office use and one computer for staff use to conduct SNAP business.

Materials	Total:	\$ 15,722.00
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

	FY 21
All 4 Kids	\$ 2,615.00
Pick A Better Snack	\$ 2,130.00
Cooking Matters For Teens	\$ 1,020.00
Eating Smart - Being Active	\$ 1,857.00
Physical Activity Materials	\$ 2,400.00
Healthy Food Pantries Materials	\$ 3,600.00
Bingocize	\$ 1,300.00
Chop Chop and Seasoned Magazines	\$ 800.00

Justification: **All 4 Kids** - food demonstration items, education tools, dice, ribbons, scarves, pedometers, veggie peelers, cookbooks and workbooks \$448 + printing \$50 + food demonstration items \$25 x 5 cohorts = \$2615; **Pick a Better Snack** - Printing of free online participant materials \$45 month x 9 months (\$405) + posters / flyers for schools \$1000; food demonstration items \$25 session x 9 sessions x 3 cohorts (\$675); teacher manuals \$50 **Cooking Matters** Cooler to transport food, kitchen supplies \$250; food purchases for demos \$20 class x 25 (\$520), PSE Support Materials \$250; **Eating Smart - Being Active** Educator set (\$490), white 3-ring notebooks 40 @ \$7=\$280, dividers 40 @ \$3=\$120, educational reinforcements \$200 Food Demo 36 @ \$15.00= \$540.00 Plastic utensils and paper products \$25.00 educational enhancements cutting mats \$124 set, produce brushes \$78 set (\$1367); **Physical Activity** Materials will include mats, bolsters, frisbees, volleyball, other sport items, banners, posters, promotions \$200 x 12 = \$2400; **Healthy Food Pantries** Materials will include food collection items for gleaning, freezing, canning, distributing locally grown fruits and vegetables through pantries, supplies for meetings, collaborations - banners/posters, promotions, training materials for volunteers for pantries \$300 month x 12 months; **Magazines** are used to increase program staff knowledge and to share information with participants \$200 x 4 quarters; **Bingocize** Curriculum in a box \$250 x 2 sites = \$500, small prizes \$5 x 80 prizes awarded = \$400, PSE materials including printed flyers, banners \$400

Travel	Total:	\$7,834
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (54.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

Out-of-State Travel	\$0
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In-State Travel	\$1,261
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<u>Origin & Destination-see justification below</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$250	1	<div style="border: 1px solid black; width: 100px; height: 100px; background-color: #e0e0e0;"></div>	2	\$500
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0	<div style="border: 1px solid black; width: 100px; height: 100px; background-color: #e0e0e0;"></div>	0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$66	1	3	2	\$132
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$103	1	2	2	\$412

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Ground Transportation: \$ per rtrip x # of trips x # of staff	\$25	2	1	2	\$100
Mileage: (rate per mile x # of miles per rtrip) x # of trips x # of staff	\$0.575	120		1	\$69
Parking: \$ per day x # of trips x # of days x # of staff	\$16	1	3	1	\$48

Justification: Travel to Reno for state training / conference such as public health for two staff members.

In-State Travel

\$6,573

Origin & Destination—see justification below

	Cost	# of Trips	# of days	# of Staff	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$0	0		0	\$0
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$55	40	1	1	\$2,200
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$96	15	1	1	\$1,440
Ground Transportation: \$ per rtrip x # of trips x # of staff	\$0	0	0	0	\$0
Mileage: (rate per mile x # of miles per rtrip) x # of trips x # of staff	\$0.575	5100		1	\$2,933
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0

Justification: Travel within Nye and Esmeralda counties to deliver programming. Pahrump to Tonopah is 167 miles one way. Pahrump to Dyer is 186 miles one way. Staff will travel to deliver programming across the counties. When possible to conduct activities on subsequent days or if travel occurs later in day or programming starts early, staff will spend the night. Minimum 50 trips expected. Will combine with other programs and activities whenever possible to save costs.

Building/ Space

Total:

\$ 20,176.00

Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc. Stipends or scholarships that are a component of a larger project or program may be included here, but require special justification.

	Cost	FTE	Months	FY 21
Rent \$200 per month per one FTE	200	3	12	\$ 7,200.00
Utilities \$264.62 month per one FTE	264.62	3	12	\$ 9,526.32
Property, Service, Contents 80.44 month per one FTE	80.44	3	12	\$ 2,895.84
Printing \$15.38 month per one FTE	15.38	3	12	\$ 553.68

Justification: Rent is allocated based on FTE occupancy related to this project. Utilities is allocated based on FTE costs related to this project. Utilities includes electricity, water, trash services, gas and pest control. Printing costs are allocated based on FTE costs related to this project and include basic printing requirements for organizational operation including forms, documents, and materials. Property and contents includes insurance necessary to protect materials and people. Service on property including printers, copiers; Content costs including fire alarms and other safety mechanisms. Property, service, and content costs are allocated based on FTE costs related to this project.

Maintenance

Total:

\$8,171

Identify and justify these expenditures, which can include maintenance and repair expenses.

	Cost	FTE	Months	FY 21
Postage: \$ 12 per mo. per 1 FTE x 12 months	\$ 12.00	3	12	\$432.00
Communications: \$ 86.27 per mo. Per 1 FTE x 12	\$ 86.27	3	12	\$3,105.72
Maintenance + software: \$ 71.44 per mo. Per 1 FTE	\$ 71.44	3	12	\$2,571.84
Audit and taxes \$57.25 per 1 FTE x 12 months	\$ 57.25	3	12	\$2,061.00
Voice Mail: \$ per mo. x 12 months x # of FTE	0			\$0.00
Conference Calls: \$ per mo. x 12 months	0			\$0.00

Shining Star Community Services (SSCS)

ESTIMATED CARRY-IN: \$0

FFY21 REQUEST: \$129,868

TOTAL PLAN: \$129,868

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Applicant Name: Shining Star

BUDGET NARRATIVE
(Form Revised June 2019)

Total Salary/Benefits	including fringe	Total:	\$ 100,048
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Sabrina Colson ~ Project Coordinator</u>	\$41,600	30%	50%	12	100.00%	\$27,040

Sabrina Colson will be the main point of contact for DWSS. She will be responsible for planning, implementation, evaluation, and reporting for the project. She will attend all required meetings and ensure that all deliverables are completed for the project. (\$20 per hr. x 20 hrs per week)

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>TBD ~Program Facilitator</u>	\$41,600	30%	100%	12	100.00%	\$54,080

A full-time facilitator will be hired to conduct 6 training sessions each week. This position will also be responsible for screening Shining Star clients for food insecurity and making related referrals. (\$20 per hr. x 40 hrs. per week)

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>TBD ~Trainer</u>	\$41,600	30%	20%	12	100.00%	\$10,816

A part-time trainer will be hired to prepare and assisting with training 6 sessions per week. This position is also responsible for developing marketing materials and scheduling clients for the sessions. (\$20 per hr. x 8 hrs. per week)

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Denise Bruso~ Admin Assistant</u>	\$31,200	30%	20%	12	100.00%	\$8,112

Denise Bruso will be responsible for providing administrative support for the training staff and coordinator. She will be responsible for data entry and other administrative support activities on a part-time basis. (\$15 per hr. x 8 hrs. per week)

Total Fringe Cost	\$23,088					\$ 100,048
Total Budgeted FTE	1.90000				Total Salary Cost:	\$76,960

Contracts/Sub-Grants/ Agreements	\$0
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Non-Capital Equipment Supplies	Total:	\$0
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Materials	Total:	\$12,900
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

Program Materials for Leah's Pantry: Around the Table FY 21
\$12,900.00

Justification: Program Materials are \$30 per attendee. Shining Star will serve 430 clients annually.

State of Nevada
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SECTION C

Budget and Financial Reporting Requirements

Travel	Total:	\$0
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Building/ Space	Total:	\$4,464
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Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc. Stipends or scholarships that are a component of a larger project or program may be included here, but require special justification.

Building Rent	FY 21 \$4,464.00
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Justification: Office space(s) will be shared by all project staff. The total square feet of the shared space is 372 square feet. The rent associated with that space is \$1/per square foot. The total expenses for rent are 372 square feet X \$1 / square foot X 12 months = \$4,464.

Maintenance	Total:	\$650
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Identify and justify these expenditures, which can include maintenance and repair expenses.

Trainer Certification: \$225 per trainer x 2 Trainers	FY 21 \$500.00
Video/Conference Calls: \$12.50 per mo. x 12 months	\$150.00

Justification: \$150 per year is needed to fund costs associated with Zoom Video Conferencing. Leah's Pantry requires each trainer to be certified. Costs are \$225 per person.

Equipment and Other Capital Expenditures	Total:	\$0
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TOTAL DIRECT COSTS	\$	118,062
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Indirect Charges	Indirect Rate:	10.000%	\$11,806
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Indirect Methodology: Total Direct Costs x 10% De Minimis Indirect Cost Rate

TOTAL Federal Funds	Total:	\$129,868
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Southern Nevada Health District (SNHD)

ESTIMATED CARRY-IN: \$8,954.54

FFY21 REQUEST: \$102,498.46

TOTAL PLAN: \$111,453

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Applicant Name: Southern Nevada Health District

BUDGET NARRATIVE
(Form Revised June 2019)

<u>Total Salary/Benefits</u>	including fringe	Total:	\$	53,369
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Health Educator I: Carlos Ayala (CA):</u> Carlos will serve as the project coordinator for the SNHD SNAP-Ed project. He will oversee partnership development and training of places of faith and promotoras, ensure education is implemented as outlined and lead PSE assessment and implementation efforts including implementing SWAP in faith-based food pantries. He will work with a team to develop and implement a social marketing campaign for the Hispanic community.	\$57,720	42%	65%	12	100.00 %	\$53,369

Total Fringe Cost	\$15,851				\$	53,369
Total Budgeted FTE	0.65000				Total Salary Cost:	\$37,518

<u>Contracts/Sub-Grants/Agreements</u>	\$40,000
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Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, travel, equipment, etc., for each site. Sub-awards or mini-grants that are a component of a larger project or program may be included here, but require special justification as to the merits of the applicant serving as a "pass-through" entity, and its capacity to do so.

Name of Contractor, Subrecipient: Virgin Advertising Corporation Total \$40,000

Method of Selection: Sole Source

Period of Performance: October 1, 2020 - September 29, 2021

Scope of Work: Contractor will support the development, placement, media monitoring and evaluation of an 8-month social marketing campaign to promote healthy eating, physical activity, and other related PSE efforts. The campaign will align with program efforts to implement the Faithful Families and SWAP programs in places of faith/faith-based food pantries. The campaign will be directed to priority populations identified in the proposal. An estimated per month budget of \$4545/month will be budgeted for media buys and sponsorships to reach low-income (SNAP recipient/eligible) Hispanic women in Clark County. The total cost of the 8-month campaign will be inclusive of all costs including development, placement and evaluation/monitoring and sponsorships. A sponsorship with Vision y Compromiso to amplify community outreach efforts via social media and to support training and implementation of the Faithful Families program is anticipated and considered in the proposed budget. All media and sponsorships will be directed towards low-income (SNAP recipient/eligible) Hispanic women. Campaign and sponsorship activities will occur in Spanish.

* Sole Source Justification: Virgin Advertising Corporation is the media contractor of record with SNHD OGD/PHP with an existing contract in place. This contract will be leveraged to reduce administrative and retainer costs that would otherwise be charged to SNAP-Ed funding. Contractor has significant experience implementing media campaigns and securing sponsorships designed to reach Hispanics and low-income audiences which will be two of our priority populations.

Budget

Personnel:	\$0.00
Travel	\$0.00

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Budget and Financial Reporting Requirements

Total is inclusive of all costs including sponsorships, media development, placement, evaluation and commission costs.
Budget Breakdown:
Media
Buys/Sponsorships:
\$36,360 (\$4,545/month x 8 mths)
Commission (10%):
\$3636
Total: \$40,000

Operating	\$40,000.00
Contractual	\$0.00
Indirect	\$0.00
Total Budget	\$40,000.00

Method of Accountability: The SNHD Supervisor and a SNHD HE II will contribute in-kind hours to oversee media coordination and will work directly with the HE I assigned as the SNAP-Ed program coordinator to develop media plans to ensure maximum reach among priority populations and ensure that messaging is accurate and appropriate to support program deliverables and reach priority populations. SNHD Supervisor and SNHD II also review and approve sponsorships to ensure that funding supports project deliverables. SNHD must approve of media plan and sponsorships before any work on campaigns can begin or costs incurred. SNHD staff communicates with media contractor on a weekly basis to ensure deliverables are on track and on budget and to obtain evaluation and monitoring data as needed. Contractor is required to submit detailed monthly invoices which include back up documentation for all media and sponsorship-related purchases which are reviewed and approved by SNHD HE II and Supervisor prior to submission for payment.

Non-Capital Equipment Supplies	Total:	\$3,000
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included.

	<u>FY21</u>	
Office Supplies (\$250/mth x 12 months)	\$3,000.00	

Justification: Office supplies needed to support training and program implementation including but not limited to pens, paper, binders, sanitation supplies (wipes, cleaner), small shelves, baskets and labeling supplies to support SWAP food ranking system in food pantries.

Materials	Total:	\$4,400
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

	<u>FY21</u>	
Educational Materials	\$3,000.00	
Printing	\$1,000.00	
Training Costs	\$400.00	

Justification: Educational materials needed to support implementation of education and PSE initiative including Faithful Families curriculum (\$330) and related materials and educational materials to support direct education including flyers and handouts (\$1,170= brochures; \$1,500 = other handouts/materials). Printing costs include the cost of replicating materials from the Faithful Families curriculum (worksheets, pre/post tests, assessment tools, etc.) as well as signage to support PSE efforts (point of decision signage, signage to support the SWAP program, etc. \$1,000). Training Costs include the cost of registering for the Faithful Families online training course (\$400).

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Budget and Financial Reporting Requirements

<u>Travel</u>	Total:	\$552
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (54.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

<u>Out-of-State Travel</u>		\$0
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<u>In-State Travel</u>		\$552
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<u>Origin & Destination-see justification below</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$0	0		0	\$0
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$0	0	0	0	\$0
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$0	0	0	0	\$0
Ground Transportation: \$ per trip x # of trips x # of staff	\$0	0	0	0	\$0
Mileage: (.575 per mile x 80 miles per month) x 1 staff x 12 months	\$552	0		0	\$552
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0

Justification: Reimbursement for vehicle miles traveled by SNAP-Ed program coordinator to travel to and from program implementation sites, meetings, or other related community events.

<u>Building/ Space</u>	Total:	\$0
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<u>Maintenance</u>	Total:	\$0
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<u>Equipment and Other Capital Expenditures</u>	Total:	\$0
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TOTAL DIRECT COSTS		\$ 101,321
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<u>Indirect Charges</u>	Indirect Rate:	10.000%	\$10,132
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Indirect Methodology: Total Direct Costs x 10% De Minimis Indirect Cost Rate

TOTAL Federal Funds	Total:	\$111,453
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University of Nevada, Cooperative Extension (UNCE)

ESTIMATED CARRY-IN: \$702,245.40

FFY21 REQUEST: \$1,811,127.60

TOTAL PLAN: \$2,513,373

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Applicant Name: University of Nevada Extension

BUDGET NARRATIVE
(Form Revised June 2019)

Total Salary/Benefits	including fringe	Total:	\$	1,609,216
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>SNAP-Ed Coordinator, Helena Berlin - Admin Faculty</u> PCN: P0123088	\$56,650	32%	95%	12	100.00%	\$70,824

SNAP-Ed Grant Coordinator will provide oversight of SNAP-Ed grant project and personnel, ensure grant deliverables, oversee sub-recipient agencies; coordinate and oversee implementation of the work plan for Healthy Food systems, ensure consistent management, training, technical assistance and support across counties and strategies; assist with curricula development, review/revision and identification of new curricula; ensure comprehension of evaluation tools and methods as defined by faculty, coordinate and conduct data entry and assist faculty with analysis, report compilation; ensure collaboration and integration of grant

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>Evaluation Specialist, Jeanty Norze - Academic Faculty</u>	\$80,000	32%	15%	12	100.00%	\$15,792

The SNAP-Ed Evaluation Specialist will be responsible for SNAP-Ed data analysis, evaluation and reporting for onsite programming, Health Promotion and PSE strategies based on the SNAP-Ed Evaluation Framework Outcomes and Indicators. This position will develop logic models and evaluation plans for each strategy working with strategy leads; develop a standardized procedure for data entry, coding, tracking, and analysis including syntax; conduct data analyses for SNAP-Ed programs related to required reporting outcomes and indicators; lead in the development of strategy-wide assessments working in partnership with the strategy leads for statewide and/or required indicator and outcome reporting; assist faculty in the design of optional evaluation plans and tools related to SNAP-Ed as needed; and assist in other duties as assigned.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>Strategy Lead, Annie Lindsay - Academic Faculty</u> PCN: P0003049	\$97,700	32%	7%	12	100.00%	\$9,000

Strategy Leads provide oversight and expertise to SNAP-Ed programming to ensure program appropriateness, effectiveness, and fidelity.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>PO III, Susan Taylor - Classified PCN: P0053793</u>	\$63,747.00	45%	5%	12	100.00%	\$4,622

Program officers provide oversight of day-to-day grant operations; supervision of grant staff including hiring; budget and procurement administration; oversight of class scheduling, lessons, events and activities, conduct staff

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>PO I, Brittany Henderson - Classified PCN: P0129601</u>	44,170	45%	50%	12	100.00%	\$32,023

Program officers provide oversight of day-to-day grant operations; supervision of grant staff including hiring; budget and procurement administration; oversight of class scheduling, lessons, events and activities, conduct staff trainings and train-the-trainer

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>PO I, TBD - Classified PCN: (TBD) NEW (Washoe)</u>	\$47,200	45%	100%	10	83.33%	\$57,033

Program officers provide oversight of day-to-day grant operations; supervision of grant staff including hiring; budget and procurement administration; oversight of class scheduling, lessons, events and activities, conduct staff trainings and train-the-trainer

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HK LOA, Erica Reyes - Letter of Appointment PCN: P0139094</u>	\$43,411	32%	80%	12	100.00%	\$45,703

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Budget and Financial Reporting Requirements

These positions will assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies.
These positions will assist in coordinating the Healthy Kids Festival, such as establishing community relations for the event; work

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HK LOA, Jacob Bevell - Letter of Appointment PCN: TBD</u>	\$43,411	32%	80%	12	100.00%	\$45,703

These positions will assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies.
These positions will assist in coordinating the Healthy Kids Festival, such as establishing community relations for the event; work

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Marina Amaya – Classified PCN: P0054258</u>	\$45,274	45%	100%	12	100.00%	\$65,647

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Sandra Annan – Classified PCN: P0081866</u>	\$38,998	45%	100%	12	100.00%	\$56,547

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Leslye Pineda – Classified PCN: P0055883</u>	\$40,893	45%	92%	12	100.00%	\$54,551

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Regina Chelle Miller – Classified PCN: P0045321</u>	\$43,497	45%	72%	12	100.00%	\$45,411

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Jeannette Dilles – Classified PCN: P0007129</u>	\$47,400	45%	34%	12	100.00%	\$23,368

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Monica Peterson – Classified PCN: P0013775</u>	\$45,049	45%	34%	12	100.00%	\$22,209

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Grettel Martinez – Classified PCN: P0005889</u>	\$40,730	45%	34%	12	100.00%	\$20,080

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HKE S temp, Mariah Ward - Temp PCN: P 0126190</u>	\$33,280	2%	48%	12	100.00%	\$16,342

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) coordination of the Healthy Kids Festival;

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	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HKE S, HKHS, HA temp, Jana Wright - Temp PCN: TBD</u>	\$33,280	2%	48%	12	100.00%	\$16,342

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) coordination of the Healthy Kids Festival;

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HKE S temp, Donna Jones - Temp PCN: P0135681</u>	\$33,280	2%	40%	12	100.00%	\$13,618

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) coordination of the Healthy Kids Festival;

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HKE S temp, TBD - Temp PCN: TBD</u>	\$31,200	2%	12%	12	100.00%	\$3,830

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) coordination of the Healthy Kids Festival;

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HKE S temp, TBD - Temp PCN: TBD</u>	\$31,200	2%	12%	12	100.00%	\$3,830

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) coordination of the Healthy Kids Festival;

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HKE S temp, TBD - Temp PCN: TBD</u>	\$31,200	2%	12%	12	100.00%	\$3,830

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) coordination of the Healthy Kids Festival;

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HKE S temp, TBD - Temp PCN: TBD</u>	\$31,200	2%	12%	12	100.00%	\$3,830

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) coordination of the Healthy Kids Festival;

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>P.O.I, Nichol Dobbs - Classified PCN: P0001695</u>	\$54,454	45%	3%	12	100.00%	\$1,974

Program officers provide oversight of day-to-day grant operations; supervision of grant staff including hiring; budget and procurement administration; oversight of class scheduling, lessons, events and activities, conduct staff trainings and train-the-trainer

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Candace Haworth - Classified PCN: P0147095</u>	\$36,791	45%	65%	12	100.00%	\$34,676

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>Healthy Adult Strategy Specialist, Natalie Mazzullo - Admin Faculty PCN: TBD</u>	\$69,250	32%	15%	12	100.00%	\$13,670

Academic Program Specialist in the area of healthy aging and older adults. She will provide guidance and oversight to the Healthy Adult (HA) statewide strategies and initiatives, ensure all statewide HA grant deliverables are met, provide guidance to county

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
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SECTION C

Budget and Financial Reporting Requirements

<u>Extension Educator, Lisa Taylor – Academic Faculty</u> <u>PCN: P0075685</u>	\$76,491	32%	2%	12	100.00%	\$2,013
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An Extension Educator in the fields of agri-entrepreneurship; community development; nutrition education, food preparation and food preservation; health and wellness education; and youth development. As an Extension educator in Carson City / Storey County, she

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HA LOA, TBD (Elko) - Letter of Appointment PCN:</u> <u>TBD</u>	\$43,411	10%	25%	12	100.00%	\$11,960

These positions will assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies. These positions will assist in coordinating the Healthy Kids Festival, such as establishing community relations for the event; work

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI IV, Dakota Clarke, – Classified PCN: P0135163</u>	\$39,994	45%	100%	12	100.00%	\$57,991

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.); assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, new(Clark)- Classified PCN: TBD</u>	\$36,000	45%	100%	12	100.00%	\$52,200

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.); assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Colby Burke- Classified PCN: P0102657</u>	\$36,791	45%	25%	12	100.00%	\$13,337

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.); assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HA temp, Patricia Newman- Temp PCN: TBD</u>	\$52,000	2%	25%	12	100.00%	\$13,299

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.); coordination of the Healthy Kids Festival;

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HA temp, Melody Gallegos - Temp PCN:</u> <u>P0190226</u>	\$31,200	2%	48%	12	100.00%	\$15,320

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.); coordination of the Healthy Kids Festival;

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>HA temp, TBD (White Pine)- Temp PCN: TBD</u>	\$30,750	2%	48%	12	100.00%	\$15,099

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.); coordination of the Healthy Kids Festival;

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>Strategy Lead, Aurora Buffington - Academic Faculty</u> <u>PCN: P0053839</u>	\$81,955	32%	5%	12	100.00%	\$5,393

Strategy Leads provide oversight and expertise to SNAP-Ed programming to ensure program appropriateness, effectiveness, and fidelity.

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>Educational Technology Specialist, David Harrison-</u> <u>Admin Faculty PCN: P0112717</u>	\$56,460	32%	50%	12	100.00%	\$37,151

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These positions will assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies. These positions will assist in coordinating the Healthy Kids Festival, such as establishing community relations for the event; work

	<u>Annual</u>				<u>Months worked</u>	
	<u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual</u>	<u>Amount Requested</u>
RD Chef, TBD (Clark) -Admin Faculty PCN: TBD	\$53,500	32%	100%	12	100.00%	\$70,406

These positions will assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies. These positions will assist in coordinating the Healthy Kids Festival, such as establishing community relations for the event; work

	<u>Annual</u>				<u>Months worked</u>	
	<u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual</u>	<u>Amount Requested</u>
PO II, Stacy Simmons - Classified PCN: P 0000355	\$49,151	45%	5%	12	100.00%	\$3,563

Program officers provide oversight of day-to-day grant operations; supervision of grant staff including hiring; budget and procurement administration; oversight of class scheduling, lessons, events and activities, conduct staff trainings and train-the-trainer

	<u>Annual</u>				<u>Months worked</u>	
	<u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual</u>	<u>Amount Requested</u>
SPAN-ET LOA, Donna Gould - professional PCN: P0131722	\$43,411	10%	8%	12	100.00%	\$3,827

These positions will assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies. These positions will assist in coordinating the Healthy Kids Festival, such as establishing

	<u>Annual</u>				<u>Months worked</u>	
	<u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual</u>	<u>Amount Requested</u>
CBI III, Anna Carlton – Classified PCN: P0092738	\$41,572	45%	60%	12	100.00%	\$36,168

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u>				<u>Months worked</u>	
	<u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual</u>	<u>Amount Requested</u>
CBI III, Lashuna Proctor – Classified PCN: P0010581	\$49,151	45%	50%	12	100.00%	\$35,634

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u>				<u>Months worked</u>	
	<u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual</u>	<u>Amount Requested</u>
CBI III, new(Clark)- Classified PCN: TBD	\$36,000	45%	85%	12	100.00%	\$44,370

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u>				<u>Months worked</u>	
	<u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual</u>	<u>Amount Requested</u>
CBI III, Cindy Higbee – Classified PCN: P0000124	\$38,934	45%	20%	12	100.00%	\$11,291

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u>				<u>Months worked</u>	
	<u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual</u>	<u>Amount Requested</u>
CBI III, Judy Halterman – Classified PCN: P0017175	\$51,281	45%	100%	12	100.00%	\$74,357

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u>				<u>Months worked</u>	
	<u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual</u>	<u>Amount Requested</u>
CBI III, – Classified – Jim Barcellos PCN: P0002198	\$53,599	45%	33%	12	100.00%	\$25,880

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

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	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Kylie Russell – Classified PCN: 0128641</u>	\$38,725	45%	100%	12	100.00%	\$56,151

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Ana Nunez-Zepeda – Classified PCN: P0056042</u>	\$41,035	45%	100%	12	100.00%	\$59,501

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Becca Haack-Damon – Classified PCN: P0074881</u>	\$45,655	45%	75%	12	100.00%	\$49,650

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Jeannine Gaillardetz – Classified PCN: P009207</u>	\$45,987	45%	100%	2	16.67%	\$11,114

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>PO I, Kelsey Allan – Classified PCN: P0114050</u>	\$50,063	45%	5%	12	100.00%	\$3,630

Program officers provide oversight of day-to-day grant operations; supervision of grant staff including hiring; budget and procurement administration; oversight of class scheduling, lessons, events and activities, conduct staff trainings and train-the-trainer model for programming; planning, coordinating

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>DFI Program Manager, Charles Schembre- Admin Faculty PCN: P0008338</u>	\$72,100	32%	5%	12	100.00%	\$4,744

Program officers provide oversight of day-to-day grant operations; supervision of grant staff including hiring; budget and procurement administration; oversight of class scheduling, lessons, events and activities, conduct staff trainings and train-the-trainer

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>DFI Project Coordinator, TBD- Admin Faculty PCN: TBD</u>	\$62,000	32%	25%	12	100.00%	\$20,398

These positions will assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies. These positions will assist in coordinating the Healthy Kids Festival, such as establishing community relations for the event; work

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Cassie Montana – Classified PCN: P0007026</u>	\$40,648	45%	80%	12	100.00%	\$47,152

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with policy, systems, and environmental

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI III, Nikki Regalado – Classified PCN: 0130175</u>	\$38,961	45%	100%	12	100.00%	\$56,493

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
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Department of Health and Human Services
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SECTION C

Budget and Financial Reporting Requirements

<u>CBI III, new(Clark)- Classified PCN: TBD</u>	\$36,791	45%	60%	12	100.00%	\$32,008
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These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>DFI temp, TBD - Temp PCN: TBD</u>	\$9,500	2%	25%	12	100.00%	\$2,430

These positions will assist with teaching classes and conducting lessons associated with various programs (All 4 Kids, Little Books, Little Cooks, Pick a Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) coordination of the Healthy Kids Festival;

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>Media Specialist, Ron Oden - Admin Faculty PCN: P0003945</u>	\$66,875	32%	10%	12	100.00%	\$8,801

These positions will assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies. These positions will assist in coordinating the Healthy Kids Festival, such as establishing community relations for the event; work

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>Data Entry Specialist, TBD - Admin Faculty PCN (TBD)</u>	\$40,000	32%	5%	12	100.00%	\$2,632

These positions will assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies. These positions will assist in coordinating the Healthy Kids Festival, such as establishing community relations for the event; work

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>Candance Birchum, Outreach Specialist- Admin Faculty PCN (TBD)</u>	\$40,000	32%	38%	12	100.00%	\$20,003

These positions will assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies. These positions will assist in coordinating the Healthy Kids Festival, such as establishing community relations for the event; work with the Program Officers to coordinate implementation of environmental scans at designated preschools and or community locations and conduct trainings for preschool centers to improve access and appeal for physical activity and nutrition programming; develop an online resource center for early childhood educators and parents with information, games, and activities related to physical activity and nutrition; provide garden nutrition education in preschool gardens; conduct data analysis for SNAP-Ed programs; and assist in other duties as assigned.

	<u>Annual</u> <u>Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount Requested</u>
<u>CBI, Schyler Hagen - Classified PCN: P0056900</u>	\$45,000	45%	38%	12	100.00%	\$24,795

These positions will teach preschool, elementary school, and community based classes and conduct lessons associated with the curricula (All 4 Kids, Little Books, Little Cooks, Pick A Better Snack, Seniors Eating Well, Stay Strong Stay Healthy, etc.) assist with policy, systems, and environmental scans/strategies to improve fruit and vegetable consumption and physical literacy, will assist with coordination of community events; conduct assessments; and other duties as assigned.

Total Fringe Cost	\$438,812				\$	1,609,216
Total Budgeted FTE	28.19800				Total Salary Cost:	\$1,170,406
Contracts/Sub-Grants/ Agreements						\$ 177,575

Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, travel, equipment, etc., for each site. Sub-awards or mini-grants that are a component of a larger project or program may be included here, but require special justification as to the merits of the applicant serving as a "pass-through" entity, and its capacity to do so.

<u>Name of Contractor, Subrecipient: AHEC</u>	\$	25,716
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SECTION C

Budget and Financial Reporting Requirements

Method of Selection: sole source

Period of Performance: October 1, 2020- September 30, 2021

Scope of Work: Assist Washoe County Cooperative Extension staff in completing 8 SPAN-ETs at the Washoe County School District. Prioritize re-engaging with sites who have already completed the first phase of the SPAN-ET program, to observe the recommended changes we have suggested, as well as, identify new suggestions and establish new goals. SPAN-ET team will reconnect with Veterans Elementary School, Libby Booth Elementary School, Bailey Charter Elementary School, and Agnes Risley Elementary School by September 30, 2021 to identify new and reasonable goals for the sites to achieve and assess any new improvements since our initial assessment. SPAN-ET team will continue to recruit and encourage sites to participate in the SPAN-ET assessment, through social media marketing, meetings with school officials and/or educators and administrators, and site visit promotional efforts. High Sierra AHEC will create marketing posts focused on recruitment and promotion at least once a week until September 30, 2021. High Sierra AHEC will include recruitment and promotion of SPAN-ET assessment in SPAN-ET newsletter once a month until September 30, 2021. Continue to lead the development of the community resource guide, to include design, format and inputting a variety of local and related resources. The entire SPAN-ET team has provided this as a tool for sites to utilize in search of local and federal programs to provide wellness, nutrition, and physical activity related support. SPAN-ET team will identify at least ten new local, state and federal resources to add to the resource guide by September 30, 2021. High Sierra AHEC will redesign a new cover for the updated resource guide by October 1, 2020. Enhance general and social media marketing by developing and disseminating consistent visibility to the SPAN-ET assessment, as well as, provide educators and parents' information regarding wellness, nutrition and physical activity. High Sierra AHEC will develop social media marketing and flyers to post on both High Sierra AHEC social media networks, as well as, Extension social media networks. Our goal is to develop and post at least twice a week until September 30, 2021. Develop and disseminate monthly newsletters highlighting different schools and/or personnel, as well as, provide updates and additional resources. Additionally, this communication platform would allow us to provide educators and parents with research-based information relating wellness, nutrition and physical activity to improved academic performance and other outcomes that impact students. Monthly newsletter will be disseminated within the first week of each month until September 30, 2021. Distribution list will be updated and engagement will be monitored on a monthly basis. Increase participation and engagement in the Washoe County Stakeholder group to further enhance and establish new relationships for recruitment of new sites, provide and obtain

* Sole Source Justification: sole source based on area of expertise necessary to fulfill Scope of Work

Method of Accountability:

Submit timesheets, receipts, quarterly reports, and SPAN-ET outcomes

Budget

Personnel: List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

		\$21,698	\$0
Program Coordinator: $\$38,195 \times 36\% \text{ FTE} = \$13,750$			
	\$13,750		
Fringe @ what percent (currently set @ 10.7% in formula)	\$1,472		
Operations Coordinator: $\$23,400 \times 25\% \text{ FTE} = \$5,850$			
	\$5,850		
Fringe @ what percent (currently set @ 10.7% in formula)	\$626		

Travel: how much and where		\$145	\$0
Instate Mileage: $(252.17 \text{ miles} \times \$0.575) = \$145$	\$145		
Airfare:	\$0		
Per diem: GSA amount allowed	\$0		
Parking: Amount	\$0		
Hotel: \$ amount + tax	\$0		
Operating		\$635	\$0
Office Rent $\$23.75 \text{ amount per mo.} \times \#12 \text{ of months}$			
	\$285		
Ready Talk Conference System	\$0		

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Media: who and how much	\$0	
Telephone & Internet \$29.17 x 12 months	\$350	
Contractual		\$900 \$0
Who and what will they do: Accounting service 12 hrs @ \$50/hr		
	\$600	
Office Supplies \$ per mo. x 12 months	\$0	
Printing \$25/mo x 12 mo	\$300	
Indirect: 10% Direct Costs (or your federal approved rate - must change formula if not 10%)		\$2,338 \$0

Justification:

To perform the Scope of Work included with Extension SNAP-Ed program proposal FY21

Name of Contractor, Subrecipient: Children's Cabinet **\$ 75,340**

Method of Selection: sole source

Period of Performance: October 1, 2020- September 30, 2021

Scope of Work: Provide direct oversight and management of PSE programming and direct education in ECE centers in northern Nevada including develop partnerships with ECE centers through QRIS coaches, especially tribal populations; conducting NAP SACCs; and delivering trainings to early childhood professionals.

*** Sole Source Justification:** sole source based on area of expertise necessary to fulfill Scope of Work

Method of Accountability:

Submit timesheets, receipts, quarterly reports, and NAP SACC outcomes

Budget:

Personnel: List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.		
	\$63,950	\$0
Supervisor: \$49,654 x 10% = \$4,965	\$4,965	
Fringe @ what percent (currently set @ 25.13% in formula)	\$1,248	
Program Coordinator: \$43,680 x 100% = \$25,029	\$43,680	
Fringe @ what percent (currently set @ 32.2% in formula)	\$14,057	
Travel: how much and where	\$2,176	\$0
Instate Mileage: (2100 miles x \$.575 = \$1,208) 1 staff X 175 miles roundtrip X 12 months x \$.575 + 1 staff x 120 miles roundtrip x 4 trips x \$.575 = \$276		
	\$1,484	
Airfare: 1 staff x \$400	\$400	
Per diem: GSA amount allowed 1 staff x 2 days @ \$61 = \$122	\$122	
Parking: Amount 1 staff x 2 days @ \$14 = \$28	\$28	
Ground Transportation: 1 day @ \$40	\$40	
Hotel: \$ amount + tax 1 day @ \$102	\$102	
Operating	\$1,199	\$0
Printing	\$215	
Utilities	\$372	
Media: who and how much	\$0	
Telephone \$51 x 12 months	\$612	
Contractual	\$3,150	\$0
Who and what will they do		
Janitorial, training, maintenance, security, storage, insurance, work cards	\$1,605	
Office Supplies \$ 8.33 per mo. x 12 months	\$100	
Computer	\$1,445	

State of Nevada
Department of Health and Human Services
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SECTION C

Budget and Financial Reporting Requirements

Indirect: 10% Direct salary Costs (or your federal approved rate - must change formula if not 5.8%)	\$4,865	\$0
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Justification:

To perform the Scope of Work included with Extension SNAP-Ed program proposal FY21

<u>Name of Contractor, Subrecipient: William J Pennington Life Center (Churchill)</u>	\$ 76,519
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Method of Selection: sole source

Period of Performance: October 1, 2020- September 30, 2021

Scope of Work: William Pennington Life Center services Churchill County. Administer the environmental scan to identify barriers to healthy eating and physical activity at the Life center. Home garden kits and newsletters will be administered. Attending Nevada Healthy Aging Alliance trainings, retreats and sub-committee meetings. Harveys Garden Planters Wall Hanging and Harveys Garden Planters Free standing on wheels. The planters will be for 15 families to plant and care for the Garden Planters. Food preservation activities will be implemented to reach the elders. Direct Education will consists of Bingocize (6 series @ 10 classes/series; Cooking Matters (6 series @ 6 classes/series), and TBD P.A (6 series @ 16 classes/series). Potential Reach: 500 implementing DE & PSE

*** Sole Source Justification:** sole source based on area of expertise necessary to fulfill Scope of Work

Method of Accountability:

Submit timesheets, attendance, receipts, and quarterly reports

Budget:

Personnel: List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.	\$54,022	\$0
Program Educator: \$33,800 x 50% FTE	\$16,900	
Fringe @ what percent (currently set @ 10.2%)	\$1,724	
Program Educator: \$18,720 x 50% FTE	\$9,360	
Fringe @ what percent (currently set @ 10.6% in formula)	\$993	
Program Educator: \$11,375 x 100% FTE	\$11,375	
Fringe @ what percent (currently set @ 10.2%)	\$1,161	
Program Educator: \$22,620 x 50% FTE	\$11,310	
Fringe @ what percent (currently set @ 10.6% in formula)	\$1,199	
Travel: how much and where	\$946	\$0
Instate Mileage: (157.21 miles x \$0.575)	\$90	
Airfare: 2 staff to Las Vegas from Lyon County @\$350 per roundtrip ticket	\$700	
Per diem: GSA amount allowed: \$61 x 2	\$122	
Parking: Amount 2 staff @ \$17/day	\$34	
Hotel: \$ amount + tax		
Operating	\$5,233	\$0
Office Rent \$200/mo x 12 months	\$2,400	
PSE & recruitment materials, Copies, Supplies and handouts for participants at \$204.83 per month + postage @ \$375 for 750 mailers @ \$.50/each	\$2,833	
Media: who and how much	\$0	

State of Nevada
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SECTION C

Budget and Financial Reporting Requirements

Telephone \$ amount x 12 months	\$0		
		\$16,318	\$0
15 wall gardens @ \$400/each; 4 free standing on wheels portable gardens @ \$400/each; 474 ft of Soil @ 4.22/each	\$9,600		
Program Fees: CPR, & Health cards for 5 instructors @ \$85/instructor; Bingocize license fees @ \$1,431	1,856		
Cooking supplies, food, spices, utensils, dishes, food preservation \$76.92/wk average x 52 wks	4,000		
Educational Reinforcers, 5 series @ \$172.40/ series	862		
Indirect: 0% Direct Costs (or your federal approved rate - must change formula if not 5.8%)			\$0

Justification:

To perform the Scope of Work included with Extension SNAP-Ed program proposal FY21

Non-Capital Equipment Supplies	Total:	\$0
Materials	Total:	\$176,585
List SNAP Ed materials required to conduct curriculum and justify these expenditures.		

Food Demo & Consumables	<u>FY 21</u> \$20,260.00
Cost of food & consumable serving supplies-e.g. napkins, sample cups, disposable cutlery, disposable plateware, gloves, cleaning wipes, soap, handsanitizer, paper towels, plastic baggies, etc.) <u>Justification:</u> DE= \$1.95 (rounded up) per person average (average of 9 classes/person x \$0.216/lesson) x 8,185 participants = \$15,920 PSE= \$0.868/per person x 1 interaction x 5000 participants = \$4,340	
Recruitment & Social Media Marketing	\$1,400.00
Healthy message text messaging, recruitment events & flyers, banners, health fairs, healthy kids festival marketing, etc. <u>Justification:</u> \$0.171 per person x 8,185 participants	
PSE Supplies	\$32,834.00
e.g. SPAN-ET materials, NAPSACC materials, capacity trainings and kits, etc. <u>Justification:</u> \$1.697 per participant average x 19,351 participants	
Program Equipment (items to be reused-not provided to participants) e.g. assessment materials, CATCH supplies, exercise equipment, cooking utensils, Healthy Kids Festival equipment, storage containers, rolling carts, etc. <u>Justification:</u> \$0.48 per person average x 27,536 participants	\$13,208.00
Educational Reinforcers (\$1.00 average per item-not to exceed \$5/item) e.g. pens, stickers, scrub brushes, aprons, chalk, water bottles, ribbons, scarves, coloring books, DVDs, folders, stress balls, pedometers, jump ropes, lemon squeezers, measuring cps, grocery bags, cutting boards, bookmarks, crayons, fasteners, stamps etc <u>Justification:</u> \$1.092 per person average x 27,536 participants	\$30,083.00
Postage	\$2,300.00
Mailing to other counties for bulk ordered materials <u>Justification:</u> 50 mailings @ \$50 average per mailing	
Bingocize Program Fees	\$5,165.00
Costs associated with licensing Bingocize	

State of Nevada
Department of Health and Human Services
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SECTION C

Budget and Financial Reporting Requirements

Justification: 3 counties @ \$1,721.67 average per county

Program supplies \$ 6,548.00

Craft & office supplies for programming

Justification: \$0.80 average cost per participant x 8,185 participants

Lyon County Vehicle Use \$ 7,080.00

Service charge for County vehicle use

\$590 x 12 months

Healthy Kids Festival Event \$7,563.00

Materials and supplies needed to implement the Healthy Kids Festival event in Clark County

Justification: \$7.563 average cost per participant x 1,000 participants

B & W Printing \$5,247.00

Printing costs associated with program materials

Justification: 174,900 prints @ \$.03/print

Color Printing \$22,260.00

Printing costs associated with program materials

Justification: 318,000 prints @ \$.07/print

Posters \$500.00

Printing costs associated with program materials

Justification: 100 posters x \$5 average cost per poster

Media and Curriculum Development Services \$15,000.00

Cost associated with revising curriculum materials and media for teacher training to build capacity and encourage sustainability

Justification: Services resulting in proposed costs @ \$15,000

Other program materials \$7,137.00

Bulletin boards, instructor shirts, localized mailings, print catridges (Tribal), central terminal booths for Farmers Market EBT (Nye)

Justification: 6 boards @ \$320/board; \$27 shirts x 7 instructors; 250 mailings @ \$1./mailing; 5 catridges @ \$400/cartridge; 2 central terminal booths @ \$1,389/booth

Travel	Total:	\$39,831
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (54.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

In-State Travel	\$21,440
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Origin & Destination: Las Vegas to Reno

	Cost	# of Trips	# of days	# of Staff	
Airfare: cost per trip (origin & designation) \$355 x #4 of trips x #10 of staff	\$355	4		10	\$14,200
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$66 per day per GSA rate for area x #4 of trips x #10 of staff	\$66	4	2	10	\$5,280
Lodging: \$80 per day + \$20 tax = total \$ x #1 of trips x #1 of nights x 10 # of staff	\$100	1	1	10	\$1,000
Ground Transportation: \$60 per rtrip x #1 of trips x #5 of staff	\$60	1	2	5	\$600
Mileage: (rate per mile x # of miles per rtrip) x # of trips x # of staff	\$0	0		0	\$0
Parking: \$18 per day x #1 of trips x #2 of days x #10 of staff	\$18	1	2	10	\$360

Justification: In-state travel for faculty and program officers oversight of statewide programming

State of Nevada
Department of Health and Human Services
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SECTION C

Budget and Financial Reporting Requirements

In-State Travel

\$4,286

<u>Origin & Destination-Reno to Las Vegas</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: cost per trip (origin & designation) \$362 x 1 of trips x 6 of staff	\$362	1		6	\$2,172
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$61 per day per GSA rate for area x 1 of trips x 6 of staff	\$61	1	3	6	\$366
Lodging: \$100 per day + \$29 tax = total \$129 x #1 of trips x 2 of nights x 6 of staff	\$129	1	2	6	\$1,548
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$0	0	0	0	\$0
Mileage: (\$.575 x #30.3 of miles per r/trip) x 1 of trips x 6 of staff	\$17	1		6	\$104
Parking: \$16 per day x #1 of trips x 2 of days x 6 of staff	\$16	1	2	6	\$96

Justification: In-state travel for annual Healthy Aging PSE training

In-State Travel (Personal Car Use) **\$ 14,105**

<u>Origin & Destination</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Clark County Cooperative Extension to program delivery site					
Mileage: (.575 x 8.59 miles per r/trip) x 150 of trips x 25 of staff	\$5	75		25	\$ 9,263
Douglas Cooperative Extension to program delivery site					
Mileage: (.575 x 3.98 miles per r/trip) x 24 of trips x 1 of staff	\$2	24		1	\$ 55
Elko Cooperative Extension to program delivery site					
Mileage: (.575 x 53.6 miles per r/trip) x 48 of trips x 1 of staff	\$31	28		1	\$ 863
Lincoln County Cooperative Extension to program delivery site					
Mileage: (.575 x 12.07 miles per r/trip) x 30 of trips x 1 of staff	\$7	30		1	\$ 208
Lyon County Cooperative Extension to program delivery site					
Mileage: (.575 x 65.44 miles per r/trip) x 15 of trips x 1 of staff	\$38	15		1	\$ 564
Mineral County Cooperative Extension to program delivery site					
Mileage: (.575 x 8.33 miles per r/trip) x 60 of trips x 1 of staff	\$5	60		1	\$ 287
Pershing County Cooperative Extension to program delivery site					
Mileage: (.575 x 3.29 miles per r/trip) x 24 of trips x 1 of staff	\$2	24		1	\$ 45
Storey County/Carson Cooperative Extension to program delivery site					
Mileage: (.575 x 14.3 of miles per r/trip) x 95 of trips x 2 of staff	\$8	15		2	\$ 247
Washoe County Cooperative Extension to program delivery site					
Mileage: (.575 x 15.63 miles per r/trip) x 61 of trips x 10 of staff	\$9	28		10	\$ 2,517
White Pine Cooperative Extension to program delivery site					
Mileage: (.575 x 3.29 miles per r/trip) x 24 of trips x 1 of staff	\$2	24		1	\$ 55

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Building/ Space	Total:	\$	5,400
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Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc. Stipends or scholarships that are a component of a larger project or program may be included here, but require special justification.

Printing Services: \$ amount/mo. x 12 months		\$0
Copier/Printer Lease: \$ amount x 12 months		\$0
Property and Contents Insurance per year	\$0	\$0
Rent: 3 program storage units @ \$150 per/mo. x 12 months	\$0	\$5,400

Justification: Storage units needed for program supplies and materials for the Healthy Kids Festival, Healthy Kids Early Start, and Healthy Living Sustainable Recovery to offset a lack of storage space available at Extension office.

Maintenance	Total:	\$7,300
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Identify and justify these expenditures, which can include maintenance and repair expenses.

Application Fees	FY 21
CPR cards, health cards, CCSD research fees	\$5,950.00
<u>Justification:</u> \$119 average fee x 50 units	
Registration Fees	\$1,350.00
ASNNA	
<u>Justification:</u> 2 @ \$675	

Equipment and Other Capital Expenditures	Total:	\$0
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TOTAL DIRECT COSTS	\$	2,015,906
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TOTAL MODIFIED DIRECT COSTS (MTDC)	\$	1,913,332
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Indirect Charges	Indirect Rate:	26.000%	\$497,466
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Indirect Methodology: UNR's Federally (DHHS) negotiated off-campus rate of 26% has been applied to the modified total direct cost (MTDC) base per Federal 2021 Guidance. MTDC excludes participant support, equipment, tuition, and amounts in excess of \$25,000 of each subaward.

TOTAL Federal Funds	Total:	\$2,513,373
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University of Nevada, Department of Nutrition (UNR)

ESTIMATED CARRY-IN: \$197,140.28

FFY21 REQUEST: \$258,859.72

TOTAL PLAN: \$456,000

State of Nevada
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SECTION C

Budget and Financial Reporting Requirements

Applicant Name: Board of Regents, NSHE, obo University of Nevada, Reno

BUDGET NARRATIVE
(Form Revised June 2019)

<u>Total Salary/Benefits</u>	including fringe	Total:	\$281,176
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Overload salary</u>				<u>Percent of Months</u>	
	<u>base</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>worked Annual</u>	<u>Amount Requested</u>
Jamie Benedict, PhD, RDN; Associate professor	\$55,437	32%	40%	4	100.00%	\$35,588

As Principal Investigator, this faculty member will oversee all aspects of the RYD project. She will also oversee all evaluation activities (process and outcome) including the surveys of SNAP households and the formative evaluation of new materials. She will guide the statistical analysis of the survey data with the assistance of Dr. Tretz. Lastly, she will be responsible for supervising employees, managing fiscal resources, submitting IRB protocols, and ensuring timely completion and submission of progress and final reports to DWS. Dr. Benedict will work 40 days during the 4-month non-contract period based on her daily rate of \$676.06.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months</u>	<u>Amount Requested</u>
					<u>worked Annual</u>	
Megan Wahrenburg, M.S., Research Associate, Project Coordinator	\$69,596	32%	100%	12	100.00%	\$91,588

Megan Wahrenburg, Research Associate, Department of Nutrition: This faculty member will serve as Project Coordinator for RYD and thus will be responsible for the day-to-day management, coordination, implementation, and evaluation of all RYD project activities. This will include but is not limited to directing the development of new RYD materials and working with J. Benedict to complete all IRB protocols and reports.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months</u>	<u>Amount Requested</u>
					<u>worked Annual</u>	
Chenin Tretz, PhD, RDN; Letter of appointment	\$81,090	32%	80%	11	91.67%	\$78,257

This faculty member will be responsible for writing content for the website, including the electronic parent newsletter; writing the blog for health care professionals; guiding the development of the digital media ads; and for posting and managing all social media activities including Facebook, Instagram and Pinterest. In addition, she will be responsible for planning and implementing the print media campaign. Lastly, Dr. Tretz will assist in planning and conducting evaluation efforts, including statistical analysis of resulting data.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months</u>	<u>Amount Requested</u>
					<u>worked Annual</u>	
Deborah Joakimson, NDTR; Letter of Appointment	\$63,600	32%	65%	11	91.67%	\$49,870

D. Joakimson will be responsible for the collaboration with the grocery stores including communication and coordination with store managers; initial set-up and maintenance of educational displays including weekly/bi-weekly inventory and replenishment of recipe cards; recruitment of new partner stores to house the displays; and the evaluation of this effort.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months</u>	<u>Amount Requested</u>
					<u>worked Annual</u>	
Natalia Cardillo; Temporary Hourly Worker; Translator	\$156,000	2%	24.85%	2	16.67%	\$6,609

N. Cardillo will be responsible for translating Rethink Your Drink materials to Spanish. This position is an hourly (\$75/hour) position.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months</u>	<u>Amount Requested</u>
					<u>worked Annual</u>	
Brandy J Kuebler, R.D.N; Letter of Appointment	\$60,000	32%	20%	11	91.67%	\$14,476

B. Kuebler will assist with the implementation and evaluation of RYD project activities, including but not limited to preparing/reviewing RYD materials and obtaining feedback on materials from the RYD target audience. As needed, she may also assist with the efforts in grocery stores.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months</u>	<u>Amount Requested</u>
					<u>worked Annual</u>	
David Harrison, PhD; Administrative Faculty	\$56,460	32%	3%	12	100.00%	\$1,858

D. Harrison will be responsible for directing, filming, and editing all of the RYD recipe videos.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months</u>	<u>Amount Requested</u>
					<u>worked Annual</u>	
TBA Duck Valley Extension Employee	\$44,531	32%	5%	12	100.00%	\$2,930

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SECTION C
Budget and Financial Reporting Requirements

This employee will be responsible for maintaining the RYD grocery displays in or near Duck Valley.

Total Fringe Cost	\$66,078		\$281,176
Total Budgeted FTE	3.46126	Total Salary Cost:	\$215,097

Contracts/Sub-Grants/Agreements \$0

Non-Capital Equipment/Supplies Total: \$0

Materials Total: \$75,417

List SNAP-Ed materials required to conduct curriculum and justify these expenditures.

FY 21

Digital marketing will include Facebook and Instagram. By utilizing the Facebook Ad Manager, we will target the SNAP-Ed population using geo-fencing. The monthly cost for Facebook and Instagram is \$812.67 x 12 months = \$9,752. Newsletter promotion (via Facebook boosts) is \$390/month x 12 months = \$4,680. We will use \$300 to boost each of our recipe videos (\$300 x 5 videos = \$1,500). The total costs of digital marketing are estimated to be \$15,932.

\$15,932.00

Grocery Store Recognition Posters (2 * \$12.00) = \$24. Printing of posters/stickers to be displayed in partner grocery store windows.

\$24.00

Whoa, slow, go postcard (8,075 * \$1.11) = \$8,963.25. This 9" x 6" postcard will be full color and printed using 3D lenticular printing.

\$8,963.25

RYD Booklets (8,075 * \$0.54) = \$4,360.50. Each booklet is twenty pages, 8.5 x 11", printed on both sides, includes English and Spanish text; 8,075 copies of four unique pieces for direct mail intervention (8,075 households x 1 booklet/mailling x 1 mailings).

\$4,360.50

Envelopes for mailings containing booklets for parents. (8,075 * \$0.20) = \$1,615

\$1,615.00

Interactive postcard (8,075 * \$0.10) = \$807.50. Postcard sent to household; full color; 8.5" x 5.5".

\$807.50

Letters for SNAP Households (10,075 * \$0.12) = \$1,209. Imprinted letters to be included with the booklet mailing to households (one letter to each of the 8,075 households) and for households selected for the evaluation (two letters to the 1,000 households).

\$1,209.00

Envelopes for household evaluation letters (2,000 * \$0.10) = \$200

\$200.00

RYD Toolkit posters (2,796 * \$0.97) = \$2,712.12. To be included in the RYD Tool Kits sent to partner medical and dental clinics: full-color, matte, soft touch aqueous coating, finished size 18x24, double-sided (Spanish and English), 6 different images (2 copies of 2 new posters sent three times over the FY to each practice [~233 practices] = 2,796 posters total @ \$0.97.

\$2,712.12

RYD Tearsheets (75 * \$2.85) = \$213.75. Each tablet will be full-color containing 50 front and back pages; 8.5x12 finished size; For replenishing Toolkits.

\$213.75

Stickers (335 rolls of 100 * \$5.04) = \$1,688.40. RYD stickers for children to be included in the RYD Toolkits sent to new practices as well as sent to practices who previously received a Toolkit; 2 1/2 inch round in rolls of 100; Partner practices (~223) will be sent a new roll of 100 three times in the FY.

\$1,688.40

Letters for medical and dental care practices (669 * \$0.30) = \$200.70. Imprinting letters to send to 223 medical and dental care practices when we send them new posters and stickers three times over the FY.

\$200.70

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Recipe cards (35,000 * \$0.058) = \$2,030.875. Copies of each of the 40 different recipe cards for distribution (35,000 total cards); 7" x 5" finished size, card stock, full color; for use in SNAP approved grocery stores, the school turn-key booths, and related community events.

\$2,030.00

Grocery Store Posters (720 * \$8.08) = \$5,817.60. Sixty copies of 12 different posters to be displayed in SNAP approved grocery stores within the poster stands described above; 22x28", full color, printed in-house at UNR on stock paper.

\$5,817.60

Mail service= \$8,000. A mail service will be employed for managing all mailings to SNAP households, healthcare practices, and elementary schools. This includes 10,075 mailings to SNAP households (for the direct-mail intervention and household evaluation); packaging and delivery of Toolkit replenishments to 223 practices (669 total mailings); and packaging and mailing of the RYD posters printed in FY2020 to 79 elementary schools.

\$8,000.00

Postage = \$9,000. Postage will be paid for sending materials to parents and children (8,075 households). In addition, postage will be paid to mail materials to partner medical/dental practices (3 mailings throughout the year) and schools (one mailing during the year).

\$9,000.00

Creative and technical assistance= \$9,643. A marketing and advertising firm will be employed for the purpose of designing print material (i.e., booklets, ads, posters, stickers) and development of digital ads. \$7,255. A design firm will be employed for the purpose of maintaining the Rethink Your Drink Website. \$2,388

\$9,643.00

Participant Support= \$3,000. Gift cards in the amount of \$10 will be given to parents/guardians who complete and submit the Family Drink Survey (assuming a 25 % response rate); 250 x \$10=\$2,500. In addition, gift cards in the amount of \$20 will be given to 25 parents/guardians who participate in the formative evaluation of our booklets, 25 x \$20= \$500

\$3,000.00

Justification: The budget above includes materials and services needed to plan, implement, and evaluate the four RYD interventions.

<u>Travel</u>	Total:	\$5,931
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (54.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

<u>Out-of-State Travel</u>		\$0
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In-State Travel		\$3,588
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University of Nevada, Reno to grocery stores in
Reno/Sparks, Carson City, Gardnerville, and Zephyr
Cove.

Cost	# of Trips	# of days	# of Staff	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	0		0	\$0
Baggage fee: \$ amount per person x # of trips x # of staff	0		0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	0	0	0	\$0
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	0	0	0	\$0
Ground Transportation: \$ per trip x # of trips x # of staff	0	0	0	\$0
Mileage: (\$0.575 per mile x 80 miles/trip) x 78 of trips x 1 staff	78		1	\$3,588
Parking: \$ per day x # of trips x # of days x # of staff	0	0	0	\$0

State of Nevada
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SECTION C

Budget and Financial Reporting Requirements

Justification: In-state weekly travel within the Reno/Sparks area by one of the team members will be necessary in order to deliver RYD supplies to partner grocery stores. Team members in Reno will also do bi-weekly travel to Carson City, Gardnerville, and Zephyr Cove to clean/update our grocery store stands. Our team member in Duck Valley will travel to Elko two times per month to clean/update the stands and conduct events.

In-State Travel

\$2,343

University of Nevada Reno, to rural grocery stores
(Winnemucca, Elko, Eureka, and Ely)

Airfare: cost per trip (origin & designation) x # of trips x # of staff

Cost	# of Trips	# of days	# of Staff	
\$0	0		0	\$0

Baggage fee: \$ amount per person x # of trips x # of staff

\$0	0		0	\$0
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Per Diem: \$55/day per GSA rate x six 2-day trips x 1 staff

\$55	6	2	1	\$660
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Lodging: \$96/night x 6 trips x 1 night x 1 staff

\$96	6	1	1	\$576
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Motor Pool: (\$37.34/day + 289 miles/day x \$0.19 per mile) x 6 trips x 2 days

\$92	6	2	1	\$1,107
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Mileage: (rate per mile x # of miles per trip) x # of trips x # of staff

\$0	0		0	\$0
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Parking: \$ per day x # of trips x # of days x # of staff

\$0	0	0	0	\$0
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Justification: Travel to counties outside of Washoe by one of our team members in Reno will also be necessary for execution of our grocery store intervention. We plan to recruit a new store in a tribal community and will travel to this store to deliver the stand RYD materials. In addition, we will travel to our existing rural/frontier partner grocery stores in Winnemucca, Elko, Ely, and Eureka to update and clean stands. One members of the RYD team will be traveling.

Building/ Space	Total:	\$0
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Maintenance	Total:	\$0
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Equipment and Other Capital Expenditures	Total:	\$0
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TOTAL DIRECT COSTS	\$	362,524
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Modified Total Direct Costs (excludes participant support, equipment, tuition, and amounts exceeding \$25,000 of each subaward)	\$359,524
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Indirect Charges	Indirect Rate:	26.000%	\$93,476
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Indirect Methodology: UNR's Federally (DHHS) negotiated off-campus rate of 26 % has been applied to the modified total direct cost (MTDC) base per

TOTAL Federal Funds	Total:	\$456,000
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Washoe County Health District (WCHD)

ESTIMATED CARRY-IN: \$1,448.33

FFY21 REQUEST: \$46,800.67

TOTAL PLAN: \$48,249

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Applicant Name: Washoe County Health District

BUDGET NARRATIVE
(Form Revised June 2019)

Total Salary/Benefits	including fringe	Total:	\$ 32,280
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Health Educator I/II</u>	\$73,317	51%	8%	12	100.00%	\$8,857

Provides guidance and oversight for the day to day operations. Assists in completing day to day activities to meet program outcomes.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Intermittent Hourly Health Educator(s)</u>	\$60,442	2%	37%	12	100.00%	\$22,811

Complete day to day activities and program outcomes.

	<u>Annual</u> <u>Salary</u>	<u>Fringe</u> <u>Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of</u> <u>Months worked</u> <u>Annual</u>	<u>Amount</u> <u>Requested</u>
<u>Public Service Intern(s)</u>	\$6,000	2%	10%	12	100.00%	\$612

Provides support to completing day to day activities. Support may include posting of social media, delivery of informational materials, and other support tasks. Interns are paid at an hourly rate of approximately \$11 per hour

Total Fringe Cost	\$3,451				\$ 32,280
Total Budgeted FTE	0.55000			Total Salary Cost:	\$28,829

Contracts/Sub-Grants/ Agreements	\$0
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Non-Capital Equipment Supplies	Total:	\$250
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general

	<u>FY 21</u>
Office supplies (\$20.83 per month x 12 months)	\$250.00

Justification: Office supplies may include items such as pens, pencils, office paper, folders, staples, post it notes, desk organizers, chair mats and other items to assist in daily office duties.

Materials	Total:	\$11,333
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

FY 21

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services

SECTION C

Budget and Financial Reporting Requirements

Description of Materials: Wolf Pack Coaches Challenge supplies, price examples include: \$7,413.00
 Bags \$1.10 x 1500
 Pencils \$0.33 x 1500
 Medallion \$1.39 x 750
 Stress Balls or Sensory Rings \$0.55 x 750
 Shipping & Handling / Set-up fee \$250 x 1
 Boxes to hold prizes \$100 x 1
 CATCH Curriculum for Elementary Schools \$200 x 10
 CATCH Curriculum for Middle Schools \$150 x 2
 PA promotion for classrooms \$20 x 30
 Teacher Materials \$20 per classroom x 30

Description of Materials: Copies and Printing \$920.00
 WPCC classroom posters/tracking poster (\$12.00 x 30 = \$840)
 Certificates & General copies (\$560 total)

Description of Materials: Partnership Agreements \$3,000.00
 Partners to provide healthy eating demo and gardening demo in classrooms
 Healthy Eating Demo (\$50 x 30 Classrooms = \$1,500)
 Gardening Education (\$50 x 30 Classrooms = \$1,500)

Justification: Wolf Pack Coaches Challenge supplies are utilized to enhance and support the educational messaging provided. Students receive items totaling less than the SNAP restricted amount. All items listed above are examples of materials that could be provided. Actual materials may change due to availability, teacher and student needs, community input, and amount of materials needed.

Travel	Total:	\$0
Building/ Space	Total:	\$0
Maintenance	Total:	\$0
Equipment and Other Capital Expenditures	Total:	\$0
TOTAL DIRECT COSTS		\$ 43,863
Indirect Charges	Indirect Rate:	10.000% \$4,386
Indirect Methodology: Total Direct Costs x 10% De Minimis Indirect Cost Rate		
TOTAL Federal Funds	Total:	\$48,249

FFY22: DWSS Operating Budget & Overall Carry-In

Nevada SNAP-Ed FFY21 estimated carry-in (as of 07/21/21): \$1,482,915

Nevada SNAP-Ed FFY22 estimated allocation: \$3,296,821

Sub Awardee	FFY22 Plan Budget	Projected FFY21 Carry In	FFY22 Budget
DWSS Operating	\$ 310,648.00	\$ 315,003.00	\$ (4,355.00)
CHA	\$ 120,961.00	\$ 3,896.00	\$ 117,065.00
DPBH	\$ 67,823.00	\$ 55,551.00	\$ 12,272.00
FBNN	\$ 169,662.00	\$ 60,806.00	\$ 108,856.00
GOP	\$ 260,678.00	\$ 23,796.00	\$ 236,882.00
HCC	\$ 232,240.00	\$ 14,819.00	\$ 217,421.00
LSSN	\$ 165,979.00	\$ 31,906.00	\$ 134,073.00
NYECC	\$ 201,828.00	\$ 37,071.00	\$ 164,757.00
SSCS	\$ 124,729.00	\$ 42,489.00	\$ 82,240.00
SNHD	\$ 108,436.00	\$ 33,308.00	\$ 75,128.00
UNREXT	\$ 2,522,594.00	\$ 730,217.00	\$ 1,792,377.00
UNRRYD	\$ 446,874.00	\$ 134,053.00	\$ 312,821.00
WCHD	\$ 47,284.00	\$ -	\$ 47,284.00

Total	\$ 4,779,736.00	\$ 1,482,915.00	\$ 3,296,821
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Total Projected FFY21 Carry-in **1,482,915.00**

Total FFY22 Requested	\$ 3,296,821
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(this dollar amount does not include carry-in from previous FY)

Center for Healthy Aging (CHA)
ESTIMATED CARRY-IN: \$3,896

FFY22 REQUEST: \$117,065

TOTAL PLAN: \$120,961

Applicant Name: Center for Healthy Aging

BUDGET NARRATIVE
(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary/ Benefits	including fringe Total:	\$77,070.00
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
Augustin Jorquez, Program Director, No PCN -- we identify by name and position Provide overall project direction and oversight, including a focus on goals and objectives, coordination with partners on program content, curricula, garden activity, and related activities. Supervise the program staff, including the Administrative Assistant, Master Farmer, and the Nutritionist, and	\$70,000	30%	50 %	12	100.00 %	\$46,640
Marta Malone, Administrative Assistant, No PCN - we identify by name and position Assists in administering Dig-In, Seniors Eating Well, Intergenerational Garden Schedules all Seniors Eating Well classes in coordination with community partners. Helps Program Director maintain the general Program schedule.	\$35,000	30%	25 %	12	100.00 %	\$11,410
Randy Robison, Master Farmer, No PCN -- we identify by name and position. Primary job responsibilities will be training older adults and youth participants, equipment and horticultural purchasing, and carrying the day to operations of indigenous food crop cultivation.	\$47,000.00	10.000 %	20.000 %	12	100.00 %	\$10,340.00
Brandon James Borom, RDN, LMT, MBW Delivers all Dig-In!, Seniors Eat Well classes, as well as additional nutrition education classes and specialized classes on indigenous foods. Implements and/or assists in all aspects of preparation, delivery, and evaluation of classes.	\$44,000.00	10.000 %	20.000 %	12	100.00 %	\$9,680

Total Fringe Cost	\$15,120.00	Total Salary Cost:	\$61,950
Total Budgeted FTE	1.13000		

Contracts/ Subawards/ Agreements	Total:	\$13,000
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Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, travel, equipment, etc., for each site. Sub-awards or mini-grants that are a component of a larger project or program may be included here, but require special justification as to the merits of the applicant serving as a "pass-through" entity, and its capacity to do so.

Michael S. Marcus, MSW

Total \$13,000

Method of Selection: National search for organizations experienced, with a track record for developing intergenerational programs with food. There is no competitive bid number since there is no one else in the country that has GU's expertise in this area.

Period of Performance: 10/01/2021 to 09/30/2022

Scope of Work: Create and manage Intergenerational Programming, Provide older adult assessment measure, outreach to national aging and intergenerational networks. Also assist in identifying and pursuing foundation funding. In order to achieve the goals set out in the proposal it is important to have sufficient assets to underwrite the plan. This particularly relates to nutrition education program materials not paid for by the SNAP-Ed grant including tools, and hoop house improvements. □

* Sole Source Justification: Generations United (GU) is a sole source provider for this project. GU is the only national organization in the United States that focuses explicitly on collecting information about, recognizing, promoting, and collaborating on intergenerational programming at all levels, local, state, and national, with many different communities, including indigenous people, and in many various fields, including hunger. When CHA decided to pursue a SNAP-Ed grant to organize an intergenerational program, it turned to GU to assist in conceiving of and developing such a plan. Among GU's many programs and projects, it has researched and written numerous studies and advised other organizations about hunger, intergenerational households (known as grandfamilies), and communities. GU is considered an expert organization in this regard by others in the field. Notable is its study entitled Hunger and Nutrition in America: What's at Stake for Children, Families and Older Adults <https://u.wisc.edu/resources/hunger-and-nutrition-in-america-whats-at-stake-for-children-families-and-older-adults/>. GU is a collaboration made up of national organizations serving older adults, youth, and families, e.g., AARP, the National Council for the Aging, and the American Society on Aging, the Boys and Girls Clubs, Child Welfare League, the Children's Defense Fund, Volunteers of America, and many others. GU is officially recognized and accredited to the United Nations as an international expert organization with delegates credentialed to participate in various official UN sections. GU co-chaired the UN's International Day of the Older Person. Michael Marcus, MSW, is the GU Senior Fellow, charged with overseeing this area. Marcus has been a senior program officer for four grantmaking foundations in the fields of aging, hunger, homelessness, welfare, and housing. He is considered a national expert in intergenerational programming, supports and services. He has taught courses in this area in numerous universities." □

Budget

Personnel (\$1,000 mo x 12 mo)	\$12,000.00
Travel	\$1,000.00
Total Budget	\$13,000.00

Method of Accountability: Report to the Program Director and CHA Board Chair regarding duties and expectations.

Non-Capital Equipment Supplies	Total:	\$2,770
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included. If providing meals, snacks, or basic nutrition, include these costs here.

Office supplies \$92 x 1.15 FTEs x 12 mo			\$92	1.15	12	\$1,270
Nutrition Education Reinforcements						\$1,500

Justification: Nutrition education reinforcements are for incentives to participants including nutrition/cooking/gardening items such as aprons, totebags, cooking utensils and hand gardening tools -- \$5 x \$300 participants = \$1500

materials	Total:					\$4,682
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List SNAP-Ed materials required to conduct curriculum and justify these expenditures.

Snap-Ed Educational Materials						\$2,576
Brochure from Indian Health Service on Native American Foods, "My Native Plate" Nutritional class materials			\$350.00	\$1.00/copy		\$350
Nutrition class materials			\$63.00	12		\$756
Garden Beds and Tools			\$1,000			\$1,000

Justification: SNAP-Ed Materials include flyers and brochures to be distributed at events both to recruit participants and volunteers, and to educate others interested. Nutrition class materials= items to purchase to support direct education curricula = food products or utensils. Garden Beds and Tools include building new garden beds at at least one new location.

travel	Total:					\$4,805
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (\$6.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

Out-of-State Travel						\$2,774
<i>Title of Trip & Destination: Gerontological Society of America Conference in Indianapolis.</i>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare (1 trip x 1 staff)	\$450	1		2		\$900
Baggage fee: \$25 per person x 2 staff	\$25	1		2		\$50
Per Diem: \$56 per day per GSA rate for area x 4 days x 2 staff	\$56	1	4	2		\$448
Lodging: \$127 per day+ \$30 tax = total \$157 x 4 nights x 2 staff	\$157	1	4	2		\$1,256
Ground Transportation: \$60 per rtrip x 2 staff	\$60	1		2		\$120
Mileage:	\$0	0		0	\$0	\$0
Parking:	\$0	0	0	0	\$0	\$0

Justification:

Program Director plus 1 staff to speak at Gerontological Society of America, Indianapolis, ID regarding SNAP-Ed activities related to this budget and scope of work.

In-State Travel	Total:					\$2,031
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Origin & Destination: in-state travel to provide nutrition education services within Washoe County

	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Mileage: (\$.56 rate per mile x 23.25 miles per rtrip) x 78 trips x 2 staff Program Director and Master Farmer	\$13.02	78		2		\$2,031.12

Justification: In-State Travel from office to garden sites, meet with site hosts, potential participants, and volunteers; on-site classes for participants; trips to Washoe County Powwows by Program Director to promote SNAP-Ed

Building/ Space	Total:					\$6,000
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Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc. Stipends or scholarships that are a component of a larger project or program may be

Rent at 515 Court Street, Reno (utilities and furnishings included). 0 \$500.00 12 \$6,000.00

Justification: Office adjacent to Center for Healthy Aging office, includes furnishings and utilities, 400 sf x \$1.25/sq ft x 12 mos = \$6000 (\$15/sq. ft./year). Average office space rental in Reno is \$23/sq. ft./year.

maintenance	Total:					\$1,638
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Identify and justify these expenditures, which can include maintenance and repair expenses.

Zoom Conference Calls: Annual Fee: \$149.90						\$150
Internet + Office phone bundle \$99 per month x 12 mths						\$1,188

Fingerprinting: Staff: \$75/person	\$75	4			\$300
Justification: Include narrative to justify any special budget line items included in this category, such as stipends, scholarships, marketing brochures					
Equipment and other capital expenditures	Total:				\$0
TOTAL DIRECT Costs					\$109,965
Indirect charges	Indirect Rate:				10.000%
Indirect Methodology:					\$10,996
TOTAL FEDERAL FUNDS					Total: \$120,961

Division of Public and Behavioral Health (DPBH), Office of Food Security and Wellness (OFSW)

ESTIMATED CARRY-IN: \$55,551

FFY22 REQUEST: \$12,272

TOTAL PLAN: \$67,823

Applicant Name: Division of Public and Behavioral Health Office of Food Security

BUDGET NARRATIVE

(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary/Benefits	including fringe	Total:	\$52,550
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
Sarah Rogers, Health Program Manager III, PCN0060	\$58,390.00	22.750 %	30.000 %	12	100.00 %	\$32,550

This position serves as the State Public Health Nutritionist, providing guidance and expertise/oversight to Nutrition Unit programs, including Woman, Infants and Children (WIC), the Chronic Disease Prevention and Health Promotion (CDPHP) Section, the Supplemental Nutrition Assistance Program, Education (SNAP-Ed), and the Office of Food Security and Wellness (including the Wellness and Prevention Program). This position acts as the subject-matter expert for nutrition education and activities to improve health outcomes among populations disproportionately impacted by obesity and food insecurity.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Patricia Segura, Health Program Specialist I, PCN0054	\$51,281.28	22.750 %	0.000 %	0	0.00 %	\$0

This position serves as the Wellness and Prevention Program Coordinator. This position is in-kind and funded by the Preventive Health and Health Services Block Grant. This position will lead, coordinate, and oversee the implementation of SNAP-Ed initiatives. This position oversees the state's Obesity Prevention Strategic Plan and works on activities to support this plan. The Obesity Prevention and Control Program Coordinator is able to support SNAP-Ed initiatives which also support the state's Obesity Prevention Strategic Plan.

Total Fringe Cost	\$6,033	Total Salary Cost:	\$26,517
Total Budgeted FTE	0.30000		

Contracts/ Subawards/Agreements	Total:	\$30,600
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Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs.

Name of Contractor, Subrecipient: Social Entrepreneurs, Inc. (SEI)

Total \$30,600

Method of Selection: statewide contract

Period of Performance: 10/01/2021 - 9/30/2022

Scope of Work: SEI will be contracted to evaluate the impact of year one (1) community education campaign efforts via the reissuance of select questions of the statewide Early Care and Education (ECE) provider survey issued for the Nevada ECE Child and Adult Care Food Program (CACFP) Gap Analysis in 2018, to assess trends in program awareness and perception. SEI will also conduct a series of key informant interviews to gather feedback from ECE providers on outreach efforts and the CACFP factsheets. Per provider feedback, SEI will update the CACFP as appropriate. Once the factsheets are updated they will be translated to Spanish, to enhance the reach of educational materials to Spanish-speaking

* Sole Source Justification: The DPBH OFSW

Budget

Project management/evaluation	\$30,600.00
Travel	\$0.00
Total Budget	\$30,600.00

Method of Accountability: Assigned staff will work with vendor to ensure deliverables are met through reporting. Deliverable and timelines will be agreed upon and outlined in the Work Order.

Non-Capital Equipment Supplies	Total:	\$0
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Materials	Total:	\$0
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Travel	Total:	\$0
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Conducting Space	Total:	\$0
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Maintenance	Total:	\$0
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Equipment and other Capital Expenditures	Total:	\$0
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TOTAL DIRECT Costs	\$63,150
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Indirect Charges	Indirect Rate:	7.400%	\$4,673
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Indirect Methodology:

TOTAL FEDERAL FUNDS	Total:	\$67,823
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Food Bank of Northern Nevada (FBNN)

ESTIMATED CARRY-IN: \$60,806

FFY22 REQUEST: \$108,856

TOTAL PLAN: \$169,662

Applicant Name: Food Bank of Northern Nevada

BUDGET NARRATIVE
(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary/Benefits	including fringe Total:	\$ 133,877
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
Camarina Augusto- Health & Nutrition Supervisor	\$64,080.00	26.000 %	30 %	12	100.00 %	\$20,442

Supervises nutrition education team and program delivery; planning; budgeting; monitoring, etc. Serves as direct contact for program and will be the representative for all meetings, communication, and reporting.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Kerry Kelly- Programs Manager	\$69,355.00	36.00 %	10 %	12	100.00 %	\$8,072

Assist in getting Camarina fullytrained in SNAP-Ed programs. ASNNA Voting Member. Serves as secondary contact for program, DWS's, and Healthy Aging Alliance.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Aminda Jimenez- Bilingual Nutrition Educator	\$37,442.00	32.000 %	100 %	12	100.00 %	\$49,423

Responsible for execution and direct education for Smart Shopper, Seniors Eating Well, and Environmental Scan.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Suzanne Even- Bilingual Nutrition Educator	\$35,360.00	29.000 %	100 %	12	100.00 %	\$45,614

Responsible for execution and direct education for Nutrition on Wheels and Healthy Pantry Initiative.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Julie Colon- Child Nutrition Programs Assistant	\$37,960.00	36.000 %	10 %	12	100.00 %	\$5,163

Schedule and coordinate Nutrition Education Programs with appropriate partners, schools, or community organizations. Maintain and update accurate records of classes scheduled/completed, contacts, and class locations.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Jacqueline Castillo- Child Nutrition Programs Assistant	\$37,960.00	36.000 %	10 %	12	100.00 %	\$5,163

Schedule and coordinate Nutrition Education Programs with appropriate partners, schools, or community organizations. Maintain and update accurate records of classes scheduled/completed, contacts, and class locations.

Total Fringe Cost	\$31,324	Total Salary Cost:	\$102,554
Total Budgeted FTE	2.60000		

Contracts/ Subawards/ Agreements	Total:	\$0
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Non-Capital equipment supplies	Total:	\$95
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included. If providing meals, snacks, or basic nutrition, include these costs here.

Office supplies \$95 amount x 1 of FTE staff x 1 of mo.		\$95.00			
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Justification: General office supplies for classes and office work. Copy/Print for nutrition on wheels nutrition education materials.

materials	Total:	\$6,800
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

Smart Shopper class supplies (worksheets, food, lesson enhancers). Note: average item cost per lesson enhancer is \$1.86). For example, \$1.86 x 200 clients = 186 x 9 classes = \$1,674. Lessons have one, two or three enhancers per lesson.		\$3,000.00
Seniors Eating Well Class Supplies (2 lesson enhancers per student at \$5 each X 200 students = \$2,000)		\$2,000.00
NOW Lesson Supplies (\$120 per month for 9 months of program operation)		\$1,080.00

Healthy Pantry Initiative materials (posters, acrylic literature holders, food samples, handouts, etc.)		\$720.00
Cooking Equipment: (bowls, spatulas, etc for food samples)		\$55.00

Justification: Cooking equipment for food demos during Smart Shopper classes, Seniors Eating Well classes, and Nutrition on Wheels.

Travel \$1,900

Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov)

Out-of-State Travel \$920					
Title of Trip & Destination: <i>Feeding America Conference (Chicago, IL)</i>	Cost	# of Trips	# of days	# of Staff	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$400	1		1	\$400
Baggage fee:	\$0	0		0	\$0
Per Diem:	\$0	0	0	0	\$0
Lodging: \$94 per day = total \$94 x 1 of trips x 5 of nights x 1 of staff	\$94	1	5	1	\$470
Ground Transportation: 25¢ per rtrip x 2 of trips x 1 of staff	\$25	2	1	1	\$50
Mileage:	\$0	0		0	\$0
Parking:	\$0	0	0	0	\$0

Justification: FBNN staff travels to Feeding America Yearly Programs (Feed, Nourish, Connect Conference) to share and learn of other programs best practices, nutrition materials, and Innovation. Conference is in a city that is TBD (previously Chicago) and 1 Nutrition Staff will be attending.

In-State Travel \$980

Origin & Destination: <i>Las Vegas</i>	Cost	# of Trips	# of days	# of Staff	
Airfare: \$200 cost per trip (Heno - Vegas) x 2 of trips x 1 of staff	\$200	2		1	\$400
Baggage fee:	\$0	0		0	\$0
Per Diem:	\$0	0	0	0	\$0
Lodging:	\$0	0	0	0	\$0
Motor Pool:	\$0	0	0		\$0
Mileage: (.58 per mile x 20 of miles per rtrip) x 50 of trips x 1 of staff	\$6	50		2	\$580
Parking:	\$0	0	0	0	\$0

Justification: Healthy Aging Alliance In-Person Meetings in Vegas for Manager. Nutrition Ed vehicle is the vehicle that is 100% dedicated to SNAP-Ed programming (driving to sites & classes).

Building/ Space Total: \$0

Maintenance Total: \$7,866

Identify and justify these expenditures, which can include maintenance and repair expenses.

Copy/Print of Nutrition Education Materials- .40 per copy X 1,000 copies X 12 months	\$4,800.00
Nutrition Education Vehicle Repair/Maintenance (\$1,500 per year for oil changes, tire rotation, fixes)	\$1,500
Nutrition Education Vehicle: Gas (\$1,000 for gas refills throughout year-based on previous	\$1,000
Nutrition Education Vehicle Registration	\$302
Nutrition Education Vehicle Insurance (\$147mo)	\$1,764
Conference Registration	\$500

Justification: Materials to keep nutrition programming going and enhance lessons and learning. Nutrition education vehicle maintenance to support SNAP-Ed efforts throughout the communities, to address both direct and indirect activities. Conference registration for Feeding America.

Equipment and other capital expenditures Total: \$1,899

List Equipment purchase or lease costing \$5,000 or more, and justify these expenditures. Also list any computers or computer-related equipment to be purchased regardless of cost. All other equipment costing less than \$5,000 should be listed under Supplies.

Digital Projector Replacement: \$199 per unit x 1 time replacement		\$199.00
Laptop Computer for Health and Nutrition Supervisor: \$1,500 per unit x 1 time replacement		\$1,500.00

New laptop for Health and Nutrition Supervisor (new position) as well as a digital projector replacement.

TOTAL DIRECT Costs	\$154,237
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Indirect Charges	Indirect Rate:	10.000%	\$15,424
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Indirect Methodology:

TOTAL FEDERAL FUNDS	Total:	\$169,661
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Green Our Planet (GOP)

ESTIMATED CARRY-IN: \$23,796

FFY22 REQUEST: \$236,882

TOTAL PLAN: \$260,678

Applicant Name: Green Our Planet

BUDGET NARRATIVE
(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary/ Benefits	including fringe Total:	\$ 227,899
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
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SNAP-Ed Coordinator (Jeanne Toscano)	\$52,200.00	10.000%	100.000%	12	100.00 %	\$57,420
Position duties: The SNAP-Ed Project Coordinator is the main contact between DMWSS and Green Our Planet. Duties and responsibilities include coordinate the planning, implementation, evaluation and reporting of all parts of the project plan, ensure all expectations and deliverables are met, attend Nevada SNAP-Ed meetings and trainings, submit all cost amendments if necessary, respond to all Nevada SNAP-Ed inquiries in a timely manner, complete and submit all required reporting as well as any updated to DMWSS in a timely manner. □						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
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School Garden Coordinator (TBD)	\$32,000.00	25.000%	100.000%	12	100.00 %	\$40,000
Coordinate program-wide SNAP-Ed efforts relating to school garden initiatives.						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
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Nutrition Educator / Chef Program Manager (Lisa Cheplak)	\$52,200.00	10.000%	60.000%	12	100.00 %	\$34,462
Position duties: (1) Manage Chef-to-School Program ensuring timely and consistent execution of nutrition/cooking demonstrations for students and teachers at CCSD schools as well as for parents at Boys & Girls Clubs through virtual live demos and prerecorded videos (2) Manage and ensure timely and consistent nutrition education at GoP's PDE approved teacher trainings. □						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
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Nutrition Educator (Sierra Kuno)	\$40,000.00	25.000%	52.500%	12	100.00 %	\$26,250
Position duties: Assist Chef Program Manager achieve goals for Chef-to-School Program as outlined in Program Manager's position duties and carry out nutrition/cooking demonstrations at CCSD schools and The Boys & Girls Clubs □						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
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Garden Educator (Joseph Zitello)	\$33,280.00	10.000%	50.000%	12	100.00 %	\$18,304
Position duties: (1) Ensure the school gardens are well maintained and flourishing in partnership with the schools' garden team of teachers and students (2) Teach students and teachers about food systems and how to grow food through monthly video garden tours, live "Ask a Farmer/Garden						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
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Garden Educator (Rosalie Lavertu)	\$36,712.00	10.000%	35.000%	12	100.00 %	\$14,134
Position duties: (1) Ensure the school gardens are well maintained and flourishing in partnership with the schools' garden team of teachers and students (2) Teach students and teachers about food systems and how to grow food through monthly video garden tours, live "Ask a Farmer/Garden						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
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Garden Educator (Thomas Bohannon)	\$33,280.00	25.000%	20.000%	12	100.00 %	\$8,320
Position duties: (1) Ensure the school gardens are well maintained and flourishing in partnership with the schools' garden team of teachers and students (2) Teach students and teachers about food systems and how to grow food through monthly video garden tours, live "Ask a Farmer/Garden						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
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Garden Educator (Diana Marutyan)	\$32,000.00	25.000%	20.000%	12	100.00 %	\$8,000
Position duties: (1) Ensure the school gardens are well maintained and flourishing in partnership with the schools' garden team of teachers and students (2) Teach students and teachers about food systems and how to grow food through monthly video garden tours, live "Ask a Farmer/Garden						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
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Garden Educator (Yolanda Reyes)	\$32,000.00	25.000%	16.000%	12	100.00 %	\$6,400
Position duties: (1) Ensure the school gardens are well maintained and flourishing in partnership with the schools' garden team of teachers and students (2) Teach students and teachers about food systems and how to grow food through monthly video garden tours, live "Ask a Farmer/Garden						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
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Garden Educator (Susana Calvillo)	\$32,000.00	25.000%	7.000%	12	100.00 %	\$2,800
Position duties: (1) Ensure the school gardens are well maintained and flourishing in partnership with the schools' garden team of teachers and students (2) Teach students and teachers about food systems and how to grow food through monthly video garden tours, live "Ask a Farmer/Garden						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
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Garden Educator Supervisor (Brenda)	\$45,000.00	25.000%	21.000%	12	100.00 %	\$11,813
Position duties: Manage team of Garden Educators ensuring (1) all school gardens are in good working order, including correct labelling of the different elements of the garden beds and trees, fixing of any repairs that may arise such as irrigation leaks, weeds and expansions and (2) timely and consistent execution of garden tours, "Ask a Farmer/Garden Educator" lessons and recorded garden/nutrition video lessons (virtual and live as well as prerecorded videos) □						

Total Fringe Cost	\$32,017	Total Salary Cost:	\$195,875
Total Budgeted FTE	4.81500		

Contracts/ Subawards/ Agreements	Total:	\$4,944
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Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs. Collaborative projects with multiple partners should expand this category to break out personnel, travel, equipment, etc., for each site. Sub-awards or mini-grants that are a component of a larger project or program may be included here, but require special justification as to the merits of the applicant serving as a "pass-through" entity, and its capacity to do so.

Name of Contractor, Subrecipient: Boys & Girls Club of Southern Nevada

Total \$4,944

Method of Selection: Past existing successful partnership

Period of Performance: 10/01/2021-09/30/2022

Scope of Work: Partnership to provide SNAP-Ed services at the Boys and Girls Club of Southern Nevada to families of low-income.

* Sole Source Justification: Community Partnership

Budget

Personnel:

"Personnel:

M. Butler, Youth Development Professional (\$4,500.00 x 7.65%

fringe x 12.50% of time x 12 mo = \$606)

E. Alvarez, Youth Development Professional (\$4,500.00 x 7.65%

fringe x 12.50% of time x 12 mo = \$606)

B. Navar-Interpreter & Assistant Club Director (\$4,020.00 x 7.65%

fringe x 5.00% of time x 12 mo = \$216)

S. Cook, Assistant Club Director (\$5,368.00 x 7.65% fringe x

12.50% of time x 12 mo = \$722)

C. Arzate, Assistant Club Director \$5,537.00 x 7.65% fringe x

12.50% of time x 12 mo = \$745)

M. Fenster, Operations Manager (\$25,382.00 x 7.65% fringe x

7.50% of time x 12 mo = \$2,049)"

\$4,944.00

Travel

\$0.00

Total Budget

\$4,944.00

Method of Accountability: On-going reporting and collaboration will be vital to the success of this SNAP-Ed programming.

Non-Capital Equipment Supplies

Total:

\$0

Materials

Total:

\$4,143

List SNAP Ed materials required to conduct curriculum and justify these expenditures.

Produce for cooking/nutrition demonstrations at 21 schools: \$44 x

21 schools = \$924

\$924.00

Pantry staples (oil, spices, etc) \$75 x 12mo=\$900

\$900.00

Teaching supplies and gardening materials:

1) Seeds: \$20 x 21 schools = \$420

2) Lesson Supplies (dry erase markers, magnifying glasses, thermometer, glue, books, scissors, pencils, building blocks, etc.)

\$100 x 6 garden educators = \$600

3) Irrigation supplies \$15 x 21 schools = \$315

4) Fertilizers & other general garden maint supplies: \$25 x 21 schools = \$525

5) Tool replacements \$211

□

\$2,071.00

Cooking Matters Program Reinforcements - 180 incentives x

\$1.38

\$248.40

Travel

\$0

Building Space

Total:

\$0

Maintenance

Total:

\$0

Equipment and Other Capital Expenditures

Total:

\$0

TOTAL DIRECT Costs

\$236,980

Indirect Charges

Indirect Rate:

10.000%

\$23,698

Indirect Methodology:

TOTAL FEDERAL FUNDS

Total:

\$260,678

Healthy Communities Coalition (HCC)

ESTIMATED CARRY-IN: \$14,819

FFY22 REQUEST: \$217,421

TOTAL PLAN: \$232,240

Applicant Name: Healthy Communities Coalition

BUDGET NARRATIVE
(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary/ Benefits	including fringe	Total:	\$195,052
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	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>	<u>Annual</u>	<u>Amount Requested</u>
Wendy Madson, Director	\$62,400.00	20.000%	28.000%	12	100.00%		\$20,966

The Director oversees all programs and projects undertaken by Healthy Communities Coalition and provides guidance on overall Coalition strategy to the Project Manager

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>	<u>Annual</u>	<u>Amount Requested</u>
Cortney Bloomer, Project Manager	\$52,000.00	20.000%	100.000%	12	100.00%		\$62,400

The Project Manager oversees all aspects of the SNAP-Ed Program for Healthy Communities Coalition, included but not limited to ensuring fidelity to evidence-based programming, capacity building, overseeing personnel, data collection and analysis, materials development, strategic planning, evaluation, and program activities. All of this will be accomplished with a special focus on implementing PSE strategies and building partnerships.

□□

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Lisa Selmi, Deputy Director, Fiscal Manager	\$52,000.00	20.000%	15.000%	0	100.00%	\$9,360

The Fiscal Manager provides fiscal support to the project

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Kate Castro, Healthy Aging Coordinator	\$41,600.00	20.000%	50.000%	12	100.00%	\$24,960

Healthy Aging Coordinator is responsible for capacity building within the senior centers, scheduling for Healthy Aging classes; delivery of programs; recruiting class participants and instructors; develop partnerships with partner agencies (i.e. senior centers, UNCE) and seniors implement intergenerational opportunities for seniors to partner with youth; manage Lyon County Seniors Facebook page to share news and updates with the community; report and share data with UNCE; organize necessary trainings and certifications for instructors; implement PSE strategies to address healthy eating and physical activity behaviors among seniors.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Tamara Burnet, Farm to School Coordinator	\$35,360.00	20.000%	50.000%	12	100.00%	\$21,216

The Farm to School Coordinator is responsible for providing support and technical assistance to school teachers, staff, Boys and Girls Club leaders and school garden champions; collecting data through school garden surveys, direct observation, add key informant interviews.; building collaboration for Farm to School projects both within and among schools in Lyon County; recruit community volunteers, local experts and students in the design, development and maintenance of school gardens on school grants

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Mikala Hazelton, Food Pantry Coordinator	\$35,360.00	20.000%	50.000%	12	100.00%	\$21,216

The Food Pantry Coordinator is responsible for capacity building within the food pantries, scheduling workshops, food demonstrations and classes for pantry clients; developing health promotion materials, like recipes and a pantry newsletter, collect and report data on food pantry clients with regards to Snap Ed objectives, implement the Healthy Pantries Snap Shot tool; train volunteers on encouraging healthy choices for clients

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Justin McIntosh	\$35,360.00	20.000%	50.000%	12	100.00%	\$21,216

The Farmers Market Coordinator ensures vendor participation through relationship building, conducts social media marketing and community outreach to recruit participants; coordinates with partner agencies to provide them space at the market; ensures the display of appropriate health promotion signage, ensures compliance with Nevada rules regarding Farmers Markets; keeps financial and data records for the market; oversees Farmers Market interns

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Jesus Santos, Data and Communication Coordinator	\$45,760.00	20.000%	25.000%	12	100.00%	\$13,728

The Data and Communications Coordinator is responsible for providing guidance to other Snap Ed staff regarding data collection and analysis, developing technology communication solutions to reach program participants during and after COVID, and strategies to ensure that data is stored securely and accessible for reporting

Total Fringe Cost	\$32,510	Total Salary Cost:	\$162,552
Total Budgeted FTE	3.68000		

Contracts/ Subawards/ Agreements	Total:	\$0
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Non-Capital Equipment/ Supplies	Total:	\$0
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Materials	Total:	\$8,701
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Healthy Aging Lyon County Program
Reinforcers 2000 @1.25 \$2,500.00

Garden Supplies Maintenance Supplies
\$200.00 x 9 sites, Soil and amendments
\$300.00 x 9 sites, Seeds and starts \$189.00 x 9
sites \$6,201.00

Travel **\$2,814**

Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (56.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

Out-of-State Travel **\$0**

In-State Travel **\$2,814**

<u>Origin & Destination</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare:	\$0	0		0	\$0	
Baggage fee:	\$0	0		0	\$0	
Per Diem:	\$0	0	0	0	\$0	
Lodging:	\$0	0	0	0	\$0	
Motor Pool:	\$0.00	0	0		\$0	
Mileage: (.56 x 33.5) x 50 x 3	\$18.76	50		3	\$2,814	
Parking:	\$0	0	0	0	\$0	

Justification: Mileage for travel around Lyon County for 4.5 FTE program staff. Lyon County is a rural county covering over 2000 square miles with a population density of about 25 people per square mile.

Boarding/Space **Total: \$1,400**

Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc. Stipends or scholarships that are a component of a larger project or program may be included here, but require special justification.

Farmer's Market Porta Potty Rental 200 per month x 7 months \$1,400.00

Maintenance **Total: \$3,150**

Identify and justify these expenditures, which can include maintenance and repair expenses.

Copier/Printer Lease: \$150.00 amount/mo. x 12 months	\$1,800
Annual Farmers Market Insurance	\$1,050
Social Media Marketing \$25 per month/ 12 months	\$300

Justification: Printing for custom items such as banners and signs for the gardens, farmers market, and retail outlets and for at-home activities. The Farmers Market and Community Garden have no restroom available for garden members and farmers market vendors and patrons.

Equipment and Other Capital Expenditures **Total: \$0**

TOTAL DIRECT Costs \$211,127

Indirect Charges **Indirect Rate: 10.000% \$21,113**

TOTAL FEDERAL FUNDS **Total: \$232,240**

Lutheran Social Services of Nevada (LSSN)

ESTIMATED CARRY-IN: \$31,906

FFY22 REQUEST: \$134,073

TOTAL PLAN: \$165,979

Applicant Name: Lutheran Social Services of Nevada

BUDGET NARRATIVE
(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary/ Benefits	including fringe	Total:	\$128,138
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
Name of Employee: Gizelle Navarro, Health Educator Emp. ID 71	\$45,074.00	15.000 %	100.000 %	12	100.00 %	\$51,835

The Health Educator will recruit program participants, coordinate and lead nutrition education courses, cooking demonstrations, encourage physical activity, program outreach, create monthly newsletters, create weekly posts to social media, and program evaluation.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Name of Employee: Aleese Tullos, SNAP-Ed Coordinator Emp. ID 54	\$37,690.00	15.000 %	100.000 %	12	100.00 %	\$43,344

The SNAP-Ed Coordinator will serve as the main contact person to DWSS, complete the planning, implementation and evaluation, attend all meetings with SNAP-Ed, respond to SNAP-Ed initiative requests, assist with data entry, assist with reporting, assist with program recruitment, work with the Health Educator on all PSE initiatives, and assist with direct education classes.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Name of Employee: Jocelyn Gonzalez-Rodulfo, Nutrition Services Manager Emp. ID 68	\$50,000.00	10.000 %	15.000 %	12	100.00 %	\$8,250

The Nutrition Services Manager will oversee the implementation of the program, perform outreach, scheduling classes/assessments with offsite agencies and food pantries, assists with recruiting program participants through SNAP Outreach and the DigiMart Food Pantry.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Name of Employee: Kim Fione, Chief Programs Director Emp. ID 33	\$75,000.00	18.000 %	5.000 %	12	100.00 %	\$4,425

The Chief Programs Director will perform outreach, networking, public speaking related to the project and is responsible for the management of the Nutrition Services Manager and Health Educator. Will supervise the operations of the Nutrition Education Program and DigiMart Food Pantry.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Name of Employee: Demick Felder, Assistant Executive Director Emp. ID 6	\$77,000.00	8.000 %	5.000 %	12	100.00 %	\$4,158

The Assistant Executive Director will coordinate with partner agencies in the community, is responsible for scheduling training for front line staff, supervises staff involved with the project, oversight of the project, public speaking related to the project, development of evaluation methodology, outreach, and other duties as required.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Name of Employee: Tristan Hightower, Partnerships and Funding Director Emp. ID 40	\$75,000.00	15.000 %	5.000 %	12	100.00 %	\$4,313

The Partnerships and Funding Director is responsible for monthly and quarterly reporting, grant drawdowns, evaluation methodology, ensure all expectations and deliverables of the project plan are met, and other duties as required.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Name of Employee: Lisa Ledet, Director of Finance Emp. ID 62	\$75,000.00	15.000 %	5.000 %	12	100.00 %	\$4,313

The Director of Finance is responsible for biweekly payroll for project staff, maintaining financial records, accounts payable, accounts receivable, accounting procedures, grant drawdowns and grant reporting.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Name of Employee: Martin Malmberg, Communications Manager Emp. ID 69	\$50,000.00	10.000 %	10.000 %	12	100.00 %	\$5,500

The Communications Manager is responsible for assisting with recruiting and scheduling volunteers for the Cooking Matters class and cooking demonstrations. Will also be responsible for posting weekly nutrition education and information to the LSSN Facebook page.

Total Fringe Cost	\$15,773	Total Salary Cost:	\$110,364
Total Budgeted FTE	2.46000		

Contracts/ Subawards/ Agreements	Total:	\$0
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Non-Capital Equipment Supplies	Total:	\$882
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included. If providing meals, snacks, or basic nutrition, include these costs here.

Copier Paper - \$63.39/case x 4 cases	\$253.56		
HP 950XL951 Black/Cyan/Magenta/Yellow Ink Cartridges (C2P01FNM) Cartridges - \$114.89/pack	\$114.89		

Filing Folders (Eco) - \$8.99/pack x 4 packs	\$35.96		
Green Hanging Folders - \$38.18/pack x 2 packs	\$76.36		
Paper Clips (large), 10 pack - \$11.00/pack x 2	\$22.00		
Paper Clips (small), 10 pack - \$4.99/pack x 2	\$4.99		
Binder Clips (assorted sizes) - \$6.99/box x 2 boxes	\$13.98		
Retractable Gel Pens, Black Ink, Pack Of 12 - \$17.99/pack x 2 packs	\$35.98		
PPE - Disposable Face Masks - Box of 50/\$17.99 x 3 boxes	\$53.97		
PPE - Wall-mounted Hand Sanitizer Refill (8 Pouches)/\$69.99 x 2 Refills	\$139.98		
Post-it Greener Notes, Pack Of 24 Pads - \$30.99/pack x 1	\$30.99		
Sharpie Permanent Fine-Point Markers, Pack of 36 @ 24.99/pack	\$24.99		
Office Depot Clean Seal Envelopes, Pack of 250 Envelopes - 2 Packs @ 28.89/pack	\$57.78		
Office Depot Chisel-Tip Highlighters - \$7.09/pack x 1 pack	\$7.09		
BIC Xtra-Sparkle Mechanical Pencils- \$8.59/pack x 1 pack	\$8.59		

Justification: Copier paper for SNAP-Ed handouts, files, and reports. Filing folders and paperbinder clips for SNAP-Ed files. Masks and hand sanitizer to ensure the safety of LSSN staff and students during SNAP-Ed classes.

materials	Total:	\$10,367
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

Kitchen Supplies: for cooking demonstrations, safe food preparation, food storage, pots and pans, knives, cutting boards, mixing bowls, utensils, paper towels, cleaning supplies for kitchen, etc.

Stainless Steel Mixing Bowl Set @ \$36.99 x 1	\$36.99
Gibson Home Flatware Set - 65 pcs. @ \$30.09 x 1	\$30.09
Freshware Cutting Boards (3 pcs) @ \$29.94 x 2	\$59.88
PicoCassa Pack of 6 Dish Towels \$23.98/pack x 2 packs	\$47.96
Sentoku Knives 2pk @ \$15.29 x 2 packs	\$30.58
Solo Heavyweight Disposable Plastic Fork (500 ct) @ \$12 x 2	\$24.00
Solo Heavyweight Disposable Plastic Knives (500 ct) @ \$12 x 2	\$24.00
Solo Heavyweight Disposable Plastic Spoon (500 ct) @ \$12 x 2	\$24.00
Dixie 6 7/8" Paper Plate (300 ct) @ \$15.99 x 8	\$127.92
Dixie 8 1/2" Paper Plate (285 ct) @ \$20.49 x 8	\$163.92
Dixie Paper Bowls (175 ct) @ \$10.49 x 8	\$83.92
Ziplock Variety Pack (238 ct) @ \$32.99/each x 10	\$329.90
Aluminum Mylar Bag (Small) 100 pcs @ \$19.99 x 10	\$199.90
Scotch-Brite Non-Scratch Sponges (6 pk) @ \$12.36 x 4 packs	\$49.44
Clorox Wipes (3pk) @ \$9.94 x 15 packs	\$149.10
Brawny Paper Towels (6 pk) @ \$11.98 x 10 packs	\$119.80
Bingocize Supplies	
Box of Program Supplies for Classes (UNR)- Serves 20 clients @ \$250/box x 3	\$750.00
Box of Bingocize Prizes/Incentives (UNR/Freshbaby)- Medium Box @ \$200	\$200.00
Bingocize Item Shipping (from Freshbaby)	\$50.00
Dry Erase Markers for Bingocize Cards @ \$0.87/marker x 175 markers + \$40 screen charge	\$157.25
Customized Resistance Bands @ \$4.89/band x 60 bands + \$48.81 shipping	\$342.21
Food purchase - Food purchases for cooking demonstrations @ \$40 per demonstration x 48 demonstrations	\$1,920.00

My Plate Adult Portion Meal Plate with Glancer @ \$3.49 x 100 + \$40.84 shipping	\$389.84
My Plate - A Guide to Good Nutrition Slideguide @ \$.60 x 150 + \$30 imprint charge + \$15.95 shipping	\$135.95
Understanding the New Food Label Pocket Pal @ \$.44 x 200 + \$30 imprint charge + \$13.95 shipping	\$131.95
Understanding Food Labels Magnet @ \$.67 x 200 + \$30 imprint charge + \$15.95 shipping	\$179.95
Fast Food Nutrition Guide @ \$.10 x 100 + \$30 imprint charge + \$15.95 shipping	\$155.95
Smart Substitutions for Healthy Eating Pocket Pal @ \$.44 x 150 + \$30 imprint charge + \$13.95 shipping	\$109.95
100 Foods Your body will love booklet @ \$.10 x 100 + \$30 imprint charge + \$20.95 shipping	\$160.95
Anytime yoga pocket pal @ \$.44 x 100 + \$30 imprint charge + \$13.95 shipping	\$87.95
Insulated shoppertote @ \$.39 x 100 + \$50 imprint charge + \$39.80 shipping	\$428.80
Measuring set @ \$.29 x 150 + \$50 imprint charge + \$58.59 shipping	\$542.09
Stretchy pouch with resistance band @ \$.39 x 100 + \$50 imprint charge + 38.74 shipping	\$467.74
Portion control cup for wellness @ \$.14 x 100 + \$50 imprint charge + \$32.97 shipping	\$396.97
Poly-pure bottle with flip straw @ \$.39 x 150 + \$55 imprint charge + \$62.21 shipping	\$709.71
Therm-o snack @ \$.60 x 100 + \$50 imprint charge + \$56.70 shipping	\$466.70
Cutting boards @ \$.17 x 150 + \$26.65 shipping	\$289.15
Cooking Matters pins @ \$.61 x 200 + \$26.65 shipping	\$148.65
Pocket pot holder @ \$.29 x 100 + \$26.65 shipping	\$255.66
Cooking Matters aprons @ \$.72 x 100 + \$26.65 shipping	\$398.65

Justification: Materials are used for SNAP-Ed course planning, delivery, instruction, and demonstrations to reinforce learning and encourage/support behavior change. Kitchen supplies, food purchases, and incentives materials (magnets, booklets, portion cups, water bottles, etc) will support the 8 SNAP-Ed Classes held throughout the year and provide resources for 96 students. The Bingocizw supplies and incentives will support four classes and a projected 48 adults.

Travel \$642

Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (\$6.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

Out-of-State Travel \$0

In-State Travel \$642

Origin & Destination: Local in-state travel	Cost	# of Trips	# of days	# of Staff	
Airfare:	\$0	0		0	\$0
Baggage fee:	\$0	0		0	\$0
Per Diem:	\$0	0	0	0	\$0
Lodging:	\$0	0	0	0	\$0
Motor Pool:	\$0.00	0	0		\$0
Mileage: (\$0.56/mi x 39 mi/mo) x 12 mo x 2.45	\$21.84	12		2	\$642
Parking:	\$0	0	0	0	\$0

Justification: The Health Educator and Assistant will travel for outreach events and to purchase food from local grocery stores for the Cooking Matters class. They will also deliver supplies and program reinforcements to students' homes while COVID-19 restrictions remain in place.

Lodging Space Total: \$0

Maintenance Total: \$12,881

Identify and justify these expenditures, which can include maintenance and repair expenses.

Copier/Printer Lease: \$25/mo. x 12 months	\$300
Property and Contents Insurance @ \$30,847/year x 14%	\$4,319
Other Utilities: @ est. 16,727 annually x 15%	\$2,509
Telecommunications: Internet, fax and office phone line @ \$65 per mo. x 12 mo. x 2.45 FTE	\$1,911
Cell Phone: Monthly allowance for 2.45 FTE @ \$35 per mo. x 12 mo.	\$1,029
Contractual (security system, shredding, pest control, janitorial, elevator service, water treatment): \$95 per mo. x 2.45 FTE x 12 mo.	\$2,793
Security System - \$32/month x 12 months	\$384.00
Document Shredding Service - \$18.18/month x 12 months	\$218.16
Pest Control (Bug Raiders) - \$25/month x 12 months	\$300.00

Opportunity Village (Janitorial) - \$95/month x 12 months	\$1,140.00
Elevator Maintenance - \$45/month x 12 months	\$540.00
Culligan Water Treatment - \$17.57/months x 12 months	\$210.84

Justification/Maintenance reflects monthly costs to maintain the SNAP-Ed programming at the LSSN site.

Equipment and Other Capital Expenditures	Total:	\$0
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TOTAL DIRECT Costs	\$150,890
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Indirect Charges	Indirect Rate:	10.000%	\$15,089
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Indirect Methodology:

TOTAL FEDERAL FUNDS	Total:	\$165,979
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Nye Communities Coalition (NYECC)

ESTIMATED CARRY-IN: \$37,071

FFY22 REQUEST: \$164,757

TOTAL PLAN: \$201,828

Applicant Name: Nye Communities Coalition

BUDGET NARRATIVE
(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary/ Benefits	including fringe Total:	\$ 134,130
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
Matteline Becker, Program Manager PM07	\$46,350.00	32.000%	50.000%	12	100.00%	\$30,591
Director of Health Development will provide project direction and oversight, submit reports, connect with funders and partners; reports to CEO and board of directors on program results. Oversees program delivery and provides program delivery. Directs team meetings and ensures program delivery and data collection. Completes contracts, reviews RFR's.						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Tamelyn Taylor, Project Coordinator, PC02	\$36,421.00	36.000%	80.000%	12	100.00%	\$39,626
Delivers Pick A Better Snack, Eating Smart Being Active, Physical Activity programming to community, oversees community and school gardens, compiles data for federal report. Provides nutritional and fitness expertise to other staff and partners.						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Martaina Porter, Project Coordinator, PC13	\$34,000.00	31.000%	30.000%	12	100.00%	\$13,362
Coordinates activities with food pantries. Delivers Bingocize program to community. Provides support and expertise to garden development. Compiles data for federal report. Assists with data collection and analysis.						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Christina Floyd, Project Coordinator PC07	\$33,475.00	38.000%	20.000%	12	100.00%	\$9,239
Coordinates activities with food pantries. Assists with engagement of community partners in food security planning. Provides assistance and support for program delivery and marketing of programs at fairs and events. Assists with garden development.						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Rebecca Haywood, Project Coordinator PA07	\$24,637.00	38.000%	20.000%	12	100.00%	\$6,800
Coordinates activities with food pantries. Assists with engagement of community partners in food security planning. Attend Community Outreach Meeting and discuss food security. Provides assistance and support for program delivery and marketing of programs at fairs and events. Assists with garden development. Coordinates Gleaning @NyECC, visiting local producers and Farmer's Market. Coordinates volunteers and oversees VISTA / AmeriCorps members.						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Pam Welch, Project Assistant, PA01	\$24,637.00	56.000%	30.000%	12	100.00%	\$11,530
Delivers All 4 Kids programming in Pahrump and Amargosa, disseminates information at health fairs and community events, contributes to reports, submits data. Delivers Bingocize program to community. Provides Health promotion at community events, fairs, parent teacher meetings, open houses, and meetings.						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Andrew Gonzales, Project Coordinator, PC05	\$33,475.00	31.000%	15.000%	12	100.00%	\$6,578
Delivers fitness education to community, especially youth. Promotes physical fitness and nutrition to youth members of the community.						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
April Jackson, Project coordinator, PC06	\$31,200.00	34.000%	20.000%	12	100.00%	\$8,362
Coordinates community announcements, webpage, flyers, social media, all promotions; connects with statewide media campaign						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Lynn Peterson, Project Coordinator PC17	\$22,880.00	49.000%	15.000%	12	100.00%	\$5,114
Coordinates facility use, scheduling of buildings and classrooms, maintains training schedules / calendar for distribution to community and partners						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Samantha Heemstra, Project Coordinator	\$21,840.00	35.000%	10.000%	12	100.00%	\$2,948
Delivers All 4 Kids and Bingocize programming in Tonopah. Provides health promotion at community events, health fairs, and community meetings. Contributes to reports, submits data.						

2.900

Total Fringe Cost	\$35,747	Total Salary Cost:	\$98,403
Total Budgeted FTE	2.90000		

Contracts/ Subawards/ Agreements	Total:	\$1,125
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Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs.

Name of Contractor, Subrecipient: Amy Myers

Total \$1,125

Method of Selection: Sole Source

Period of Performance: October 2021 to September 2022

Scope of Work: Deliver physical activity instruction to community members as part of project to increase physical activity. May include Yoga, Tai Chi, QiGong, or other physical movement. Will occur in Tonopah / Northern Nye and Esmeralda. Instructor will provide sign in sheets and document personal improvements noted by participants.

* Sole Source Justification: Tonopah is a very small town and Amy is the only known qualified Yoga instructor in the community. Amy applied last year after NyECC posted local opportunity on job boards and in community. She was the only applicant.

Budget			
Personnel	15 classes	\$75	\$1,125.00
Travel			\$0.00
Total Budget			\$1,125.00

Method of Accountability: visual observation, sign in sheets, documents / flyer created, participant reporting, pre/post survey as monitored by Grant Manager Matteline Becker

Non-Capital Equipment Supplies **Total:** **\$1,020.00**

List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included. If providing meals, snacks, or basic nutrition, include these costs here.

Office supplies \$85 x 12mo	\$85	12	\$1,020.00			
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Justification: Programmatic staff use of disposable office supplies, replacement office supplies - printer / scanner and computer; includes paper, ink cartridges, toilet paper, small office tools, folders, binders, clips, pens, highlighters, dry erase markers, office furniture, small electronics (less than \$500), poster board, envelopes, annual office forms, bulletin boards, filing supplies, dividers, sheet protectors, lamination supplies, lanyards, badges, books. One scanner / printer for office use and one computer for staff use to conduct SNAP-Ed business.

Materials **Total:** **\$13,845.00**

List SNAP-Ed materials required to conduct curriculum and justify these expenditures.

All 4 Kids	\$	2,615.00
(Produce Pick of the Week) Pick A Better	\$	2,130.00
Cooking Matters	\$	1,020.00
Eating Smart-Being Active	\$	1,557.00
Physical Activities	\$	2,400.00
Healthy Food Pantries	\$	2,400.00
Bingocize	\$	1,300.00
Chop Chop and Seasoned Magazines	\$	421.00

Justification: All 4 Kids Program Materials - food demonstration items, education tools, dice, ribbons, scarves, pedometers, veggie peelers, cookbooks and workbooks \$448 + printing \$50 + food demonstration items \$25 x 5 cohorts - \$2615; Pick a Better Snack - Printing of free online participant materials \$45 month x 9 months (\$405) + posters / flyers for schools \$1000; food demonstration items \$ 25 session x 9 sessions x 3 cohorts (\$675); teacher manuals \$50; Cooking Matters - Cooler to transport food, kitchen supplies \$250; food purchases for demos \$20.79 class x 25 (\$520), PSE Support Materials \$250; Eating Smart - Being Active - White 3-ring notebooks 40 @ \$7=\$280, dividers 40 @ \$3=\$120, educational reinforcements \$200, \$190 for cooking equipment - electric pan and a blender, Food Demo 36 @ \$15.00= \$540.00 Plastic utensils and paper products \$25.00 educational enhancements cutting mats \$124 set, produce brushes \$78 set (\$1367); Physical Activity Materials will include mats, bolsters, frisbees, volleyball, other sport items, banners, posters, promotions \$200 x 12 = \$2400; Healthy Food Pantries Materials will include food collection items for gleaning, freezing, canning, distributing locally grown fruits and vegetables through pantries, supplies for meetings, collaborations - banners/posters, promotions, training materials for volunteers for pantries \$200 month x 12 months; Bingocize Curriculum in a box \$250 x 2 sites = \$500, small prizes \$5 x 80 prizes awarded = \$400, PSE materials including printed flyers, banners \$400; Magazines are used to increase program staff knowledge and to share information with participants \$100 x 4 quarters

Travel **\$6,395.00**

Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and Out-of-State Travel **\$0**

In-State Travel **\$1,569.00**

<u>Origin & Destination: Las Vegas to Reno</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare: \$250 per trip (Las Vegas to Reno roundtrip) x 1 trip x 2 staff	\$250	1		2	\$500	
Per Diem: \$86 per day per GSA rate for area x 1 trip x 2 of staff	\$86	1	3	2	\$396	
Lodging: \$102 per night x 1 trip x 2 nights x 2 staff	\$102	1	2	2	\$408	
Ground Transportation: \$25 per rtrip x 1 trip x 2 staff (Transportation to and from airport at destination)	\$25	2	1	2	\$100	
Mileage: .58 per mile x 120 miles per rtrip (Pahrump to Las Vegas airport and back) x 1 staff	\$69	1		1	\$69	
Parking: \$16 per day x 1 trip x 3 days x 2 staff	\$16	1	3	2	\$96	

Justification: Travel to Reno for state training / conference such as public health for two staff members, inclusive of round trip from office to airport in Las Vegas.

In-State Travel **\$4,824.00**

Origin & Destination: Pahrump, NV to Tonopah, NV and Nye County to Esmeralda County

	Cost	# of Trips	# of days	# of Staff	
Airfare:	\$0				\$0
Baggage fee:	\$0				\$0
Per Diem: \$55 per day per GSA rate for area x 12 trips x 2 day x 1 of staff	\$65	12	2	1	\$1,320
Lodging: \$96 per night x 12 trip x 1 nights x 1	\$96	12	1	1	\$1,152
Ground Transportation:	\$0				\$0
Mileage: \$0.56 per mile x Avg. 360 miles a month x 12 months	\$2,352.00				\$2,352
Parking:	\$0				\$0

Justification: Project staff and AmeriCorps AVISTA will travel within Nye and Esmeralda counties to deliver programming. Pahrump to Tonopah is 167 miles one way. Pahrump Staff will train new Tonopah Staff on program delivery at start of year, and this will decrease the need for Pahrump staff to travel to Tonopah for program delivery frequently. When necessary to conduct activities on subsequent days in other counties, or if travel occurs later in day or programming starts early, staff will spend the night. Minimum 40 trips expected. Will combine with other programs and activities whenever possible to save costs.

Building Space Total: \$16,982.40

Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs, car insurance, client transportation, etc. Stipends or scholarships that are a component of a larger project or program may be included here, but require special justification.

	Amount	FTE	Months	
Rent	\$187.00	2.90	12	\$6,507.60
Utilities	\$208.00	2.90	12	\$7,238.40
Property Contents	\$93.00	2.90	12	\$3,236.40

Justification: Building cost to support SNAP-Ed FTEs to perform SNAP-Ed related duties.

Maintenance Total: \$9,017

Identify and justify these expenditures, which can include maintenance and repair expenses.

	Amount	FTE	Months	
Postage: \$ per mo. x 12 months x FTE	\$16	2.90	12	\$556.80
Printing	\$17	2.90	12	\$591.60
Communications	\$89	2.90	12	\$3,097.20
Maintenance and Software	\$65	2.90	12	\$2,262.00
Conference Registrations \$350 x 2 staff	\$350	2.00		\$700.00
Audit	\$62	2.90	12	\$1,809.60

Justification: Postage is necessary to conduct program business. Communications: Phone, internet, web-based, cloud-based services necessary for all communications including messaging, email, phone calls and internet-based calls. Maintenance and Software includes service costs for software: Volgistics, Quickbooks, Tableau, Adobe, Doodly, and Google drive storage; along with payroll service costs, business license, associated nonprofit management fees, permits, subscriptions, minor facility upkeep including light bulbs, air filters, locks, keys, printer repair, carpet cleaning, vacuums, belts, bags, cleaning items. Audit and Taxes is allocated based on FTE costs related to this project. Audit includes the cost of tax and audit preparation and completion to comply with financial standards.

Equipment and Other Capital Expenditures Total: \$950

List Equipment purchase or lease costing \$5,000 or more, and justify these expenditures. Also list any computers or computer-related equipment to be purchased regardless of cost. All other equipment costing less than \$5,000 should be listed under Supplies.

Computer - Desktop \$950.00

Justification: Replacement computer for
Rebecca Hayward

TOTAL DIRECT Costs \$183,490

Indirect Charges Indirect Rate: 10.000% \$18,349

Indirect Methodology:

TOTAL FEDERAL FUNDS Total: \$201,838

Shining Star Community Services (SSCS)

ESTIMATED CARRY-IN: \$42,489

FFY22 REQUEST: \$82,240

TOTAL PLAN: \$124,729

Applicant Name: Shining Star Community Services

BUDGET NARRATIVE
(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary/ Benefits	including fringe Total:	\$94,307
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
Sabrina Colson- Program Director	\$52,000.00	9.000 %	50.000 %	12	100.00 %	\$28,340
Sabrina Colson will be the main point of contact for DM/SS. She will be responsible for planning, implementation, evaluation, and reporting for the project. She will attend all required meetings/trainings and ensure that all deliverables are completed for the project (\$25/hour x 20 hours/week)						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Mason Cantoma-Program Trainer/Outreach	\$41,600.00	9.000 %	70.000 %	12	100.00 %	\$31,741
Mason Cantoma will be a trainer responsible for delivering Leah's Pantry training to participants. He is also responsible for developing marketing materials, scheduling clients for sessions, and community outreach. He will attend all required meetings/trainings. (28 hours/week x \$20/hour)						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Ayleen Jimenez- Program Trainer	\$41,600.00	9.000 %	50.000 %	12	100.00 %	\$22,672
Ayleen Jimenez will be a trainer responsible for delivering Leah's Pantry training to participants. She will attend all required meetings/trainings. (28 hours/week x \$20/hour)						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Denise Bruso- Admin Assistant	\$26,000.00	9.000 %	20.000 %	12	100.00 %	\$5,668
Denise Bruso will be responsible for providing administrative support for the training staff and director. She will be responsible for data entry and other administrative support activities on a part time basis. (\$15/hour x 8 hours/week)						

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Celestial Croom- Trauma Recovery Yoga Instructor	\$5,400.00	9.000 %	100.000 %	12	100.00 %	\$5,886
Celestial Croom will help train Trauma Recovery Yoga to participants at the end of Leah's Pantry Training. She will prepare and train 4 hours per week. She will also be paid to attend an 8 hour trainer certification course. She will be paid at \$25/hour x 8 (certification course) = \$200 + 12 months x 4 hours/week = \$5400						

Total Fringe Cost	\$7,787	Total Salary Cost:	\$86,520
Total Budgeted FTE	2.90000		

Contracts/ Subawards/ Agreements	Total:	\$0
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Non-Capital Equipment Supplies	Total:	\$0
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Materials	Total:	\$5,392
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Leah's Pantry books for participants \$10 x 175 + \$100 shipping		\$1,850.00
Social Media FB ads \$140mo x 12mo		\$1,680.00
Exhibitor Booth October 21		\$840.00
Promotional pens \$0.25 x 500 + \$75 shipping		\$200.00
Company shirts \$16 x 12 + \$35 shipping + \$45 setup fee		\$272.00
Yoga mats for participants \$10 x 75 mats		\$750.00

Travel	\$4,659
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (56.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

Out-of-State Travel

In-State Travel

Origin & Destination: In-state local travel	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare:	\$0	0		0	\$0
Baggage fee:	\$0	0		0	\$0
Per Diem:	\$0	0	0	0	\$0
Lodging:	\$0	0	0	0	\$0
Motor Pool:	\$0.00	0	0		\$0
Mileage: (56/mile x 40 miles per rtrip) x 52 trips x 4 staff)	\$22.40	52		4	\$4,659

Parking:	\$0	0	0	0	\$0
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Justification: Sabrina, Mason, Celest and Ayleen all travel to locations for meetings and trainings. Each staff travels an average of 40 miles per week for this work (some weeks and locations further) = 8320 miles in a year (694 miles/month for all 4 x 12 months x \$.56),

bonding space	total:				\$5,808
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5 offices for staff			\$5,808.00
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Justification: Rent is calculated at \$1/sq foot x 5 offices for 5 staff members. SC- office 144 sq ft (x 50 % = 72), MC office 144 sq ft (x 70 % = 101), DB office 182 sq ft (x 20 % = 37), AJ, 100 sq ft (x 50 % = 50), CC office space 224 sq ft. Total 494 sq feet X \$1/sq ft x 12 months = 5808. This is inclusive of electricity only

maintenance	total:				\$2,314
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Identify and justify these expenditures, which can include maintenance and repair expenses.

Zoom Subscription annual amount	\$150
Phone line: Internet/Phones- 20% of total (\$520/month) = \$102/mo x 12	\$1,224
Trauma informed yoga training for 4 staff \$250 x 4	\$1,000

Justification: Communications- internet and phones. Total bill for entire office is \$610/month for both. SNAPEd staff comprise approximately 20 % of total staff. \$610mo x 12= 6120 / 20 % = \$1224. Zoom annual subscription to be paid in March- \$150. Yoga training for staff to support physical activity efforts within the SNAP-Ed scope of work.

equipment and other capital expenditures	total:				\$850
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iPads (\$400ea x 2)			\$800.00
iPad Case (\$25ea x 2)			\$50.00

Justification: Two iPads for use in the communing when providing SNAP-Ed activities.

TOTAL DIRECT Costs					\$113,390
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Indirect Charges	Indirect Rate:				10.000%	\$11,339
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Indirect Methodology: Total Direct Costs x 10% De Minimis Indirect Cost rate

TOTAL FEDERAL FUNDS	Total:				\$124,729
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Southern Nevada Health District (SNHD)

ESTIMATED CARRY-IN: \$33,308

FFY22 REQUEST: \$75,158

TOTAL PLAN: \$108,436

Applicant Name: Southern Nevada Health District (SNHD)

BUDGET NARRATIVE: October 1, 2021 - September 30, 2022

(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary/ Benefits including fringe **Total:** **\$49,754**

List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	Annual Salary	Fringe Rate	% of Time	Months	Percent of Months worked Annual	Amount Requested
David Barragan, Health Educator I	\$58,090.00	42.750%	60.000%	12	100.00%	\$49,754

David will serve as the Project Coordinator for the SNHD SNAP-Ed project. He will oversee partnership development and training of places of faith and promotoras, ensure education is implemented as outlined and lead efforts to implement SWAP in faith-based food pantries. He will work with a team to develop and implement a social marketing campaign the Hispanic community to promote healthy eating and physical activity. He will collect data and contribute to quarterly reports.

Total Fringe Cost	\$14,900	Total Salary Cost:	\$34,854
Total Budgeted FTE	0.60000		

Contracts/ Subawards/ Agreements **Total:** **\$33,396**

Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs.

Name of Contractor, Subrecipient: Virgin Advertising Corporation

Total \$40,000

Method of Selection: Sole Source.

Period of Performance: 10/1/2021 - 9/30/22

Scope of Work: Scope of Work: Contractor will support the development, placement, media monitoring and evaluation of a social marketing campaign to promote healthy eating, physical activity, and other related PSE efforts. The campaign will align with program efforts to implement the Faithful Families and SWAP programs in places of faith/faith-based food pantries. The campaign will directed to priority populations identified in the proposal. An estimated per month budget of \$4545/month will be budgeted for media buys and sponsorships to reach low-income (SNAP recipient/eligible) Hispanic women in Clark County. The total cost of the campaign will be inclusive of all costs including development, placement and evaluation/monitoring and sponsorships. All media and sponsorships will be directed towards low-income (SNAP recipient/eligible) Hispanic women. Campaign and sponsorship activities will occur in Spanish.

* Sole Source Justification: Justification: Virgin Advertising Corporation is the media contractor of record with SNHD OGD PHP with an existing contract in place. This contract will be leveraged to reduce administrative and retainer costs that would otherwise be charged to SNAP-Ed funding. Contractor has significant experience implementing media campaigns and securing sponsorships designed to reach Hispanics and low-income audiences which will be two of our priority populations. Justification: Virgin Advertising Corporation is the media contractor of record with SNHD OGD PHP with an existing contract in place. This contract will be leveraged to reduce administrative and retainer costs that would otherwise be charged to SNAP-Ed funding. Contractor has significant experience implementing media campaigns and securing sponsorships designed to reach Hispanics and low-income audiences which will be two of our priority populations.

Budget

Media Buys/Sponsorships: \$36,360

(\$4,545/month x 8 mths)

\$36,360.00

Commission 10 %

\$3,636.00

Total Budget

\$39,996.00

Method of Accountability: The SNHD Supervisor and a SNHD HE II will contribute in-kind hours to oversee media coordination and will work directly with the HE I assigned as the SNAP-Ed Program Coordinator to develop media plans to ensure maximum reach among priority populations and ensure that messaging is accurate and appropriate to support program deliverables and reach priority populations. SNHD Supervisor and SNHD II also review and approve sponsorships to ensure that funding supports project deliverables. SNHD must approve of media plan and sponsorships before any work on campaigns can begin or costs incurred. SNHD staff communicates with media contractor on a weekly basis to ensure deliverables are on track and on budget and to obtain evaluation and monitoring data as needed. Contractor is required to submit detailed monthly invoices which include back up documentation for all media and sponsorship-related purchases which are reviewed and approved by SNHD HE II and Supervisor prior to submission for payment.

Non-Capital Equipment Supplies **Total:** **\$5,000**

List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included. If providing meals, snacks, or basic nutrition, include these costs here.

Office Supplies \$50 x 1 staff x 12 months		\$600.00			
Non-Capital Equipment		\$4,400.00			

Justification:

Office Supplies (\$600): Supplies needed to support training and program implementation including but not limited to pens, paper, binders, sanitation supplies (wipes, cleaners).

Non-Capital Equipment (\$4,400): Includes 2 refrigerators (2 x \$1,700) and shelves (4 x \$250) to support implementation of SWAP in food pantries to increase access to healthy foods.

Materials **Total:** **\$5,290**

List SNAP Ed materials required to conduct curriculum and justify these expenditures.

SWAP Implementation Kits 2 x \$150	\$300.00
Faithful Families Leader Guides 9 x \$110	\$990.00
Educational Materials	\$1,500.00
Printing	\$500.00

Justification: SWAP Implementation Kits (\$300) Kits include materials necessary for implementation of SWAP activities including SWAP posters, shelftags, instruction guides, etc.; Faithful Families Leader Guides (\$990) Lay leader guides for Faithful Families curriculum to be provided to trained promotoras; Educational Materials (1,500) materials related to physical activity and healthy eating to support direct education including brochures and educational materials in Spanish; Printing (\$500) to include costs of replicating materials from the Faithful Families curriculum (worksheets) and evaluation pre and post assessments.

Travel **\$538**

Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (56.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

Out-of-State Travel **\$0**

In-State Travel **\$538**

<i>Origin & Destination: In-state mileage</i>	<i>Cost</i>	<i># of Trips</i>	<i># of days</i>	<i># of Staff</i>	
Airfare:	\$0	0		0	\$0
Baggage fee:	\$0	0		0	\$0
Per Diem:	\$0	0	0	0	\$0
Lodging:	\$0	0	0	0	\$0
Motor Pool:	\$0	0	0		\$0
Mileage: \$538 (.56 per mile x 80 miles per month x 1 staff x 12 months)	\$538	0		0	\$538
Parking:	\$0	0	0	0	\$0

Justification: Reimbursement for vehicle miles traveled by SNAPED Program Coordinator to travel to and from program implementation sites, meetings, or other related community events.

Building Space **Total: \$0**

Maintenance **Total: \$0**

Equipment and Other Capital Expenditures **Total: \$0**

TOTAL DIRECT Costs **\$98,578**

Indirect Charges **Indirect Rate: 10.000% \$9,858**

Indirect Methodology: Total direct costs x 10% De Minimis Indirect Cost Rate

TOTAL FEDERAL FUNDS **Total: \$108,436**

University of Nevada, Reno Extension (UNREXT)

ESTIMATED CARRY-IN: \$730,217

FFY22 REQUEST: \$1,792,377

TOTAL PLAN: \$2,522,594

Applicant Name: Administrative, Evaluation and Needs Assessment Costs

BUDGET NARRATIVE

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary Benefits	including fringe	Total	\$ 1,611,250
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>	<u>Annual Amount Requested</u>
(TBD), SNAP-Ed Coordinator, P0123088	\$61,677.00	32.300%	95.000%	12	100.00%	\$77,519

SNAP-Ed Grant Coordinator will provide oversight of SNAP-Ed grant project and personnel, ensure grant deliverables, oversee sub-recipient agencies; coordinate and oversee implementation of the work plan for Healthy Food systems, ensure consistent management, training, technical assistance and support across counties and strategies; assist with curricula development, review/revision and identification of new curricula; ensure comprehension of evaluation tools and methods as defined by faculty, coordinate and conduct data entry and assist faculty with analysis, report compilation; ensure collaboration and integration of grant processes and programming to reduce gaps and duplication of services statewide; and assist with development and maintenance of strategies for communicating the mission and effectiveness grant efforts to appropriate stakeholders.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Jeanlyl Norze, Program Evaluation Coordinator, P0145226	\$75,000.00	32.300%	15.000%	12	100.00%	\$14,884

The SNAP-Ed Evaluation Specialist will be responsible for SNAP-Ed data analysis, evaluation and reporting for onsite programming, Health Promotion and PSE strategies based on the SNAP-Ed Evaluation Framework Outcomes and Indicators. This position will develop logic models and evaluation plans for each strategy working with strategy leads; develop a standardized procedure for data entry, coding, tracking, and analysis including syntax; conduct data analyses for SNAP-Ed programs related to required reporting outcomes and indicators; lead in the development of strategy-wide assessments working in partnership with the strategy leads for statewide and/or required indicator and outcome reporting; assist faculty in the design of optional evaluation plans and tools related to SNAP-Ed as needed; and assist in other duties as assigned.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Jeanlyl Norze, Program Evaluation Coordinator, P0145226	\$75,000.00	32.300%	5.000%	4	33.33%	\$1,654

NEEDS ASSESSMENT: Plans and coordinates the SNAP-Ed needs assessment. This includes supervise two graduate research assistants to help with secondary data collection, analysis, and final report, coordinate with the web, database and communication specialist on the development of the dashboard to display the needs assessment findings, and work with the SNAP-Ed coordinator, the Nutrition Specialists, the PI of the SNAP-Ed program, and client to make sure the needs assessment meets the client's expectations.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), Administrative Faculty, (TBD)	\$61,677.00	32.300%	25.500%	8	66.67%	\$13,872

The admin faculty will help the Coordinator of Program Evaluation with strengthening the SNAP-Ed Evaluation designs and methods.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), Administrative Faculty, (TBD)	\$61,677.00	32.300%	100.000%	4	33.33%	\$27,200

NEEDS ASSESSMENT: Assists the Coordinator of Program Evaluation with secondary and primary data collection, data cleaning, data analysis, and data reporting. The admin faculty will also help the Coordinator of Program Evaluation with strengthening the SNAP-Ed Evaluation designs and methods.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), Graduate Research Assistant	\$46,800.00	13.900%	50.000%	4	33.33%	\$8,884

NEEDS ASSESSMENT: Will work with the Administrative faculty on secondary data collection, data cleaning, data analysis, and data reporting.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Nick Bohegaray, Senior Analyst, Enterprise Reporting, P0145596	\$86,000.00	32.300%	12.000%	3	25.00%	\$3,413

NEEDS ASSESSMENT: Will work with the Administrative faculty on secondary data collection, data cleaning, data analysis, and data reporting.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Lisa Taylor, Co-PI, P0075685	\$76,491.00	32.300%	2.000%	12	100.00%	\$2,024

Managing planning, delivery, evaluation and reporting of HKHS Programming, funding, resources and marketing activities and accomplishments. Volunteer recruitment and training as appropriate. Coordinating PSE+HP+DE with school district partners, administrators, and school educators.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
James Barcellos, Community Based Instructor, P0002198	\$53,599.00	42.300%	21.000%	12	100.00%	\$16,017

Plan, prepare for, deliver, and conduct evaluation activities associates with HKHS PSE+HP+DE targeting 100 students, family members and educators -- both in school and after school programs.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), HKHS Temp, (TBD)	\$33,280.00	0.500%	15.000%	12	100.00%	\$5,017

Assist CBI III in preparation for PSE+HP+DE including food preparation, testing materials, handouts, newsletters, etc.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Aurora Buffington, H & N Strategy Lead, P0053839	\$81,955.00	32.300%	2.500%	12	100.00%	\$2,711

Aurora is the faculty Assistant Professor Overseeing the HKHS Strategy.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), Culinary Nutritionist, P0163838	\$53,500.00	32.300 %	23.000 %	12	100.00 %	\$16,280

Culinary nutritionist will be doing chef demos at our SNAP-ED schools (28) in Clark County as well as chef demonstrations for the other H & N strategies 7 % of FTE is from HFS.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Stacy Simmons, Program Officer, P0000355	\$51,281.28	42.300 %	5.000 %	12	100.00 %	\$3,649

PO II position oversees all aspects of programming for the Healthy Kids, Healthy Schools strategy across all counties. Handles reporting, staffing, and program operations.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), Registered Dietician 2, P0163458	\$47,189.00	42.300 %	10.000 %	12	100.00 %	\$6,715

Provide nutrition and physical activity education, nutrition assessment, menu review and professional development training in substance use disorder recovery facilities, early childhood facilities and senior facilities. Dietitian will be focused on PSE+HP+DE.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Crystal Mornii, Community Based Instructor, P0001359	\$58,380.00	42.300 %	40.000 %	12	100.00 %	\$33,230

Teaches nutrition curriculum at designated SNAP-ED HKHS schools and is also the Chef For Kids Liaison.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Catherine Baptista, Community Based Instructor, P0000735	\$47,188.80	42.300 %	26.000 %	12	100.00 %	\$17,459

CBI III teaches nutrition education at designated SNAP-ED schools.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Anna Carlton, Community Based Instructor, P0092738	\$43,347.00	42.300 %	48.000 %	12	100.00 %	\$29,608

CB III teaches nutrition education curriculum at designated SNAP-ED schools.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Lashuna Proctor, Community Based Instructor, P0010581	\$51,281.00	42.300 %	50.000 %	12	100.00 %	\$36,486

CBI III teaches nutrition education at designated SNAP-ED schools.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Sherry Inerra, Community Based Instructor, P0157484	\$41,572.00	42.300 %	70.000 %	12	100.00 %	\$41,410

CBI III teaches nutrition education at designated SNAP-ED schools.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Jana Wright, Community Based Instructor/Letter of Appointment, P0162886	\$33,408.00	0.500 %	15.000 %	12	100.00 %	\$5,036

Conducts nutrition education programming.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Cindy Higbee, Community Based Instructor, P0000124	\$39,943.00	42.300 %	20.000 %	12	100.00 %	\$11,368

Conducts nutrition education programming.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Judy Halterman, Community Based Instructor, P0017175	\$53,599.00	42.300 %	100.000 %	12	100.00 %	\$76,271

Conduct Programming for HKHS, SPAN-ET, and CATCH summer programming.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
David Harrison, Education Specialist, P0112717	\$64,715.00	32.300 %	40.000 %	12	100.00 %	\$34,247

Assist with PSE efforts with the schools and focus on increasing readiness.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Colby Burke, Community Based Instructor, P0102657	\$38,315.00	42.300 %	15.000 %	12	100.00 %	\$8,178

Position will implement SNAP HKHS curriculum for Pick a Better Snack to Lovelock Elementary School as well as Inlay Elementary School.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Ana Nunez, Community Based Instructor, P0056042	\$41,572.00	42.300 %	75.000 %	12	100.00 %	\$44,368

This position will coordinate PSE to improve fruit and vegetable consumption, physical activity, and water consumption in school settings, teach elementary school and community based classes and conduct lessons for Produce Pick of the Month, SPAN-ET, Healthy Food Systems.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Becca Haack-Damon, Community Based Instructor, P0074881	\$47,188.80	42.300 %	75.000 %	12	100.00 %	\$60,362

This position will coordinate PSE to improve fruit and vegetable consumption, physical activity, and water consumption in school settings, teach elementary school and community based classes and conduct lessons for Produce Pick of the Month, SPAN-ET, Healthy Food Systems.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Camarina Augusto, Community Based Instructor, P0000955	\$36,791.00	42.300 %	50.000 %	12	100.00 %	\$26,177

This position will coordinate PSEto improve fruit and vegetable consumption, physical activity, and water consumption in school settings, teach elementary school and communitybased classes and conduct lessons for Produce Pick of the Month, SPAN-ET, Healthy Food Systems.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), Community Based Instructor, P0160493	\$39,943.00	42.300 %	50.000 %	12	100.00 %	\$28,419

This position will coordinate PSEto improve fruit and vegetable consumption, physical activity, and water consumption in school settings, teach elementary school and communitybased classes and conduct lessons for Produce Pick of the Month, SPAN-ET, Healthy Food Systems.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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Aurora Buffington, H & N Strategy Lead, P0053839	\$81,955.00	32.300 %	2.500 %	12	100.00 %	\$2,711
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Oversight of SNAP-Ed Healthy Food Systems Strategy.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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Kelsey Allan, Program Officer, P0114050	\$53,599.00	42.300 %	5.000 %	12	100.00 %	\$3,814
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Program management and oversight of SNAP-Ed Healthy Food Systems Strategy.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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(TBD), Culinary Nutritionist, P0163838	\$53,500.00	32.300 %	7.000 %	12	100.00 %	\$4,955
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Culinary nutritionist will be doing chef demos at our SNAP-ED schools (28) in Clark County as well as chef demonstrations for the other H & N strategies 7 % of FTE is from HFS.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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(TBD), Registered Dietician 2, P0163458	\$47,189.00	42.300 %	10.000 %	12	100.00 %	\$6,715
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Provide nutrition and physical activity education, nutrition assessment, menu review and professional development training in substance use disorder recovery facilities, early childhood facilities and senior facilities. Dietitian will be focused on PSE+HP+DE.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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Dana Harper Community Based Instructor, P0007026	\$41,572.00	42.300 %	100.000 %	12	100.00 %	\$59,157
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Facilitate direct education garden-based nutrition classes as it relates to the increase of fruit consumption; provide PSE opportunities to sites where gardens are implemented; pilot garden-based nutrition education programs at SNAP eligible sites; assist with evaluation and conducting assessments for DE, IE, & PSE changes.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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Rachell Villaseñor Community Based Instructor, P0130175	\$36,791.00	42.300 %	100.000 %	12	100.00 %	\$52,354
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Research, develop, and implement plans to improve access to healthy food and enhance the SNAP into Farm Fresh Foods program; work with small food retailers and farmers markets to provide support on becoming SNAP authorized; work with market managers to create SNAP shopper friendly environments; implement direct education lessons; conduct healthy promotion and outreach as it relates to using SNAP at farmers markets; assist with evaluation and conducting assessments for DE, IE, & PSE changes.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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Elizabeth Mapula Program Officer, P0004604	\$51,281.28	42.300 %	5.000 %	12	100.00 %	\$3,649
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Administration and oversight of Healthy Eating On a Budget (Eating Smart Being Active) Program.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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(TBD) Community Based Instructor, (TBD)	\$36,791.00	42.300 %	20.000 %	12	100.00 %	\$10,471
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Conduct direct education classes for the Healthy Eating on a Budget (Eating Smart Being Active) program.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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Camarina Augusto, Community Based Instructor, P0000955	\$36,791.00	42.300 %	50.000 %	12	100.00 %	\$26,177
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This position will coordinate PSEto improve fruit and vegetable consumption, physical activity, and water consumption in school settings, teach elementary school and communitybased classes and conduct lessons for Produce Pick of the Month, SPAN-ET, Healthy Food Systems.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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(TBD), Community Based Instructor, P0160493	\$39,943.00	42.300 %	50.000 %	12	100.00 %	\$28,419
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This position will coordinate PSEto improve fruit and vegetable consumption, physical activity, and water consumption in school settings, teach elementary school and communitybased classes and conduct lessons for Produce Pick of the Month, SPAN-ET, Healthy Food Systems.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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Jill Moe, DFI Program Manager, P0082799	\$71,000.00	32.300 %	5.000 %	12	100.00 %	\$4,897
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This position will be receiving funding for 5 % FTE at a base salary of \$71,000. The Program Manager oversees the organization and programs at DFI, including this sub grant contract. This position will conduct all primary administrative and budgetary duties associated with the sub grant award and project, provide oversight and leadership to the Education Program Coordinator, and facilitate effective communication and relationship building with UNCE and community partners.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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(TBD), DFI Education Program Coordinator, (TBD)	\$49,440.00	32.300 %	25.000 %	12	100.00 %	\$16,352
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This position will receive funding for 25 % FTE at a base salary of \$49,400. The Education Program Coordinator will develop, coordinate, and manage the overall project, and will be the point person. This position will be responsible for providing technical assistance to farmer's markets and farmers, and effectively outreach and coordinating efforts across Northern Nevada. The Coordinator will oversee an AmeriCorp Member who will assist in the execution of the program. The Coordinator will strategize for improving systems for accepting SNAP benefits at farmers markets and programmatic development.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Annie Lindsay, H&N Strategy Lead, P0003049	\$107,471.00	32.300 %	3.000 %	12	100.00 %	\$4,266

State Specialist providing content expertise in physical activity and nutrition in young children; program evaluation; review and publish literature; determine focus areas based on research.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Susan Taylor, Program Officer, P0053793	\$66,628.00	42.300 %	5.000 %	12	100.00 %	\$4,741

Oversight of day-to-day statewide grant operations; supervision of grant staff including hiring; budget and procurement administration; oversight of class scheduling, lessons, events and activities; conduct staff trainings and train-the-trainer model for programming; planning, coordinating and implementation of policy, systems, and environmental approaches to increasing access and appeal for physical activity and nutrition; and marketing and social media strategies. Full time position with 5 % of time devoted to SNAP-Ed duties. Bilingual, Spanish.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), Registered Dietician 2, P0163458	\$47,189.00	42.300 %	15.000 %	12	100.00 %	\$10,072

Provide nutrition and physical activity education, nutrition assessment, menu review and professional development training in substance use disorder recovery facilities, early childhood facilities and senior facilities. Dietitian will be focused on PSE+HP+DE.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Brittany Henderson, Program Officer, P0129601	\$47,188.80	42.300 %	50.000 %	12	100.00 %	\$33,575

Manage the Clark County implementation of policy, systems and environmental changes in early childhood learning centers; budgeting; assist with report compilation; recommend approaches to reduce childhood obesity via teacher training and train-the-trainer ongoing support; data collection; material/supplies procurement to improve physical activity and nutrition support in early childcare learning centers; conduct environmental scans (assessments) at each participating center; provide resources and wellness coaching; Nevada Registry approved trainer providing training and technical assistance to licensed child care facilities in meeting the regulations of Nevada's AB 152 and SB27; supervision of Community Based Instructors. This position will also assist with the Healthy Kids Festival to connect community members with opportunities for physical activity and sustainable solutions to a healthy lifestyle. This position will focus on developing community partners that provide long term solutions to childhood obesity, either through physical activity, healthy eating or behaviors specifically related to childhood obesity prevention.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Jacob Bevell, P0154156	\$43,411.00	11.500 %	80.000 %	12	100.00 %	\$38,723

Assist faculty with research, data analysis and pre/post evaluation for onsite programming and PSE strategies. Coordinate implementation of environmental scans at designated preschools and or community locations; conduct data analysis for SNAP-Ed programs; and assist in other duties as assigned. Part time position with 100 % of time devoted to SNAP-Ed duties.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Erica Reyes, Healthy Kids Resource Center, P0139094	\$43,411.00	11.500 %	80.000 %	12	100.00 %	\$38,723

Assist faculty with development of an online resource center for early childhood educators and parents with information, games, and activities related to physical activity and nutrition, assist in coordinating the Healthy Kids Festival, such as establishing community relations for the event; and assist in other duties as assigned. Part time position with 100 % of time devoted to SNAP-Ed duties.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Marina Amaya, Community Based Instructor III, P0056666	\$47,399.69	42.300 %	100.000 %	12	100.00 %	\$67,460

Implement policy, systems, and environmental changes in early childcare centers that promote and improve access and appeal for physical activity and nutrition; coordinate the Healthy Kids Festival; provide resources and wellness coaching; Nevada Registry approved trainer providing training and technical assistance to licensed child care facilities in meeting the regulations of Nevada's AB 152 and SB27; material procurement and inventory management; assist neighboring counties with purchasing and program implementation; teach preschool and community based classes and conduct lessons associated with multiple curricula; provide train-the-trainer support for teachers implement curricula; assist with policy, systems, and environmental scans/strategies to improve fruit and vegetable consumption and physical literacy; conduct assessments; and other duties as assigned. Full time positions with 100% of time devoted to SNAP-Ed duties. Bilingual, Spanish.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Sandra Annan, Community Based Instructor III, P0081866	\$39,943.00	42.300 %	100.000 %	12	100.00 %	\$56,839

Implement policy, systems, and environmental changes in early childcare centers that promote and improve access and appeal for physical activity and nutrition; assist in coordination of the Healthy Kids Festival; provide resources and wellness coaching through the development of Wellness Committees at early child care centers and Action Plan development; manage social media accounts; teach preschool and community based classes and conduct lessons associated with multiple curricula; provide train-the-trainer support for teachers implement curricula; assist with policy, systems, and environmental scans/strategies to improve fruit and vegetable consumption and physical literacy; conduct assessments; and other duties as assigned. Full time positions with 100% of time devoted to SNAP-Ed duties.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD) Temp Casual Labor; Healthy Kids Festival; All 4 Kids; (TBD)	\$31,200.00	0.500 %	48.000 %	12	100.00 %	\$15,061

Assist with coordination and execution of the Healthy Kids Festival; conduct assessments; teach preschool and community based classes and conduct lessons associated with the All 4 Kids curriculum; assist with policy, systems, and environmental scans/strategies to improve fruit and vegetable consumption and physical literacy; and other duties as assigned. Parttime positions with 100 % of time devoted to SNAP-Ed duties. Bilingual candidates preferred, but not required.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD)Temp Casual Labor; Healthy Kids Festival; All 4 Kids; (TBD)	\$31,200.00	0.500 %	48.000 %	12	100.00 %	\$15,051

Assist with coordination and execution of the Healthy Kids Festival; conduct assessments; teach preschool and community based classes and conduct lessons associated with the All 4 Kids curriculum; assist with policy, systems, and environmental scans/strategies to improve fruit and vegetable consumption and physical literacy; and other duties as assigned. Parttime positions with 100 % of time devoted to SNAP-Ed duties. Bilingual candidates preferred, but not required.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), TeMoak Wells Band- Letter of Appointment, (TBD)	\$43,411.00	11.500 %	25.000 %	12	100.00 %	\$12,101

This position will assist with PSE related efforts supporting TeMoak activities.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Donna Jones, temp, Community Based Instructor, P0135681	\$30,368.00	0.500 %	47.500 %	12	100.00 %	\$14,497

Conducts nutrition education programming for HKES.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Jeannette Dilles, Community Based Instructor, P0007129	\$49,548.24	42.300 %	53.000 %	12	100.00 %	\$37,369

This position will coordinate policy, systems, and environment strategies to improve fruit and vegetable consumption and physical activity in early childhood settings; teach staff training and family engagement lessons associated with the curricula (All 4 Kids, CATCH, Little Books & Little Cooks, etc.); engage programs through social media; and assist with evaluation and assessments (PSE+HP+DE). She is bilingual and will translate materials and teach lessons in Spanish, where needed.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Monica Peterson, Community Based Instructor, P0013775	\$47,399.69	42.300 %	53.000 %	12	100.00 %	\$35,748

This position will coordinate policy, systems, and environment strategies to improve fruit and vegetable consumption and physical activity in early childhood settings; teach staff training and family engagement lessons associated with the curricula (All 4 Kids, CATCH, Little Books & Little Cooks, etc.); engage programs through social media; and assist with evaluation and assessments (PSE+HP+DE). She is bilingual and will translate materials and teach lessons in Spanish, where needed.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Gretel Martinez, Community Based Instructor, P0005889	\$41,941.00	42.300 %	53.000 %	12	100.00 %	\$31,631

This position will coordinate policy, systems, and environment strategies to improve fruit and vegetable consumption and physical activity in early childhood settings; teach staff training and family engagement lessons associated with the curricula (All 4 Kids, CATCH, Little Books & Little Cooks, etc.); engage programs through social media; and assist with evaluation and assessments (PSE+HP+DE). She is bilingual and will translate materials and teach lessons in Spanish, where needed.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Chelle Miller; Community Based Instructor III, P0046321	\$46,143.00	42.300 %	80.000 %	12	100.00 %	\$61,391

Based on NAPSAC results, staff will plan and manage PSE activities for each participating site; implement LBLC Family Engagement TTT; deliver Nevada Registry certified training; and provide limited number of DE classes in collaboration with other HKES team members and recruit new sites.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD); Community Based Instructor III (TBD)	\$40,893.00	42.300 %	90.000 %	12	100.00 %	\$62,372

Based on NAPSAC results, staff will plan and manage PSE activities for each participating site; implement LBLC Family Engagement TTT; deliver Nevada Registry certified training; and provide limited number of DE classes in collaboration with other HKES team members and recruit new sites.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), Registered Dietician 2, P0163458	\$47,189.00	42.300 %	50.000 %	12	100.00 %	\$33,575

Provide nutrition and physical activity education, nutrition assessment, menu review and professional development training in substance use disorder recovery facilities, early childhood facilities and senior facilities. Dietitian will be focused on PSE+HP+DE.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Annie Lindsay, H&N Strategy Lead, P0003049	\$107,471.00	32.300 %	1.000 %	12	100.00 %	\$1,422

Review any SNAP-Ed material (i.e. PSE plans, health promotion handouts) and perform administrative duties related to SNAP-Ed grant (i.e. timesheets)

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Nichol Dobbs, Program Officer, P0001895	\$66,958.40	42.300 %	2.500 %	12	100.00 %	\$1,991

Provide nutrition and physical activity education and administrative duties related to the SNAP-Ed grant (i.e. travel, timesheets, observe instructor for program fidelity).

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
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Annie Lindsay, H&N Strategy Lead, P0003049	\$107,470.00	32.300 %	2.000 %	12	100.00 %	\$2,844
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Strategy Lead provide oversight and expertise to SNAP-Ed programming to ensure program appropriateness, effectiveness, and fidelity.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Natalie Mazzullo, HA Lead/Healthy Aging Expert, P0002764	\$76,177.27	32.300 %	15.000 %	12	100.00 %	\$15,117

Academic Program Specialist in the area of healthy aging and older adults. She will provide guidance and oversight to the Healthy Aging (HA) statewide strategies and initiatives, ensure all statewide HA grant deliverables are met, provide guidance to county partners and collaborators, oversee the statewide healthy aging alliance, provide curriculum training, review and revise all healthy aging curriculum and program development, take the lead on all healthy aging evaluation and survey implementation and outcome data using evaluation tools provided in evidenced-based curricula and PSE environmental scan instruments, oversee healthy aging data entry and analysis, report writing and compilation, and continue to foster a strong collaborative relationship with other healthy aging faculty at UNR (e.g., Nevada Geriatric Education Center, Sanford Center for Aging, Dementia, Engagement, Education and Research (DEER) Program, and the Geriatric Specialty Clinic.) In addition, Ms. Mazzullo will serve as the healthy aging specialist statewide and will ensure that program duplicity and gaps in service delivery will be monitored and addressed. Full time position with 15 % of time devoted to SNAP-Ed duties.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
(TBD), Registered Dietician 2, P0163458	\$47,189.00	42.300 %	15.000 %	12	100.00 %	\$10,072

Provide nutrition and physical activity education, nutrition assessment, menu review and professional development training in substance use disorder recovery facilities, early childhood facilities and senior facilities. Dietitian will be focused on PSE+HP+DE.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
TBD, Community Based Instructor IV, P0 P0135163	43,346.88	42.300 %	100.000 %	12	100.00 %	\$61,683

This position will develop partnerships/MOUs, budgets and reports; provide daily supervision of CBI III and temp hires, teach community based classes and conduct lessons associated with selected curricula; assist the development of policy, systems, and environmental scans/strategies; will coordinate community events; conduct assessments; and other duties as assigned.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Macy Helm, Community Based Instructor III, P0160990	\$38,314.80	42.300 %	100.000 %	12	100.00 %	\$64,522

This position will assist in developing partnerships; teach community based classes and conduct lessons associated with selected curricula; assist with policy, systems, and environmental scans/strategies; will assist in the coordination of community events; conduct assessments; and other duties as assigned.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Patricia Newman, Temp. Clerical, P0121694	\$62,000.00	0.500 %	37.500 %	12	100.00 %	\$19,598

This position provides clerical support to the HA team. She is responsible for managing the HA newsletter deadlines, printing requests, ordering materials, inventory, and all clerical responsibilities for the strategy. She also assists with direct education delivery as needed. Part time and 50-75 % funded by SNAP-Ed, additional funding by NGECS/CA/UNR/ME.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Debra Gilstrap, Temp, P0164260	\$31,200.00	0.500 %	48.000 %	12	100.00 %	\$15,051

This position assist with teaching and conducting direct education, conducts assessments, and other duties as assigned. Part time in Clark County and 100 % funded by SNAP-Ed.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Jana Wight, Temporary Education, P0162886	\$33,408.00	0.500 %	25.000 %	12	100.00 %	\$8,394

Staff to lead health aging education in Elko County.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount Requested</u>
Colby Burke, Community Based Instructor III, P0102657	\$38,315.00	42.300 %	10.000 %	12	100.00 %	\$6,462

Position will implement SNAP HA curriculum for Bingoize, SEW, and any other needed program to accumulate 4 hours each week.

Total Fringe Cost	\$418,388	Total Salary Cost:	\$1,192,858
Total Budgeted FTE	27.71000		

Contractor/ Subawards/ Agreements	Total:	\$175,438
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Identify project workers who are not regular employees of the organization. Include costs of labor, travel, per diem, or other costs.

Name of Contractor, Subrecipient: High Sierra AHEC	Total	\$25,251
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Method of Selection: Sole Source

Period of Performance: 10/01/2021 - 09/30/2022

Scope of Work: Assist Washoe County Cooperative Extension staff in completing 8 SPAN-ETs at the Washoe County School District. Prioritize re-engaging with sites who have already completed the first phase of the SPAN-ET program, to observe the recommended changes we have suggested, as well as, identify new suggestions and establish new goals. SPAN-ET team will reconnect with Veterans Elementary School, Libby Booth Elementary School, Bailey Charter Elementary School, and Agnes Risley Elementary School by September 30, 2022 to identify new and reasonable goals for the sites to achieve and assess any new improvements since our initial assessment. SPAN-ET team will continue to recruit and encourage sites to participate in the SPAN-ET assessment, through social media marketing, meetings with school officials and/or educators and administrators, and site visit promotional efforts. High Sierra AHEC will create marketing posts focused on recruitment and promotion at least once a week until September 30, 2022. High Sierra AHEC will include recruitment and promotion of SPAN-ET assessment in SPAN-ET newsletter once a month until September 30, 2022. Continue to lead the development of the community resource guide, to include design, format and inputting a variety of local and related resources. The entire SPAN-ET team has provided this as a tool for sites to utilize in search of local and federal programs to provide wellness, nutrition, and physical activity related support. SPAN-ET team will identify at least ten new local, state and federal resources to add to the resource guide by September 30, 2022. High Sierra AHEC will redesign a new cover for the updated resource guide by October 1, 2021. Enhance general and social media marketing by developing and disseminating consistent visibility to the SPAN-ET assessment, as well as, provide educators and parents' information regarding wellness, nutrition and physical activity. High Sierra AHEC will develop social media marketing and flyers to post on both High Sierra AHEC social media networks, as well as, Extension social media networks. Our goal is to develop and post at least twice a week until September 30, 2022. Develop and disseminate monthly newsletters highlighting different schools and/or personnel, as well as, provide updates and additional resources. Additionally, this communication platform would allow us to provide educators and parents with research-based information relating wellness, nutrition and physical activity to improved academic performance and other outcomes that impact students. Monthly newsletter will be disseminated within the first week of each month until September 30, 2022. Distribution list will be updated and engagement will be monitored on a monthly basis. Increase participation and engagement in the Washoe County Stakeholder group to further enhance and establish new relationships for recruitment of new sites, provide and obtain updates and learn about new resources. At least one team member from both High Sierra AHEC and Extension will attend and participate in the Washoe County Stakeholder group beginning October 1, 2021 until September 30, 2022.

* Sole Source Justification: Sole source based on area of expertise necessary to fulfill Scope of Work

Budget	
Personnel	\$21,874.32
Travel	\$168.00
Materials	\$350.00
Maintenance	\$663.00
Total Budget	\$22,955.32

Method of Accountability: Quarterly and final reports, timesheets/verification statements and invoices. Submit monthly financial reports to include Profit & Loss and Transaction Detail. Financial reports will also include receipts and all related backup.

TOTAL DIRECT Costs	\$22,955
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Indirect Charges	Indirect Rate:	10.000%	\$2,296
Indirect Methodology: 10% de Minimis			

TOTAL FEDERAL FUNDS	Total:	\$25,251
UNR Indirects		\$ 6,500

Foundation, Ameri Corps	Total	\$2,375
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Method of Selection: Sole source

Period of Performance: 10/01/2021-09/30/2022

The Desert Farming Initiative will allocate one AmeriCorp member to the project at 25% FTE of their contract fees. Services are paid via a

* Sole Source Justification: Truckee Meadows Parks Foundation is the coordinator of AmeriCorps members in the Reno area

Budget	
Personnel	\$2,375.00
Travel	\$0.00
Total Budget	\$2,375.00

Method of Accountability: University has a service contract (Vendor PO).

UNR Indirects	\$ 618
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Name of Contractor, Subrecipient: Childrens Cabinet	Total	\$74,321
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Method of Selection: Sole source

Period of Performance: 10/01/2021-09/31/2022

Scope of Work: Provide direct oversight and management of PSE programming and direct education in ECE centers in northern Nevada including develop partnerships with ECE centers through QRIS coaches, especially tribal populations; conducting NAP SACs; and delivering trainings to early childhood professionals.

* Sole Source Justification: Sole source based on area of expertise necessary to fulfill Scope of Work

Budget	
Personnel	\$60,374.62
Non-Capital Equipment Supplies	\$252.00
Travel	\$2,136.80
Building Space	\$335.76
Maintenance	\$3,078.53

Total Budget \$66,177.71

Method of Accountability: Quarterly and final reports, timesheets/verification statements, and invoices.

TOTAL DIRECT Costs \$66,178

Indirect Charges Indirect Rate: 16.800% \$8,143

Indirect Methodology: 16.8% federally negotiated indirect rate on salary (Departmental salaries for full time employees = \$48,470.60)

TOTAL FEDERAL FUNDS Total: \$74,321

UNR Indirects \$ 6,500

Name of Contractor, Subrecipient: Churchill County Total \$73,489

Method of Selection: Sole source

Period of Performance: 10/01/2021-09/30/2022

Scope of Work: Scope of Work: Churchill County Life Center will provide a health education program that incorporates exercise, nutrition, and falls prevention within the game of bingo, via Bingocize. Bingocize is an evidenced-based program that targets sedentary, older adults at all physical and mental ability levels.

The health outcomes of the Bingocize include improved lower/upper body strength, gait, balance, and range of motion; improved aspects of cognition; increased social engagement; and improved knowledge of falls risk reduction and nutrition.

The program also includes nutrition education reinforcers/incentives which are essential to ensure participants participate in the exercise program and engage in the health education curriculum.

Churchill County Life Center will also provide a gardening program. The funding will help keep the existing garden healthy and replenished with nutrients for the growth of plants, gardening supplies/seeds and starters for the fall and spring growing season.

Within the gardening program will be Seniors Eating Well, part of UNCE's Healthy Aging Initiative. This is a nutrition education program that includes food demonstrations and educational materials designed to teach older adults how to maintain a healthier lifestyle.

Additionally, the Churchill County High School Culinary Instructor will partner with the Life Center to provide a cooking demonstration with recipes and instructions for cooking from the country. The Life Center is studying the history of. This will occur monthly and will, whenever possible, utilize produce from the garden and will incorporate the concepts of Seniors Eating Well.

* Sole Source Justification: Sole source based on area of expertise necessary to fulfill Scope of Work

Budget

Personnel	\$70,238.00
Non-Capital Supplies and Materials	\$0.00
Materials	\$3,251.00
Building Space	\$0.00
Maintenance	\$0.00
Total Budget	\$73,489.00

Method of Accountability: Churchill County Life Center reports monthly to the Healthy Aging SNAP-Ed team with program updates. Each quarter, timesheets and financial expenses are reviewed and quarterly reports are submitted to be combined with the overall state-wide report.

TOTAL DIRECT Costs \$73,489

Indirect Charges Indirect Rate: 0.000% \$0

Indirect Methodology:

TOTAL FEDERAL FUNDS Total: \$73,489

UNR Indirects \$ 6,500

Non-Capital Equipment Supplies Total: \$7,128

List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required.

	Per Month	FTE	Months			
Office supplies \$ amount x # of FTE staff x # of mo. - Clark HKHS	\$1	2.74500	12	\$21		
Office supplies \$ amount x # of FTE staff x # of mo. - Clark (Laughlin) HKHS	\$43		12	\$510		
Office supplies \$ amount x # of FTE staff x # of mo. - Elko HKHS	\$56	0.15000	12	\$100		
Office supplies \$ amount x # of FTE staff x # of mo. - Lyon HKHS	\$24	1.40000	12	\$400		
Office supplies \$ amount x # of FTE staff x # of mo. - Washoe HKHS	\$23	2.50000	12	\$682		
Office supplies \$ amount x # of FTE staff x # of mo. - Clark HFS	\$4	2.49500	12	\$108		
Office supplies \$ amount x # of FTE staff x # of mo. - Elko (Telmoak) HFS	\$67	0.25000	12	\$200		

Office supplies: \$amount x # of FTE staff x # of mo. - Clark HLSR	\$19	1.03500	12	\$240		
Office supplies: \$amount x # of FTE staff x # of mo. - Clark HA	\$22	3.17500	12	\$834		
Rent: \$per/mo. x 12 months x # of FTE- Clark HA	\$19.68	3.17500	12	\$750		
participants)- Clark HLSR	\$146	1.035	12	\$1,800		
PSE and cooking workshops \$2.50 pp x 36 workshops x 12 participants)- Clark HLSR	\$87	1.035	12	\$1,080		
Consumables (plates, cups, utensils, napkins, etc. (12 pp/demo x \$40 pp x 84 total food classes)- Clark HLSR	\$32	1.035	12	\$403		

Justification: Folders for Produce Pick of the Month materials for each instructor Justification: \$20 folders x 1 x 1 purchase, \$15 planner x 1 x 1 purchase, \$15 jump drive x 1 x 1 purchase, \$80 paper (5000 sheets) x 1 x 1 purchase, \$95 toner x 4 colors x 1 x 1 purchase Justification: General office supplies for program delivery (paper, writing utensils, printing handouts/evaluations) Justification: Four food demonstrations are presented in each of 12 session of the Healthysteps to Freedom classes to encourage women to eat a variety of fruits and vegetables, low fat dairy and lean protein. 12 cooking classes (1/month) will be offered at 2 locations to help women feel confident preparing healthy meals for themselves and their children. 12 Cooking Matters classes will be offered to women in transitional housing to prepare them to cook healthy meals for themselves and their families. Justification: Office Supplies - Letter Size (8-1/2" x 11"), 20 Lb, Ream Of 500 Sheets, Case Of 10 Reams; Address Labels for Shipping, Envelopes for Mailing; Storage Totes for Product Storage; Hardboard Clipboards; Sheet Protectors; Poly Project View Folders; Calendars/Planners/Desktop pad; Mailing Tape for Shipping; Bubble-Wrap, Large rolls; Bubble-Wrap, small mailers; Corrugated Boxes; Label Maker & Sized Tape; and blank certificate paper. These items are needed to mail program supplies and materials to participants and sites outside of Clark County, and to use for off-site programming (champion sites) and for the healthy aging team to organize and manage program materials. Rent - Storage Unit - Paid Monthly \$85.00 /mo

materials	Total:				\$103,353	
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Food Demo & Consumables				\$18,681.94	
e.g. napkins, sample cups, disposable cutlery, disposable plateware, gloves, cleaning wipes,					
Recruitment & Social Media Marketing				\$24,778.85	
Healthymessage recruitment events & flyers, banners, health fairs, Healthy Kids Festival Marketing, etc.					
PSE Supplies				\$22,926.00	
e.g. SPAN-ET materials, NAP SACC materials, capacity trainings and kits, etc.					
Program Equipment (items to be reused-not provided to participants)				\$8,990.00	
e.g. assessment materials, CAI CH supplies, exercise equipment, cooking utensils, Healthy Kids Festival equipment, storage containers, rolling carts etc.					
Educational Reinforcers				\$20,384.30	
e.g. pens, stickers, scrub brushes, aprons, chalk, water bottles, ribbons, scarves, coloring books, DVDs, folders, stress balls, pedometers, jump ropes, lemon squeezers, measuring cups, grocery bags, cutting boards, bookmarks, crayons, fasteners, stamps, etc.					
Other Program Materials				\$7,380.00	
Bulletin boards, posters, instructor shirts, localized mailing					
Application Fees					
CPR cards, health cards, fees, licenses				\$212.00	

Travel	Total:				\$84,434	
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and

Out-of-State Travel						\$1,232
Two trips to meet with the SNAP-Ed Coordinator in two Western Region States	Cost	# of Trips	# of days	# of Staff		
Airfare: cost per trip (Clark County & Western Region State) x 2 of trips x 1 of staff	\$300	2		1	\$600	

Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$66 per day per GSARate for area x #2 of trips x #1 of staff	\$66	2	4	1	\$440
Lodging: \$ per day + \$tax = total \$ x # of trips x # of nights x # of staff	\$96	2	1	1	\$192
Ground Transportation: \$ per ntrip x # of trips x # of staff	\$0	0	0	0	\$0
Mileage: (rate per mile x # of miles per ntrip) x # of trips x # of staff	\$0.000	0		0	\$0
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0
Justification: Two trips (requiring one-night stay) to meet with the SNAP-Ed coordinator in two Western Region states to learn about effective practices					

Out-of-State Travel					\$8,856
Annual ASSNA Meeting, possibly in Washington, D.C.	Cost	# of Trips	# of days	# of Staff	
Airfare: cost per trip (Clark County to Washington D.C.) x 1 of trips x 3 of staff	\$750	1		3	\$2,250
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSARate for area x # of trips x # of staff	\$257	1	4	3	\$3,084
Lodging: \$ per day + \$tax = total \$ x # of trips x # of nights x # of staff	\$258	1	3	3	\$2,322
Ground Transportation: \$ per ntrip x # of trips x # of staff	\$100	1	4	3	\$1,200
Mileage: (rate per mile x # of miles per ntrip) x # of trips x # of staff	\$0.000	0		0	\$0
staff	\$0	0	0	0	\$0
Justification: 3 people to attend the ASSNA meeting. Purpose is to attend to learn the most up-to-date programming and valuation information for SNAP.					

Out-of-State Travel					\$1,735
American Society on Aging in America, New Orleans, LA	Cost	# of Trips	# of days	# of Staff	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$600	1		1	\$600
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSARate for area x # of trips x # of staff	\$71	1	5	1	\$355
Lodging: \$ per day + \$tax = total \$ x # of trips x # of nights x # of staff	\$136	1	5	1	\$680
Ground Transportation: \$ per ntrip x # of trips x # of staff	\$50	1	2	1	\$100
Mileage: (rate per mile x # of miles per ntrip) x # of trips x # of staff	\$0.000	0		0	\$0
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0
Justification: Natalie Mazzullo, April 11-14, 2022, to New Orleans, LA to attend the American Society on Aging's Aging in America Conference that					

In-State Travel					\$1,334
Washoe County to Clark County	Cost	# of Trips	# of days	# of Staff	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$300	2		1	\$600
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSARate for area x # of trips x # of staff	\$61	2	2	1	\$244
Lodging: \$ per day + \$tax = total \$ x # of trips x # of nights x # of staff	\$120	2	1	1	\$240
Motor Pool: (\$ car/day + ## miles/day x \$ rate per mile) x # trips x # days	\$125.00	2	1		\$250
Mileage: (rate per mile x # of miles per ntrip) x # of trips x # of staff	\$0.000	0		0	\$0
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0
Justification: PI Shannon Horillo to travel to Las Vegas twice to meet with the SNAP-Ed coordinator, each trip will include a one night stay.					

In-State Travel					\$5,495
Clark County to Nevada Counties	Cost	# of Trips	# of days	# of Staff	

Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$300	1		1	\$300
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSARate for area x # of trips x # of staff	\$61	5	4	1	\$1,210
Lodging: \$ per day + \$tax = total \$ x # of trips x # of nights x # of staff	\$99	5	3	1	\$1,485
Motor Pool: (\$ car/day + ## miles/day x \$ rate per mile) x # trips x # days	\$125.00	5	4		\$2,500
Mileage: (rate per mile x # of miles per trip) x # of trips x # of staff	\$0.000	0		0	\$0
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0
Justification: SNAP-Ed coordinator to travel to each implementing county in Nevada to provide support, training, technical assistance, and site reviews. Per diem lodging in Reno is \$102 and other counties is \$96 and per diem is \$66 and \$55 respectively, so average used.					

In-State Travel					
<u>Regional Trainings</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	\$11,636
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$300	1		14	\$4,200
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSARate for area x # of trips x # of staff	\$64	1	1	64	\$4,064
Lodging: \$ per day + \$tax = total \$ x # of trips x # of nights x # of staff	\$111	1	1	14	\$1,554
Motor Pool: (\$ car/day + ## miles/day x \$ rate per mile) x # trips x # days	\$120.00	1	4		\$480
Mileage: (rate per mile x # of miles per trip) x # of trips x # of staff	\$65.00	1		18	\$1,170
Parking: \$ per day x # of trips x # of days x # of staff	\$14	1	2	6	\$168
Justification: Two regional trainings are being recommended for Extension staff/faculty and subrecipients delivering SNAP-Ed. The conference will focus on new site partnership development, PSE, HP, DE and sustainability strategies. This capacity-building training will be delivered by content experts within and outside of Nevada. Expect 58 staff/faculty, plus 6 additional trainers. One will be held in Las Vegas, Clark County and the other in Reno, Washoe. Per diem lodging in Reno is \$102 and Clark is \$120 and per diem is \$66 and \$61 respectively, so average used.					

In-State Travel					
<u>Site visits within the state to review program implementation</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	\$6,040
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$500	2		1	\$1,000
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSARate for area x # of trips x # of staff	\$91	4	4	1	\$1,456
Lodging: \$ per day + \$tax = total \$ x # of trips x # of nights x # of staff	\$159	4	4	1	\$2,544
	\$65	4	4	1	\$1,040
Mileage: (rate per mile x # of miles per trip) x # of trips x # of staff	\$0.000	0		0	\$0
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0
Justification: The program evaluator will select randomly 4 sites during the second quarter to collect data (qualitative) on the ongoing SNAP-Ed interventions to determine implementation drift and areas of improvement. Per diem lodging in Reno is \$102, Clark is \$120 and other counties is \$96 and per diem is \$66, \$61, and \$55 respectively, so average used.					

In-State Travel					\$2,134
<u>Carson City to Storey County</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$0	0		0	\$0
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSARate for area x # of trips x # of staff	\$0	0	0	0	\$0
Lodging: \$ per day + \$tax = total \$ x # of trips x # of nights x # of staff	\$0	0	0	0	\$0

Motor Pool: (\$ car/day + ## miles/day x \$ rate per mile) x # trips x # days	\$0.00	0	0		\$0
of trips x # of staff	\$0.560	3811		1	\$2,134
Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0
Justification: CB13 will be delivering HKHS Programs, educating about HKHS policy changes and conducting SPANET activities in qualifying Storey County and Carson City Schools					

In-State Travel					\$5,194
NevAEYC Conference in Reno, NV	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: \$450 per flight LAS to RNO x 5 staff	\$450	1		5	\$2,250
Baggage fee: \$0, bags included on Southwest	\$0	0		0	\$0
Per Diem: \$66 per day per GSA rate for area x 4 days x 5 staff	\$66	1	4	5	\$1,320
Lodging: \$102 per day x 4 nights x 3 rooms	\$102	1	4	3	\$1,224
Motor Pool: (\$ car/day + ## miles/day x \$ rate per mile) x # trips x # days	\$0	0	0		\$0
Airport = \$40 per trip	\$0.56	143		1	\$80
Parking: \$16 per day x 4 days x 5 staff	\$16	1	4	5	\$320
Justification: Travel for 5 staff to attend the Nevada Association for the Education of Young Children (NevAEYC) to learn and share best practices in early childhood obesity prevention in Nevada.					

In-State Travel					\$2,024
Healthy Kids Early Start Technical Assistance in Reno, NV	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: \$450 per flight LAS to RNO x 3 staff	\$450	1		3	\$1,350
Baggage fee: \$0, bags included on Southwest	\$0	0		0	\$0
Per Diem: \$66 per day per GSA rate for area x 2 days x 3 staff	\$66	1	2	3	\$396
Lodging: \$102 per day x 1 night x 1 rooms	\$102	1	1	1	\$102
Motor Pool: (\$ car/day + ## miles/day x \$ rate per mile) x # trips x # days	\$0	0	0		\$0
Airport = \$40 per trip	\$0.56	143		1	\$80
Parking: \$16 per day x 2 days x 3 staff	\$16	1	2	3	\$96
Justification: Healthy Kids Early Start Clark County team (Susan Taylor, Brittany Henderson, Marina Amaya) to travel to Washoe County to provide technical assistance, training in program implementation, program evaluation, and to conduct PSE trainings in physical activity and nutrition for early childhood professionals (related to needs demonstrated on the NAP SAC).					

In-State Travel					\$330
Healthy Kids Early Start Technical Assistance in Caliente, NV	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	
Airfare:	\$0	0		0	\$0
Baggage fee:	\$0	0		0	\$0
Per Diem: \$65 per day per GSA rate for area x 1 day x 3 staff x 2 trips	\$65	2	1	3	\$330
Lodging:	\$0	0	0	0	\$0
Motor Pool:	\$0	0	0		\$0
to Las Vegas, NV at \$0.56/mile x 2 trips =	\$0	0		0	\$0
Parking:	\$0	0	0	0	\$0
Justification: Healthy Kids Early Start Clark County team (Susan Taylor, Brittany Henderson, Marina Amaya) to travel to Lincoln County twice to provide technical assistance, training in program implementation, program evaluation, and to conduct PSE trainings in physical activity and nutrition for early childhood professionals (related to needs demonstrated on the NAP SAC).					

In-State Travel					\$9,464
Las Vegas, NV & Reno, NV	<u>Cost</u>	<u># of Trips/miles</u>	<u># of days</u>	<u># of Staff</u>	
Airfare: cost per trip (LAS & RNO) x # of trips x # of staff	\$300	1		2	\$600
Baggage fee: \$ amount per person x # of trips x # of staff	\$0	0		0	\$0
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$66	1	3	2	\$396
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$102	1	2	2	\$408
Motor Pool: (\$ car/day + ## miles/day x \$ rate per mile) x # trips x # days	\$65.84	1	3		\$198
Mileage: (rate per mile x # of miles per trip) x # of trips x # of staff	\$0.560	7020		2	\$7,862

Parking: \$ per day x # of trips x # of days x # of staff	\$0	0	0	0	\$0
Justification: Temporary hires and full-time community-based instructors will travel for PSE, direct education, and health promotion events within Southern Nevada. Temporary hires will also travel to deliver health promotion materials to partner organizations within Southern Nevada. These activities and events in Southern Nevada require 13 trips per month with an average of 45 miles round trip.					

In-State Travel (Personal Car Use)	Cost	# of Miles	# of Staff		\$28,960
<i>Origin & Destination</i>					
Clark County Cooperative Extension to program deliver site	\$0.56	22969	1	\$12,863	
Elko County Cooperative Extension to program deliver site	\$0.56	2050	1	\$1,148	
Lincoln County Cooperative Extension to program deliver site	\$0.56	6389	1	\$3,578	
Lyon County Cooperative Extension to program deliver site	\$0.56	12643	1	\$7,080	
Pershing County Cooperative Extension to program deliver site	\$0.56	862	1	\$483	
Washoe County Cooperative Extension to program deliver site	\$0.56	6800	1	\$3,808	

Building Space	Total:				\$5,400
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Identify and justify these expenditures, which can include virtually any relevant expenditure associated with the project, such as audit costs.

All 4 Kids Storage: \$150/month x 12 months	150	12	\$1,800.00
Healthy Kids Festival Storage: \$150/month x 12 months	150	12	\$1,800.00
Healthy Living Sustainable Recovery Storage: \$150/month x 12 months			\$1,800.00

Maintenance	Total:				\$32,800
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Identify and justify these expenditures, which can include maintenance and repair expenses.

	Amount/Mo	Months	
Printing Services: \$ amount/mo. x 12 months	\$2,243	12	\$26,911
Property and Contents Insurance per year	\$0	12	\$0
Other Utilities: \$ per quarter	\$0	12	\$0
Postage: \$ per mo. x 12 months	\$87	12	\$1,040
State Phone Line: \$ per mo. x 12 months x # Of FTE	\$0	12	\$0
Voice Mail: \$ per mo. x 12 months x # of FTE	\$0	12	\$0
Conference Calls: \$ per mo. x 12 months	\$0	12	\$0
Long Distance: \$ per mo. x 12 months	\$0	12	\$0
Email: \$ per mo. x 12 months x # of FTE	\$0	12	\$0
Registration fees: ASSNA conference 3 x \$500			\$1,500
NEEDS ASSESSMENT: Graduate Student Tuition: \$211.05 x 9 credits (fall semester)			\$1,899
Registration fees: Nevada Association for the Education of Young Children (NevAEYC) Registration for 5 staff (Dr. Anne Lindsay, Susan Taylor, Brittany Henderson, Marina Amaya, Sandra Annan) at \$250 each	250	5	\$1,250

Justification: 3 people to attend the ASSNA meeting. Purpose is to attend to learn the most up-to-date programming and valuation information for SNAP.

Equipment and other capital expenditures	Total:				\$4,200
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List Equipment purchase or lease costing \$5,000 or more, and justify these expenditures. Also list any computers or computer-related equipment to be purchased regardless of cost. All other equipment costing less than \$5,000 should be listed under Supplies.

NEEDS ASSESSMENT: Docking station (accessories)			\$450.00
NEEDS ASSESSMENT: Monitor			\$150.00
NEEDS ASSESSMENT: Scanner			\$400.00
NEEDS ASSESSMENT: Printer (black & white)			\$200.00
NEEDS ASSESSMENT: Laptops (Qty 2)			\$3,000.00

TOTAL DIRECT Costs	\$	1,953,467
Total Modified Direct Costs (MTDC)		\$1,918,435

Indirect charges	Indirect Rate:	26.000%	\$	498,793
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Indirect Methodology:

UNR's Federally (DHHS) negotiated off-campus rate of 26% has been applied to the modified total direct cost (MTDC) base per Federal 2021 Guidance.

TOTAL FEDERAL FUNDS	Total:				\$ 2,322,594
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University of Nevada, Reno Department of Nutrition (UNR)

ESTIMATED CARRY-IN: \$134,053

FFY22 REQUEST: \$312,821

TOTAL PLAN: \$446,874

Applicant Name: University of Nevada Reno - Rethink Your Drink

BUDGET NARRATIVE
(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary Benefits	including fringe Total:	\$ 272,483
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Daily Rate</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
Jamie Benedict, PhD, RDN; Associate Professor (PCN: P0001300)	\$676.06	32.300 %	48.780 %	4	40 days of effort during the 12-month project	\$35,777

As Principal Investigator, J. Benedict will oversee all aspects of the Rethink Your Drink (RYD) project. She will also oversee all evaluation activities (process and outcome) including the evaluation of the RYD where you stay well intervention and the formative evaluation of new materials. She will guide the statistical analysis of survey/interview data with the assistance of Dr. Trefitz. Lastly, she will be responsible for supervising employees, managing fiscal resources, submitting IRB protocols, and ensuring timely completion and submission of progress and final reports to the Division. **UNR observes an 8-month academic (168 day) / 4-month overload (82 day) structure. Dr. Benedict has an academic base salary of \$113,578.79. Daily rate is \$676.06 (contract salary divided by number of days in contract). Dr. Benedict will work 40 days during the 4-month non-contract period on her daily rate of \$676.06. Requested amount calculated as \$676.06/day x 40 days plus 32.3 % fringe. □

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Megan Wahrenburg, M.S., Research Associate, Project Coordinator (PCN: P0113854)	\$69,596.07	32.300 %	100.000 %	11.5	95.83 %	\$88,239

M. Wahrenburg will serve as Project Coordinator for RYD and thus will be responsible for the day-to-day management, coordination, implementation, and evaluation of all RYD project activities. This will include but is not limited to directing the development of new RYD materials and working with J. Benedict to complete all IRB protocols and reports. □

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Chenin Trefitz, PhD, RDN; Letter of appointment (PCN: P0151062)	\$81,090.00	11.500 %	80.000 %	11	91.67 %	\$66,305

C. Trefitz will be responsible for writing content for the website, including the electronic parent newsletter; writing the blog for health care professionals; guiding the development of the digital media ads; and for posting and managing all social media activities including Facebook, Instagram and Pinterest. Lastly, Dr. Trefitz will assist in planning and conducting evaluation efforts, including statistical analysis of resulting data. □

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Deborah Joakimson, NDTR; Letter of Appointment (PCN: P0158794)	\$63,600.00	11.500 %	80.000 %	11	91.67 %	\$52,004

D. Joakimson will be responsible for the collaboration with the grocery stores including communication and coordination with store managers; initial set-up and maintenance of educational displays including weekly bi-weekly inventory and replenishment of recipe cards; recruitment of new partner stores to house the displays; and the evaluation of this effort. She will coordinate and work at the grocery store events. In addition, she will assist with data collection in the prospective evaluation of the Toolkit. □

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Natalia Cardillo; Temporary Hourly Worker; Translator (PCN: P0149164)	\$156,000.00	0.500 %	16.000 %	2	16.67 %	\$4,181

N. Cardillo will be responsible for translating Rethink Your Drink materials to Spanish. This position is an hourly (\$75/hour) position. □

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
Brandy J. Kuebler, R.D.N; Letter of Appointment (PCN: P1051423)	\$60,000.00	11.500 %	40.000 %	11	91.67 %	\$24,530

B. Kuebler will assist with the implementation and evaluation of RYD project activities, including but not limited to preparing/reviewing RYD materials and obtaining feedback on materials from the RYD target audience. She will assist with grocery store stand maintenance as well as working at grocery store events. Lastly, she will deliver all Toolkits to eligible practices in Washoe County and will assist with data collection in the prospective evaluation of the Toolkit. □

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Annual</u>	<u>Amount</u>
David Harrison, PhD; Administrative Faculty (PCN: P0112717)	\$64,714.90	32.300 %	10.000 %	2	16.67 %	\$1,427

D. Harrison will be responsible for filming and editing the new RYD videos to be posted on social media. □

Total Fringe Cost	\$45,379	Total Salary Cost:	\$227,083
Total Budgeted FTE	3.74780		

contracts/ subawards/ agreements	Total:	\$0
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Non-Capital Equipment Supplies	Total:	\$0
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materials	Total:	\$73,850
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

Whoa, slow, go postcard (11,000 * \$0.50) = \$5,500. This 9" x 6" postcard will be full color.		\$5,500.00
Envelope for whoa, slow, go postcard (11,000 * \$0.33 = \$3,630)		\$3,630.00
RYD Booklets (11,000 * \$0.59) = \$6,490. Each booklet is twenty pages, 8.5 x 11", printed on both sides, includes English and Spanish text.		\$6,490.00
Envelopes for mailings containing booklets for parents. (11,000 * \$0.36) = \$3,960		\$3,960.00
Mailing inviting households to order recipe book (11,000 * \$0.25 = \$2,750). Each mailing will be 20" x 7" folded to 5" x 7"; printed on both sides; includes English and Spanish text.		\$2,750.00
Envelope for recipe book order mailing (11,000 * \$0.44 = \$4,840)		\$4,840.00
Padded envelope for mailing recipe book (500 * \$0.56 = \$280).		\$280.00
Postage = \$8,998. Postage will be paid for sending materials to SNAP households (11,000 households * 1 booklet mailing; 11,000 households * 2 postcard mailings; 300 households * 1 booklet mailing). In addition, postage will be paid to mail materials to partner medical/dental practices outside of Washoe County (3 mailings throughout the year). The following estimated costs per unit are based on FY20 RYD costs (actual cost per unit may vary). The estimated cost per unit of postage for our booklet mailings is \$0.30 (\$0.30*11,000 = \$3,300). The estimated cost per unit of postage for our postcard mailings is \$0.10 (\$0.10*22,000 = \$2,200). The estimated cost per unit of postage for our recipe book mailing is \$5.15 (\$5.15 * 300 = \$1,545). The estimated cost per unit of postage for our toolkit mailings is \$6.51 (\$6.51*300 = \$1,953).		\$8,998.00
Ingredients and supplies for recipe sampling at grocery stores (24 events * \$30 = \$720). One event with sampling will be held at each partner store during the FY.		\$720.00
Common kitchen items to make recipes to use as nutrition educational reinforcement items at grocery store events (48 * \$5 = \$240).		\$240.00
Paper bags for grocery store recipe bundles (1,000 * \$0.40 = \$400).		\$400.00
Printed promotional items for grocery stores (24 * \$12.55 = \$301.20).		\$301.20
Poster stand with brochure racks (2 * \$295.24 + \$90.97 shipping) = \$681.45. Standing, heavy-duty stand (40 lbs) with 22x28" holder for posters and five pockets for brochures. These will be placed in grocery stores for the purpose of distributing RYD recipes.		\$681.45
Recipe cards (37,500 * \$0.07) = \$2,625 copies of each of the 40 different recipe cards for distribution (37,500 total cards); 5"x7" finished size, card stock, full color; for use in SNAP approved grocery stores, the school turn-key booths, and related community events.		\$2,625.00
Print material to put in grocery store pick up bags (4,000 * \$0.20 = \$800).		\$800.00
Grocery Store Posters (336 * \$8.08) = \$2,714.88. Forty-eight copies of 7 different posters to be displayed in SNAP approved grocery stores within the poster stands described above; 22x28", full color, printed in-house at UNR on stock paper.		\$2,714.88
Website maintenance (12 months * \$199 = \$2,388)		\$2,388.00
Digital marketing will include Facebook and Instagram. By utilizing the Facebook Ad Manager, we will target the SNAP-Ed population using geo-fencing. The monthly cost for Facebook and Instagram is \$712.67 x 12 months = \$8,552.04. Newsletter promotion (via Facebook boosts) is \$190/month x 12 months = \$2,280. We will use \$100 to boost each of our recipe videos (\$100 x 13 videos = \$1,300). We will develop 5 additional videos promoting RYD activities and will use \$100 to boost each (\$100 x 5 videos = \$500). The total costs of digital marketing are estimated to be \$12,632.04.		\$12,632.04

RYD Toolkit posters (3,335 * \$1.01) = \$3,368.35. To be included in the RYD Tool Kits sent to partner medical and dental clinics: full-color, matte, soft touch aqueous coating, finished size 18x24, double-sided (Spanish and English), 5 different images (2 copies of 2 new posters sent three times over the FY to each small partner practice (~71 practices) and 3 copies of 3 new posters for each medium partner practices (~175 practices)= 3,335 posters total @ \$1.01.	\$3,368.35
Stickers (1263 rolls of 100 * \$2.50) = \$3,157.50. RYD stickers for children to be included in the RYD Toolkits sent to new practices as well as sent to practices who previously received a Toolkit; 2 1/2 inch round in rolls of 100: Small partner practices (~71 practices) will be sent a one new roll of 100 three times in the FY. Medium practices (~175 practices) will be sent two new rolls of 100 three times in the FY. 1,263 rolls total.	\$3,157.50
Healthy Drink Prescription Pad (246 * \$6.20 = \$1,525.20).	\$1,525.20
Printing of Health Professional Survey (90 * \$1.60 = \$144).	\$144.00
Creative and technical assistance: \$5,021. A marketing and advertising firm will be employed for the purpose of designing print material (i.e., booklets, posters, stickers) and development of digital ads.	\$5,021.00
Shutterstock subscription (12 months * \$29 = \$348). Shutterstock will be used to download stock images for use in print and digital materials.	\$348.00
Mailchimp subscription (12 months * \$14.98 = \$179.76). The Mailchimp service will be used for sending out the monthly parent newsletter and blog for health professionals.	\$179.76
Canva subscription (12 months * \$12.95). Canva will be used for designing materials such as social media content and grocery store posters.	\$155.40

Travel **\$8,349**

Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (\$6.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

Out-of-State Travel **\$0**

In-State Travel **\$5,040**

University of Nevada, Reno to grocery stores in Reno/Sparks, Carson City, Fallon, Fernley, and Yerington. In addition, travel from University of Nevada, Reno to medical and dental practices across Washoe County.

	Cost	# of Trips	# of days	# of Staff	
Airfare:	\$0	0		0	\$0
Baggage fee:	\$0	0		0	\$0
Per Diem:	\$0	0	0	0	\$0
Lodging:	\$0	0	0	0	\$0
Motor Pool:	\$0	0	0		\$0
Mileage: (\$0.56 per mile x 90 miles/trip) x 100 trips x 1 staff	\$50.400	100		1	\$5,040
Parking:	\$0	0	0	0	\$0

Justification: In-state weekly travel within the Reno/Sparks area by one of the team members will be necessary in order to deliver RYD supplies to partner grocery stores. Team members in Reno will also do bi-weekly travel to Carson City, Fallon, Fernley, and Yerington to clean/update our grocery store stands. A team member will also deliver Toolkit materials to all partner medical and dental practices in Washoe County three times during the

In-State Travel **\$3,309**

University of Nevada Reno, to rural grocery stores (Lockwood, Winnemucca, Elko, Eureka, Ely, Hawthorne, and Pahrump)

	Cost	# of Trips	# of days	# of Staff	
Airfare:	\$0	0		0	\$0
Baggage fee:	\$0	0		0	\$0
Per Diem: \$55/day per GSA rate x eight 2-day trips x 1 staff	\$55	8	2	1	\$880
Lodging in Ely, NV and Pahrump, NV: \$96/night x 8 trips x 1 night x 1 staff	\$96	8	1	1	\$768
Motor Pool: (\$37.34/day + 350 miles/day x \$0.19 per mile) x 8 trips x 2 days	\$104	8	2		\$1,661
Mileage:	\$0	0		0	\$0
Parking:	\$0	0	0	0	\$0

Justification: Travel to counties outside of Washoe by one of our team members in Reno will also be necessary for execution of our grocery store intervention. The team member will travel to our existing rural/frontier partner grocery stores in Lovelock, Winnemucca, Elko, Ely, Eureka, Hawthorne, and Pahrump to update and clean stands. One member of the RYD team will be traveling. To be efficient as possible, the trips to the most of the rural stores will be done in a loop over two days. For each trip the schedule will be as follows: On the first day, the team member will drive from Reno to Lovelock, Winnemucca, Elko, and then spend the night in Ely. The following day the team member will travel from Ely to Eureka and then back to Reno. The RYD team member will take a separate trip to Hawthorne and Pahrump and will stay the night in Pahrump. □

<u>Leasing Space</u>	Total:	\$0
<u>Maintenance</u>	Total:	\$0
<u>Equipment and Other Capital Expenditures</u>	Total:	\$0
TOTAL DIRECT Costs		\$354,662
<u>Indirect Charges</u>	Indirect Rate:	26.000% \$92,212
<u>Indirect Methodology:</u>		
TOTAL FEDERAL FUNDS	Total:	\$446,874

Washoe County Health District (WCHD)

ESTIMATED CARRY-IN: \$0

FFY22 REQUEST: \$47,284

TOTAL PLAN: \$47,284

Applicant Name: Washoe County Health District

BUDGET NARRATIVE
(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19.

Salary/ Benefits	including fringe Total:	\$	\$1,733
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List staff, positions, percent of time to be spent on the project, rate of pay, fringe rate, and total cost to this grant.

	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked Annual</u>	<u>Amount Requested</u>
Health Educator II, 70008888 Stephanie Chen	\$78,450.28	49.161 %	9.000 %	12	100.00 %	\$10,532
Serve as the main contact person to DM/SS, attend all meetings with SNAP-Ed and complete reporting to DM/SS. Provides guidance on overall program implementation and assists in the planning, delivery and monitoring of the program						
Intermittent Hourly Health Educator(s), 70008377 Esmeralda Chavez	\$61,817.60	1.750 %	33.000 %	12	100.00 %	\$20,757
Coordinates the Wolf Pack Coaches Challenge through recruitment of classrooms, communication with the school district and providing support and technical assistance to school teachers and community partners.						
Public Service Intern(s), 70008832 Claudia Garcia-Aguilar	\$21,840.00	1.750 %	2.000 %	12	100.00 %	\$444
Provides support to completing day to day activities. Support may include posting of social media, delivery of informational materials, and other support tasks. Interns are paid at an hourly rate of \$10.50 per hour						

Total Fringe Cost	\$3,836	Total Salary Cost:	\$27,897
Total Budgeted FTE	0.44000		

Contracts/ Subawards/ Agreements	Total:	\$0
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Non-Capital Equipment Supplies	Total:	\$211
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List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated program supplies should be included. If providing meals, snacks, or basic nutrition, include these costs here

Office supplies \$40 x .44 FTE staff x 12 mo. = \$211.20		\$211.20			
Justification: Office supplies to assist in daily activities					

Materials	Total:	\$11,041
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List SNAP Ed materials required to conduct curriculum and justify these expenditures.

Nutrition Education & Physical Activity Reinforcement Items e.g. cinch bags, pencils, medallion, stress balls, water bottles, myplate, stickers, pedometer, jump rope, bookmarks, activity books, etc. Justification: \$3.00 per person average x 1550 student participants	\$4,650.00
Teacher Materials Teacher materials to implement lesson plans, costs to distribute reinforcement materials Justification: \$30 per teacher x 42 teachers = \$1260; boxes to hold prizes \$75 x 1 order = \$75; CATCH curriculum for MS \$100 x 2 schools = \$200; CATCH curriculum for ES \$200 x 3 schools = \$600;	\$2,135.00
Partnership Agreements Partners to provide healthy eating demo and gardening demo in classrooms Justification: Healthy eating demo: \$50 x 42 classrooms = \$2100; Gardening Education/Activity: \$40 x 42 classrooms = \$1680	\$3,780.00
Copies and Printing Justification: Printing associated with program materials B&W Printing 5150 prints @ \$.02/print = \$103; Color Printing 1000 prints @ \$.10/print = \$100; Posters \$6.50 ea. X 42 classrooms = \$260	\$476.00

Travel	\$0
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Identify staff who will travel, the purpose, frequency and projected costs. Utilize GSA rates for per diem and lodging (go to www.gsa.gov) and State rates for mileage (56.0 cents) as a guide unless the organization's policies specify lower rates for these expenses. Out-of-state travel or non-standard fares require special justification.

Out-of-State Travel			\$0
In-State Travel			\$0
<u>CONTINGENCY EXPENSE</u>	Total:		\$0
<u>MAINTENANCE</u>	Total:		\$0
<u>Equipment</u>	Total:		\$0
TOTAL DIRECT Costs			\$42,985
<u>Indirect Charges</u>	Indirect Rate:	10.000%	\$4,299
Indirect Methodology: Total Direct Costs x 10% De Minimis Indirect Cost Rate			
TOTAL FEDERAL FUNDS	Total:		\$47,284

Nevada SNAP-Ed Year 2 Initiatives

Previously, Nevada has been operating its SNAP-Ed State Plan with a yearly plan. We are excited and enthusiastic for the opportunity to submit a two-year, more robust, and well-rounded State Plan that includes on-going and new initiatives to better provide nutrition education services statewide. These new initiatives include:

- Intergenerational garden with a healthy eating hoop house program
- Focus on tribal engagement and integration of SNAP-Ed services
- Childhood-based school garden nutrition education curriculum
- Nutrition on Wheels Mobile Harvest Program
- Re-Think Your Drink healthy beverage lesson plan in classrooms
- Middle school pilot of the Wolfpack Coaches Challenge Program
- In-class school garden programming with school farmers markets to support school wellness policies
- Partnership with the Boys and Girls Clubs of Southern Nevada
- Trauma-informed curriculum implementation
- Creation of a stable pantry in Esmeralda County
- New Bingocize curriculum implemented to seniors at new sites
- Healthy Steps to Freedom curriculum implemented to women in recovery

These new initiatives will create an innovative and sustainable SNAP-Ed programming. In the first year, Nevada SNAP-Ed will work with implementing agencies, and other partners, to develop a stronger relationship, focusing on the current statewide priority objectives and focus areas. Nevada needs to construct a shared mission and vision for SNAP-Ed across the state while ensuring consistency with reporting and evaluation. Implementing the PEARS system for SNAP-Ed data collection will make a tremendous impact on the statewide aggregate data for Nevada SNAP-Ed programming. This will also allow for a better avenue to capture PSE efforts and identify nutrition education gaps and overlap with instant reporting capabilities. After Nevada SNAP-Ed adopts the PEARS system, they will be able to track details about SNAP-Ed programming and activities, such as, direct education interventions, survey response data, policies, systems and environmental changes, partnerships and coalitions, social marketing, success stories, and indirect activities. Nevada SNAP-Ed administrators will also be able to monitor progress and quickly pull data to assess impact and promote a culture of continual improvement. PEARS provides for the streamlining of EARS reporting and will provide visual dashboards and indicator metric tables aligned with the SNAP-Ed Evaluation Framework.

During the second year, Nevada SNAP-Ed and implementing agencies will utilize the information and knowledge gained within year one to increase performance, develop and alter programming to better serve and engage the target population. Nevada SNAP-Ed will investigate new partnerships and collaborations, including the on-going focus to incorporate tribal nutrition education into our programming. Also, Nevada SNAP-Ed will

conduct, in conjunction with the University of Nevada Reno, an updated needs assessment in FFY22 to better assess the nutrition environment within the State. This assessment, and accompanying data from PEARS, will guide the following two-year plan (FFY23-24).

SNAP-Ed State Plan Assurances

State Plan Assurances	Yes	No
The State SNAP agency is accountable for the content of the State SNAP-Ed Plan and provides oversight to any sub-grantees. The State SNAP agency is fiscally responsible for nutrition education activities funded with SNAP funds and is liable for repayment of unallowable costs.	x	
Efforts have been made to target SNAP-Ed to the SNAP-Ed target population.	x	
Only expanded or additional coverage of those activities funded under the Expanded Food and Nutrition Education Program (EFNEP) are claimed under the SNAP-Ed grant. Approved activities are those designed to expand the State's current EFNEP coverage in order to serve additional SNAP-Ed individuals or to provide additional education services to EFNEP clients who are eligible for the SNAP. Activities funded under the EFNEP grant are not included in the budget for SNAP-Ed.	x	
Documentation of payments for approved SNAP- Ed activities is maintained by the State and will be available for USDA review and audit.	x	
Contracts are procured through competitive bid procedures governed by State procurement regulations.	x	
Program activities are conducted in compliance with all applicable Federal laws, rules, and regulations including Civil Rights and OMB circulars governing cost issues.	x	
Program activities do not supplant existing nutrition education programs, and where operating in conjunction with existing programs, enhance and supplement them.	x	
Program activities are reasonable and necessary to accomplish SNAP-Ed objectives and goals.	x	
All materials developed or printed with SNAP Education funds include the appropriate USDA nondiscrimination statement and credit to SNAP as a funding source.	x	
Messages of nutrition education and obesity prevention are consistent with the Dietary Guidelines for Americans.	x	

SNAP-Ed Plan Signatures

Supplemental Nutrition Assistance Program State Plan for SNAP-Ed

State Agency: Division of Welfare and Supportive Services

Date: August 28, 2020

Federal Fiscal Year(s): FFY2021-2022

Certified By: Steve Fisher, Administrator

Signature:  _____

Date: 08/26/2020

SNAP State Agency Fiscal Reviewer: Brenda Berry

Signature:  _____

Date: 8/25/20

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APPENDICES

APPENDIX A: ACRONYM LIST

CACFP	Child and Adult Care Food Program
CDC	Centers for Disease Control and Prevention
CHA	Center for Healthy Aging*
CNP	Child Nutrition Programs
CFR	Code of Federal Regulations
DHHS	Nevada Department of Health and Human Services
DPBH	Nevada Division of Public & Behavioral Health*
DWSS	Nevada Division of Welfare and Supportive Services
EARS	Education and Administrative Reporting System
EFNEP	Expanded Food and Nutrition Education Program
FBNN	Food Bank of Northern Nevada*
FDPIR	Food Distribution Program on Indian Reservations
FM	Financial Management
FPRS	Food Program Reporting System
FFY	Federal Fiscal Year
FNS	Food Nutrition Service
FY	Fiscal Year
GOP	Green Our Planet*
HCC	Healthy Communities Coalition*
HHS	U.S. Department of Health and Human Services
IA	Implementing Agency
LSSN	Lutheran Social Services of Nevada*
ME	Management Evaluation
MOU	Memorandum of Understanding
NEON	New Employees of Nevada
NIFA	National Institute of Food and Agriculture
NNAC	Nevada Nutrition Assistance Consortium
NyECC	Nye Communities Coalition*

OMB	Office of Management and Budget
PEARS	Program Evaluation and Reporting System
PSE	Policy Systems and Environmental
RFA	Request for Applications
SA	State Agency
SEM	Social-Ecological Model
SNAP	Supplemental Nutrition Assistance Program
SNAP-Ed	Supplemental Nutrition Assistance Program Education
SNHD	Southern Nevada Health District*
SPAN-ET	School Physical Activity and Nutrition Environment Tool
SSCS	Shining Star Community Services*
TA	Technical Assistance
TANF	Temporary Assistance for Needy Families
<u>UNREXT</u>	University of Nevada, <u>Reno</u> --- Cooperative Extension*
UNR	University of Nevada, Reno*
WCHD	Washoe County Health District
WIC	Nutrition Program for Women, Infants and Children
USDA	U.S. Department of Agriculture

*indicates IA

APPENDIX B: 2017-2018 NV SNAP-ED STATEWIDE NEEDS ASSESSMENT

The 2017-2018 Nevada SNAP-Ed Needs Assessment can be found here:

https://nvsnap-ed.org/wp-content/uploads/2020/03/Statewide-Needs-Assessment-for-Nevadas-SNAP-Ed_Final-Report_5.22.pdf

APPENDIX C: ALL IA INTERVENTIONS

All Implementing Agency interventions can be found here:

FFY21: <https://nvsnap-ed.org/wp-content/uploads/2020/08/FFY21-interventions.pdf>

FFY22: <https://nvsnap-ed.org/wp-content/uploads/2021/07/Nevada-SNAP-Ed-FFY22-Interventions.pdf>

APPENDIX D: FFY21 TRIBAL ENGAGEMENT COMMUNICATION

TRIBAL OUTREACH FOR NUTRITION EDUCATION – FFY21							
INITIALS	DATE	NAME	TITLE	ENTITY	SUBJECT	OUTCOME	HOW IT WILL IMPACT THE SNAP-ED PLAN
SC	5/20/2020	Briza Virgen	Policy Specialist for Tribal relationships at Nevada Medicaid	Nevada Medicaid	Quarterly Tribal Consultation	Attendees: Chairwoman Amber Torres of Walker River (Schurz) Tribal Health Directors: Marlene Smallwood (Yerington) Kenneth Richardson (Schurz) Jon Pishion (Fallon) Dawn Brown (Pyramid Lake)	Educate tribal directors on SNAP-Ed and upcoming funding opportunity. Presented on SNAP-Ed, and how we can collaborate to bring nutrition education to the tribal communities.
SC	4/20/2020 5/21/2020	Deserea Quintana	Executive Director	ITCN	Initial introduction. Follow-up to my email on 04/20	Had a conversation regarding collaborating with ITCN. She asked that I send her the information and schedule a follow-up call. No response. No interest.	Collaborate to fund ITCN, so they can sub-grant to their various 27 tribes.
SC	4/20/2020	Kelly Webber	Health and Nutrition Specialist	UNCE	Expand collaboration to tribal entities	K.W. will reach out to her educators in the rurals to see what existing relationship exist with tribal entities.	Tribal entities would be covered, perhaps just PSE work, by UNCE. UNCE already covers some work done in tribal communities.
SC	4/22/2020	Evette Cullen	Tribal Liasion	DWSS	Disperse info to Tribal Directors	E.C. forwarded the RFA to her tribal contacts, being the tribal liasion for DWSS.	Better educate the tribes on the collaborative opportunity to leverage SNAP-Ed dollars for innovative nutrition education initiatives with native communities.
SC	5/11/2020	RFA Announcement	n/a	DWSS	Added tribal questions to RFA and Letter of Interest	Identify what agencies intend to collaborate with tribal communities.	Collect data on what agencies will be engaging with the tribal communities.
SC/TW	6/5/2020	Augustin Jorquez	Pastor/Grant Manager	Reno Sparks Indian Colony	SNAP-Ed Interest	Spoke with Mr. Jorquez. He is interested in submitting a plan for SNAP-Ed for the Reno-Sparks Indian Colony, looking at intergenerational nutrition education. He wants a community garden as a way to link all generations together, and spread the knowledge down to the younger generation. He wants a more cultural type of garden.	This would lead the way for more tribal participation as it relates to SNAP-Ed community gardens. RSIC has the necessary resources to maintain a subgrant with SNAP-Ed. He could further expand his services to other tribal communities once he gets going with his program. The Reno-Sparks Indian Colony will work with Center for Healthy Aging to implement their tribal intergenerational garden and indigenous foods component.
SC/TW	7/10/2020	Sam Biers	Tribal Administrator	Te-Moak Tribe of Western Shoshone Indians	SNAP-Ed Technical Assistance	Te-Moak struggled with staff turnover and was not prepared to submit the grant application.	Te-Moak was unprepared to submit a complete application. Due to staff turn-over, they need additional technical assistance and expertise in the direct education programming they've been attempting to implement -- All 4 Kids. SNAP-Ed decided to move their SNAP-Ed programming under the purview of UNCE for better assistance in implementing the program. These services aren't being lost in the tribal community, just re-directing the programming oversight.

Updated Nevada SNAP-Ed Tribal Engagement Survey: <https://nvsnap-ed.org/tips-resources/state-documents/>

APPENDIX E: FFY21 NV SNAP-ED APPROVED CURRICULUM LIST

FFY2021 and FFY2022 Nevada SNAP-Ed Approved Curriculum and Scans List

Early Childhood

Curriculum

All 4 Kids
Little Books Little Cooks
Color Me Healthy
The OrganWise Guys -**New**

Scans and Tools |

Nutrition and Physical Activity Self-Assessment for child Care (GO NAP SACC)-environmental scan

School Health

Curriculum

Pick A Better Snack
Dig In! Grow Yourself Healthy (Emerging, Evidence-Based Evaluation of Program Required for Implementation)
Veggies for Kids (Emerging, Pending Evidence-Based Evaluation Results)
Coordinated Approach to Child Health (CATCH)
The OrganWise Guys -**New**
MATCH-**New**
Leah's Pantry-Around the Table-**New**

Scans and Tools

School Physical Activity and Nutrition Environment Tool (SPAN-ET)-scan
Alliance for Healthier Generation Healthy Schools Program Assessment Guide (Online)
Comprehensive School Physical Activity Program Tool

Increase Food Security

Reference Introduction to Evaluation Tools Table for implementation

Adults and those with Disabilities

Curriculum

Seniors Eating Well
Cooking Matters
Eating Smart Being Active
Leah's Pantry-Around the Table-**New**
Bingocize-**New**
Healthy Steps to Freedom-**New**
Faithful Families: Eating Smart and Moving More-**New**

*Curricula may be added per request or evidence of connection to Evaluation Matrix

*All pre-post surveys must be vetted through the SNAP-Ed State Coordinators

APPENDIX F: FFY21 NV SNAP-ED EVALUATION FRAMEWORK MATRIX

The Nevada FFY21 SNAP-Ed Evaluation Framework Matrix can be found here:

<https://nvsnap-ed.org/wp-content/uploads/2020/04/FFY21-NV-SNAP-Ed-Evaluation-Framework-Matrix-4-23-20.pdf>

APPENDIX G: FFY21 NV SNAP-Ed INTRO TO THE EVALUATION TOOLS TABLE

Early Childhood			
Tool	Required Strategies	Description	What is Required
Go NAP SACC Self-Assessment https://gonapsacc.org/resources/nap-sacc-materials	1.1 1.2	<p>Go NAP SACC is an assessment tool designed for use by early childcare education (ECE) providers. “Child Nutrition” and “Infant & Child Physical Activity” are two of five GO NAP SACC topics and the two core areas of the original NAP SACC tool. They measure strengths and areas for improvement for several sections:</p> <ul style="list-style-type: none"> • “Child Nutrition” covers Foods Provided, Beverages Provided, Feeding Environment, Feeding Practices, Menus & Variety, Education and Professional Development, and Policy. • “Infant & Child Physical Activity” covers Time Provided, Indoor Play Environment, Teacher Practices, Education and Professional Development, and Policy. 	<p>Work directly with ECEs to complete hardcopy self-assessments and send them to the Evaluation Team, keeping a copy for themselves. The Evaluation Team will aggregate, analyze, and interpret data in an annual report with recommendations.</p>

School Health			
Tool	Required Strategies	Description	What is Required
School Physical Activity & Nutrition-Environment Tool (SPAN-ET)	2.1 2.2	The School Physical Activity and Nutrition Environment Tool (SPAN-ET) is a PSE Change tool used by school sector stakeholders to assess elementary school resources and readiness to improve nutrition and physical activity (PA) environments, suggest appropriate improvement strategies, score and measure outcomes resulting from environmentally-based treatments. The assessment tool includes 27 Area of Interest items in two main component categories, PA and nutrition, and considers the policy, situational, and physical environment within each component.	A training will be provided. IAs will work directly with schools to complete hardcopy self-assessments and send them to the Evaluation Team, keeping a copy for themselves. The Evaluation Team will aggregate, analyze, and interpret data in an annual report with recommendations.

<p>Alliance for a Healthier Generation Healthy Schools Program Assessment Guide</p> <p>HARDCOPY: https://www.healthiergeneration.org/sites/default/files/documents/20190212/24731cba/2019%20Healthier%20Generation%20Assessment%20Guide%20Evidence.pdf</p>	<p>2.1 2.2</p>	<p>The evidence-based NHSAC measures the <u>implementation</u> of school-based PSEs that promote nutrition and physical activity at the school level. The six-section checklist is a set of criteria that define a healthy school environment, published in the Alliance for a Healthier Generation's Healthy Schools Program <i>Framework of Best Practices</i>.</p>	<p>A training will be provided. In some cases, the Evaluation Team will get NHSAC data independently from the Healthy Schools Program.</p>
<p>Comprehensive School Physical Activity Program</p> <p>https://www.cdc.gov/healthyschools</p>	<p>2.2</p>	<p>A Comprehensive School Physical Activity Program (CSPAP) is a multi-component approach by which school districts and schools use all opportunities for students to be physically active, meet the nationally-recommended 60 minutes of physical activity each day, and develop the knowledge, skills, and confidence to be physically active for a lifetime. A CSPAP reflects strong coordination and synergy across all of the</p>	<p>Online Training Provided</p>

		components: physical education as the foundation; physical activity before, during, and after school; staff involvement; and family and community engagement	
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Increase Food Security

Tool	Required Strategies	Description	What is Required
Wilder Collaboration Factors Inventory https://www.wilder.org/Wilder-Research/Research-Services/Pages/Wilder-Collaboration-Factors-Inventory.aspx	3.2 3.3	The Wilder Collaboration Factors Inventory (WCFI) is a research-tested assessment that allows IAs to evaluate the strengths and areas for improvement within their collaboration. The WCFI measures 20 collaboration success factors, such as history of collaboration or cooperation in the community, appropriate cross section of members, and concrete, attainable goals and objectives.	IAs will be trained to conduct the survey once <i>in person</i> or <i>online</i> with members of their selected organization(s). The Evaluation Team will also provide each IA with recommendations from each WCFI submitted to enable IA to identify strengths and support improvements.

<p>The RNECE-West Healthy Food Pantry Assessment Tool</p> <p>Oregon Food Bank Healthy Pantry Initiative Snapshot Assessment</p>	<p>3.2</p>	<p>Assessment tool for the food pantry environment. It provides a numeric score on a scale of 0-100. The higher the number, the more healthy the pantry. Most pantries score between 35 and 65 at the start of the process. In addition, a recorded training presentation, instruction manual, and matched resource guide of best practice strategies will be available. This toolkit can help pantries and their SNAP-Ed and EFNEP partners identify action areas for PSE interventions, and the tool can be used pre/post to assess change.</p> <p>The goal of the Healthy Pantry is to "increase the accessibility, distribution, and consumption of healthy foods through the progressive adoption of strategies that support up to 5 objectives in emergency and supplemental food</p>	<p>Local Agencies working in Strategy 6 will be required to complete the RNECE-West Healthy Food Pantry Assessment Tool and the Oregon Food Bank Healthy Pantry Initiative Snapshot Assessment. Local Agencies will receive training to complete the RNECE-West Healthy Food Pantry Assessment Tool and the Oregon Food Bank Healthy Pantry Initiative Snapshot Assessment and send completed forms to the Evaluation Team.</p>
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		<p>distribution settings: increase client choice; market healthful products; emphasize fruits, vegetables, whole grains, staples; promote additional resources; and plan for alternate eating patterns." The assessment tool uses a rating system of possible strategies to measure the 5 objectives.</p>	
<p>Stocking Opportunities in the Retail Environment (STORE) Tool</p>	3.3	<p>The STORE measures the availability, appeal, and promotion of healthier foods at retailers in the community such as supermarkets, grocery stores, convenience stores, gas stations, and specialty markets. It was adapted from Arizona from the in-store assessment tool that was developed in coordination with the nationally-recognized <i>Shop Healthy</i> initiative.</p>	

Adults and those with disabilities			
Tool	Required Strategies	Description	What is Required
<p>University of California Cooperative Extension (UCCE) Food Behavior Checklist https://ucdavis.app.box.com/s/udpvemp1be2ijnieihe6</p> <p>University of California Cooperative Extension (UCCE) Food Behavior Checklist Supplemental Booklet https://ucdavis.app.box.com/s/7pyqs160hoq3fb7z56q1</p> <p>On the Go! / ¡De Prisa! Survey https://ucdavis.app.box.com/s/dlrlkv50ls9vec691ajv</p>	<p>4.1 4.2</p>	<p>The Food Behavior Checklist is a visually enhanced 16-item checklist that measures eating and shopping behaviors.</p> <p>The UCCE On the Go! / ¡De Prisa! Survey is a visually enhanced 20-item questionnaire focusing on adult physical activity behaviors.</p>	<p>The combined food and activity survey packet are required for use with the Eating Smart, Being Active (8 lessons).</p>
<p>The Health Communicator's Social Media Toolkit</p>	<p>1.3 or 2.3 or 3.4 or</p>	<p>This document focuses on developing a basic structure for evaluating social media activities. For more in-depth evaluation planning, please refer to CDC's Guide to Writing for Social Media and Social</p>	

	4.4	Media Tools Guidelines and Best Practices. https://www.cdc.gov/healthcommunication/toolstemplates/	
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